



Evanston Recreation Division

2009 Boating Permit

Information & Permit Application

Church Street Ramp
Dempster Street Sailing Beach



Dempster Beach Storage Facility Project

The City of Evanston is still on schedule to begin construction in the fall of 2009. This project will include the demolition/removal of the old racks and lockers and replacing them with an all new system.

This project may result in the facility being closed early.

Staff will keep you updated on the status of this project throughout the summer

Boat Permit - General Information

The Recreation Division of the City of Evanston's Parks/Forestry & Recreation Department operates two facilities for the launching of boats. The Church Street facility is for the launching of all power boats, personal watercraft (jet skis), and large sailboats, that require a trailer to launch. The Dempster Street facility is used for the launching of sailboats, canoes, kayaks, sailboards, and catamarans. Also at Dempster Street there are facilities to store a limited number of non-motorized boats. **A launch permit is required to use these facilities.**

This booklet contains all the information and forms needed to apply for a season permit. If you have further questions please contact Jim Ferrera or Adam Abajian at 847-866-2900

Please read all materials carefully, fill out all forms correctly, and follow the correct procedures when making your permit request. Incomplete forms, incorrect payment, etc., will only delay the processing of your application and therefore may adversely affect your chances of obtaining the type of permit you desire.

The Dempster Beach Office is the hub for all beach operations from May through Labor Day. The office is located at the end of Dempster Street at the lakefront. The hours of operation are:

Weekends in May (Saturday & Sunday) through Memorial Day: 10:00 a.m. to 5:00 p.m.

Memorial Day through June 12 (7 days per week): 10:00 a.m. to 5:00 p.m.

June 13 through Labor Day (7 days per week): 10:00 a.m. to 7:30 p.m.

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Local Associations & Clubs: Would you like to meet others who share your interest in boating? If so, you may be interested in contacting one of these local groups:

Evanston Boat Ramp Association (power boaters)
Evanston Sailing/Kayaking Club
Evanston Windsurfing Association (sailboarders)
www.evanstonwindsurfing.net

847-966-1125
847-492-8165
ussurf@gmail.com;

Dempster Rack Permit Lottery

The Evanston Recreation Division will hold a lottery for issuing Dempster Rack Permits for:

- **Returning permits holders wishing to change their rack location**
- **New permit applications**

See page 5 for information on the lottery.

**Returning Dempster Rack Permit Holders who do not want to change their rack
DO NOT participate in this lottery.**

You will be issued the same rack permit number as last season

Church Street Facility Information

The ramp is located in Evanston, at Church Street and Sheridan Road (south of the Northwestern University campus). The facility is sheltered on 3 ½ sides by cement breakwaters and steel pilings. The ramp extends 20 feet into the water. This facility is for the launching & retrieving of ALL power boats, personal watercraft, and sailboats requiring a trailer to launch.

Ramp hours are from 5:00 a.m. to 10:00 p.m. Between the hours of 10:00 p.m. and 5:00 a.m., the ramp will be locked and no craft may be launched or retrieved.

The ramp generally opens in early-to mid-May and closes October 31. The exact opening date depends on the completion of the sand dredging, which begins in mid-April. Sand conditions in late summer/early fall may limit launching. A beacon on the ramp breakwater guides boaters to the ramp at night and the ramp itself is lit by floodlights.

A parking lot with spaces for cars with trailers is located north of the ramp. Space is limited; having a permit does not guarantee a parking space. You MUST have a season permit to use this lot and a trailer attached. Street parking also is available, and on weekends you may use the Northwestern University south parking garage.

A Launch Permit is required to use this facility. Daily permits will be sold for the following days: July 3rd & 4th, Chicago Air Show weekend and Venetian Night.

Dempster Street Carry-In Launch/Storage Facility Information

Located between Greenwood Street and Dempster Street, this facility is for the launching, retrieval, and storage of non-motorized boats, small sailboats (sunfish, laser, etc.), catamarans, sailboards, canoes, and kayaks. Facility hours are 9:00 a.m. to dusk. This facility has 36 storage racks for sailboards, 197 racks for carry-in boats (169 with lockers and 28 without), and 15 spots for catamarans.

Parking: A crushed limestone parking lot is located adjacent to the facility. This lot is for cars only--NO trailers. The lot is separated into a sailboard and a sailboat/carry-in lot. You must have a season permit to use this lot. Space is limited and having a permit does not guarantee a parking space. Along the Beach Office driveway, there is a grassy area that can be used to park your trailer. Just west of the sailboard parking lot is a grassy area that can be used for rigging your board.

The ramp at the Dempster Street gate is paved about halfway to the water; the rest is hard-packed sand.

The season begins on the Saturday before Memorial Day and normally ends October 31. **See the front cover for information on the Dempster rack/locker construction project scheduled for this fall.**

Launch Permits (season or daily) are required. Daily Launch Permits may be purchased in the Beach Office. Daily permits may not be purchased in advance. On weekends and holidays, daily permit holders may not park in the parking lot. On non-holiday weekdays, daily permit holders may use the lot, if space is available.

When you purchase a Season Permit, you will also receive a pass that will allow you and three (3) guests access to the facility. Swimming is NOT allowed at this facility. If you would like to swim, you may do so at Greenwood Beach. You will need a **Season Beach Token or a Daily Ticket** to swim at Greenwood Beach.

Policy on Assistance to Crafts in Distress

The Recreation Division has put this policy in this registration booklet so all permit holders will know, in advance, what they can expect should they ever have a problem with their craft.

The lifeguard staff is well-qualified and trained to make a rescue in the swim area, but they ARE NOT qualified or trained to rescue a distressed boater in open water on yellow and red flag days when the lake conditions may put them in danger.

Remember: A Yellow Flag means that the lake conditions may be too dangerous for small craft and a Red Flag means that a Small Craft Advisory has been posted.

A boater, as an adult, may be willing to disregard these warnings and launch his/her craft, but the Evanston Recreation Division will not assume any responsibility and will not ask our lakefront staff to put themselves in danger.

In formulating this policy, the Recreation Division has worked with the United States Coast Guard and the Evanston Fire Department to define the responsibilities of each agency.

- On Yellow and Red Flags days, lakefront staff will not be available to assist a craft in distress.
- In ALL situations when lakefront staff are not available to assist a craft in distress the following procedures will be followed:
 - Upon notification, the lakefront staff will contact the United States Coast Guard.
 - The Coast Guard will classify the incident into one of three categories: uncertainty, alert, or distress. Calls for towing assistance are typically classified as “alerts” and will be responded to based on priority and availability.
 - The lakefront staff also will contact the Evanston Fire Department. Fire Department personnel may launch a boat to assist should they determine it safe, to do so.
- In ALL cases, the owner of the craft MUST be willing to abandon his/her craft. This has been a major problem with the windsurfers, who, at times, seemed determined to get their board, mast, sail, etc., into the lakefront boat. This unwillingness to abandon their equipment, especially on high wind/wavy days, has in the past caused problems and, in some cases, put staff in danger. Depending on which boat is available, there just may not be enough room for both you and your equipment.

Permit Application Timetable:

February 9 to March 31 - Pre-Season Registration

Mail In: (BEST WAY TO APPLY) mail in your completed application and fee to:

Boat Permit Application, Evanston Recreation Division, 2100 Ridge Ave., Evanston, IL 60201

- You will NOT receive confirmation of receipt.
- If you would like to ensure that your application was received, send it by certified mail.

Walk In: you may stop in at the Recreation Division Office, 2100 Ridge, Evanston, Monday through Friday between the hours of 8:30 a.m. and 5:00 p.m.

April 1 to April 30 – Processing of Pre-Season Registrations

During the month of April, staff will process the applications received during the pre-season registration period.

April 25: Dempster Rack Lottery for last summer's permit holders wishing to change their rack and for ALL new applications **See page 5 for more information on this lottery**

Important (PLEASE READ):

- **Any application's (mail in or walk in) received in April will be processed after ALL of the pre-season applications have been processed**
- **Application processed in April will be mailed out the week of April 27**
OR you can stop by at the April 25 lottery and pick up your permit

May 1 through Labor Day – Summer Season

Walk in: (**Best way to apply**) you may purchase your permit at the Beach Office, Dempster St. and the Lakefront. Beach Office hours are:

Weekends in May (Saturday & Sunday) through Memorial Day:	10 am to 5 pm
Memorial Day through June 12 (7 days per week):	10 am to 5 pm
June 13 through Labor Day, September 7 (7 days per week):	10 am to 7:30 pm

By Mail: Mail in your completed application form, signed fee worksheet, and total payment to:
Boat Permit Application, Evanston Recreation Division, 2100 Ridge Ave., Evanston, IL 60201

Proof Of Evanston Residency – Important Please Read – NEW Applicants ONLY

NEW APPLICANTS wishing to receive the resident rate **MUST SUBMIT PROOF OF RESIDENCY**

To receive the resident rate, you must live in ZIP codes 60201 or 60202

- **Examples of proof of residency:** a copy of your driver's license, a copy of a current utility bill
- **Please attach copies of all required information to your application.**
- **Should a permit holder be found falsifying their Evanston Residency, their permit will be REVOKED immediately, with no refund of fees paid. They will also be banned from launching in Evanston for one year**

Dempster Rack Lottery – Saturday, April 25, 2009

Returning permit holders who had a rack last summer and who would like to change their rack, as well as all new boaters who would like to obtain a rack, will have their names placed in a lottery to determine the order in which they will select their rack. The lottery will work as follows:

1. Check the appropriate box on the permit application indicating that you would like to be placed in the lottery
2. Mail in your application with your full payment.
3. Upon receipt of your application, you will be entered into our registration system.
4. On April 23 the computer will randomly create a lottery list; 1st pick to last.
5. On April 25 at 9:45 a.m. you need to report to room **2200 (2nd floor) of the Civic Center**, 2100 Ridge Ave.
6. Rack selection will proceed in order according to the lottery list beginning at 10:00 am sharp
7. When it is your turn to pick, you will select your rack.
8. If you are not present when your name is called **you forfeit your turn until the end of the round being held.**
9. Once you have selected your rack, you will be given your permit and all paperwork.

VERY IMPORTANT – PLEASE READ

Returning Permit Holder, if you choose to enter the lottery to choose a new rack; you forfeit your previous year's rack. That rack may or may not be available when it comes your turn to pick. In fact, when you pick, the racks available may be less desirable than your previous rack.

New permit applicants need to be aware that after we issue permits to last summer's returning permit holders, most, if not all of the bottom racks, maybe taken.

The lottery will be held in 3 rounds as follows:

- Round 1 – Returning Permit Holders wanting to switch racks
- Round 2 – New Residents (60201 & 60202) Permit Applicants
- Round 3 – New Non-residents Permit Applicants

Other Important Information:

- Returning permit holders who do not want to change their rack **DO NOT participate in this lottery.**
- If you are entered into the lottery and do not attend, staff will assign your rack after all boaters who are present have made their selections.
- If you can not attend and wish to send a proxy to select your rack, you must inform the Recreation Division in writing by April 20th. Failure to have written notification will result in your position in the lottery being forfeited.

2009 BOAT LAUNCHING/STORAGE PERMIT

Complete **both sides** of this form

PLEASE PRINT

Owner's Name _____ Address _____

City _____ State _____ Zip _____ Day Phone _____ Eve. Phone _____

Email address (for updates) _____ (Email address will not be shared)

Type of Boat: Power Sailboard Single Hull Sailboat Double Hull Sailboat
 Personal Watercraft Canoe Kayak Other _____

Dempster Rack Permits ONLY Please check the appropriate box

- I am a **returning** 2008 permit holder (permit # _____) I would like my same rack number in 2009.
- I am a **returning** 2008 permit holder (permit # _____) I am requesting my name be placed in the lottery to pick a new rack number. I have read and understand the lottery information on page 5.
- I am a **new Evanston resident** permit applicant and I am requesting my name be placed in the lottery to pick a new rack number. I have read and understand the lottery information on page 5.
- I am a **new nonresident** permit applicant and I am requesting my name be placed in the lottery to pick a new rack number. I have read and understand the lottery information on page 5.

Permit Order End of season sale begins August 1, 2009. All fees will be half-price.

	Resident	Nonresident	Amount enclosed
Church Street Launch	\$250	\$500	
Dempster launch & rack & locker	\$240	\$290	
Dempster launch & rack NO LOCKER	\$200	\$250	
Double Hull - launch & storage & locker	\$335	\$460	
Dempster launch ONLY	\$170	\$220	

TOTAL: _____

Remember:

1. All powerboats, jet skis and large sailboats must launch from the Church Street Ramp.
2. All season permits include one parking permit/pass.
3. Dempster racks with **NO LOCKERS** are **TOP RACK ONLY**.

If using a credit card, please complete this area. Security # is last 3 digits on back of cards, except it is 4 digits on front of Am. Express

Visa MasterCard Discover American Express Security #: _____ Payment amount: \$ _____

Card holder (print name): _____ Card # _____

Authorized signature: _____ Expiration Date: ____/____

Read and complete both sides of this form.

Return with payment to: Boat Permits, Evanston Recreation Division, 2100 Ridge Ave., Evanston, IL 60201

OFFICE USE ONLY

Task	Date	Staff
Application received		
Entered into RecTrac		
Permit mailed		
Filed at Beach Office		

Permit No.



Hold Harmless & Permit Agreement

I understand that I must permanently affix my season permit to my craft (Dempster Street Permits - front right, Church Street Permits - front left).

I understand that this permit is not transferable.

I understand that a season permit may not be used to launch more than one craft. Should I wish to launch more than one craft, I will have to purchase another season permit, or if at Dempster, a daily permit.

I understand that it is MY responsibility to make sure that my parking tag is hung from my rear-view mirror. If I have no rear-view mirror, it is MY responsibility to make sure that my parking tag is displayed in a way that will ensure it being seen.

I understand that any parking tickets I receive are MY responsibility and that the Recreation Division will NOT void tickets.

I understand that State Law requires me to register my craft with the Department of Natural Resources.

I understand that alcohol is not allowed in any City park, beach, or ramp area.

I understand that by City Ordinance, I must keep my craft 150 feet east of ALL buoys.

I understand that by City Ordinance, it is not allowed to use ANY buoy as a slalom marker.

I understand that by City Ordinance, the City has designated certain areas of the lake "NO WAKE ZONES" and that I must not cause a wake when my craft is in this area.

I understand that by City Ordinance, swimming off my craft is NOT allowed within 200 yards of the public right of way.

I understand that should I be found guilty of falsifying my application in order to obtain the resident rate for myself or someone else, ALL my permits will be revoked.

I have read and understand the Policy on Assistance to Crafts in Distress on page 3 of this booklet.

I understand that if I lose my season boating or parking permit, a \$50 service charge will be assessed and must be paid before, a replacement is issued.

I understand that Boat Permits are NON-REFUNDABLE.

The City of Evanston and its Parks/Forestry & Recreation Department assume no liability for personal injury or damage to said boat or board, or any personal property of the permit owner or others while using lakefront facilities or while the boat or board is stored at a facility. Permit owner agrees to abide by the regulations promulgated by the Parks/Forestry & Recreation Department and the Evanston Playground & Recreation Board and to faithfully observe and comply with the provisions of the Code of the City of Evanston, laws of the State of Illinois and the laws and regulations promulgated by the United States Government. Failure to abide by said rules, regulations and laws shall constitute cause for revocation of their permit(s). The permit owner accepts all the conditions herein imposed, and shall be responsible for any person occupying his/her boat/board. This permit is not transferable and shall be void in the event ownership of the boat/board described herein is transferred by the permit owner.

I recognize that there are certain risks of physical injury and I agree to assume the full risk of any injuries, including death, damage or loss which I may sustain as a result of participating in any and all activities connected with or associated with the activities. I do hereby fully release and discharge the City of Evanston, their officers, agents, servants, and employees from any and all claims from injuries, including death, damages, or loss, which I may have or which may accrue to me on account of my participation in these activities. I further agree to indemnify and hold harmless and defend the City of Evanston, their officers, agents, servants, and employees from any and all claims resulting from injuries, including death, damages and losses sustained by me and arising out of, connected with, or in any way associated with the activity.

Signature

Date

Saved: udrive/word/boat permit pack