AGENDA

I. Call to Order/Declaration of Quorum

II. Approval of Meeting Minutes from October (attachment)

III. Citizen Comment (Please sign-in)

IV. Staff Updates (S. Robinson, C. Hurley) (attachment)

V. Complete and Green Network (attachment) (10 mins.)

VI. Discussion of Waste Management Policy (40 mins.)
   a. Waste and Recycling:
      https://drive.google.com/folderview?id=0B4UH9zTajurMaDJvMUJHRUN3S1U&usp=sharing
   b. RFP-Municipal Solid Waste and Condominium Refuse:
      https://drive.google.com/folderview?id=0B4UH9zTajurMaDJvMUJHRUN3S1U&usp=sharing
   c. Waste Management Outline (attachment)

VII. Discussion of Bike Parking for New Development (10 mins.)

VIII. 2014 Schedule of EEB Meetings (attachment)

IX. Discussion of Environment Board Meeting Attendance and Participation

X. Roundtable

XI. Adjournment

NEXT MEETING – February 13, 2014
MEETING NOTES-DRAFT

Evanston Environment Board
Thursday, October 10, 2013
7:00 p.m.
Lorraine H. Morton Civic Center, 2100 Ridge, Room #2200

Members Present: Susan Besson, Hugh Bartling, Tom Clark, Samuel Headd, Kevin Glynn

Members Absent: Ellen King, Todd Schwier, Likwan Cheng

Staff: Suzette Robinson, Director of Public Works, Catherine Hurley, Sustainable Programs Coordinator, Paulina Albazi, Special Projects Assistant

Presiding Member/s: Susan Besson

I. CALL TO ORDER – S. Besson called meeting to order at 7:05 p.m.

II. APPROVAL of MINUTES from September. Minutes approved.
   T. Clark made a MOTION to approve. K. Glenn SECONDED. All in favor. 
   Discussed methods to improve efficiency and effectively 
   S. Besson requested draft minutes be sent to board member 2-3 days after meeting. 
   Also to briefly recap at end of each topic what the essential items are. 
   When there is quorum, meeting minutes are required. Staff members C. Hurley and 
   P. Albazi will check on The City’s bylaws and Roberts Rules for board minutes.

III. CITIZEN COMMENT

IV. STAFF UPDATES (ATTACHMENT)
   C. Hurley highlighted on upcoming information meeting for Evanston’s STAR Communities on October 15th.
   S. Robinson highlighted on the Bike Plan Update. The Bike Plan will be done by June.
   S. Robinson provided an update on the Sheridan Road bike route project. Bike lanes on Dodge Ave. are expected for 2014, waiting to find out about funding in December.
   S. Robinson gave an update on the David Street Project. The permeable pavement is being installed on the south side parking lanes.
   S. Robinson updated board on Civic Center parking lot. Applied for grant for just under one million dollars. Project will include bioswale, rain garden, and permeable parking lanes.

V. COMPLETE STEETS ORDINANCE
S. Besson recapped board on A & PW Presentation. Council members were generally positive, no demands or gripes. Next steps will to be submitting text to the Legal Department.
Will look into the Local Employment Ordinance and Cleveland Ordinance on Complete Streets.
Board also discussed if any exemptions should be included in ordinance.
Board talked over if additional language should be added to measure success of ordinance/resolution. Possibly having staff provide an annual report on the implementation.
Language for Section 3-Required Recording
The City shall prepare and submit to council annual report in conjunction with the Capital Improvement Program detailing the application and compliance of the above.
Board agreed that they will aim for an ordinance but can always back down to a resolution if necessary.
S. Robinson and C. Hurley will be sending text to Legal to develop a resolution.

VI. NEW PROJECT DISCUSSION FOR 2013-14
Board talked about potentially having recycling as the next project.
C. Hurley will be sending out Google Documents her summer interns prepared on the City’s waste.
Bike Parking Ordinance-This will probably be an output of the Bike Plan Update.
Energy Project-Board will work with Utilities Commission
Biosolids-MWR has been working on project using Biosolids on Evanston athletic fields.
Next Projects:
  1. Waste Management Policy
  2. Bike Parking in private developments
Board discussed after receiving feedback from Bike Plan Update, working on public property Bike Parking Policy. Board can start research now and talk with Planning and Zoning regarding existing ordinance.

VII. ROUNDTABLE
**Should Discussion about efficiency and effectiveness of minutes be moved from Minute Approval section to Roundtable?**

VIII. ADJOURNMENT
S. Besson MOTION to adjourn. T. Clark SECONDED. ALL IN FAVOR
The meeting was concluded at 8:48pm.

NEXT MEETING – November 7, 2013
To: Susan Besson, Chairman
   Members of the Evanston Environment Board

From: Suzette Robinson, Public Works Director
      Catherine Hurley, Sustainable Programs Coordinator

Subject: Staff Update

Date: January 9, 2013

Staff would like to provide the Evanston Environment Board with the following staff update for the meeting of January 9, 2013.

**Sustain Evanston Wants Your Ideas for Expanding Use of Low-Carbon Transportation Alternatives**

Sustain Evanston* invites community environmental leaders and activist to a Low-Carbon Transportation Alternatives Brainstorming and Strategy meeting from 9:00 a.m. to noon on Saturday, January 25, in the Community Meeting Room at the Evanston Public Library, 1703 Orrington Avenue. Attendees will help develop a comprehensive mobility plan that aims to achieve a significant reduction in Evanston’s transportation-related greenhouse gas (GHG) emissions. Formal organizations and grass-roots groups working in the areas of the environment, climate change, energy efficiency and other sustainability topics are encouraged to send two or three of their officers or representatives to this event. Read more at evanstongreenbuzz.org.

**Transportation and Parking Committee Approves New PEV Charging Station to be Installed at Maple Avenue Parking Garage**

The City Manager has asked Staff to pursue installing a Plug-in Electric Vehicle charging station at the Maple Avenue Parking Garage as a next step to adding more public PEV charging stations in Evanston. The Maple Garage was previously approved by the Transportation and Parking Committee as a future location for a PEV charging station. Based on recent PEV charging installation projects in the Chicagoland area, staff determined the cost estimate for this project will be approximately $15,000 including equipment and installation and Evanston is eligible for a rebate provided by the Illinois Department of Commerce and Economic Opportunity, which would cover up to $7,500 per unit. Staff has received quotes from qualified contractors and is finalizing the contract with the low contractor. The project should be completed within the next 60 days.
City of Evanston Honored for Support of Biking, Walking and Transit
On November 19, 2013, the Active Transportation Alliance presented a Public Leadership Award to the City of Evanston for designing vibrant, livable streets and public spaces that support walking, biking and transit. This award was presented to Mayor Elizabeth Tisdahl and Public Works Director Suzette Robinson at the Alliance’s annual reception which brings together government officials, business leaders and transportation advocates to recognize those who have made important contributions to the movement for better walking, biking and transit throughout Chicagoland.

Holiday Light Recycling Underway
The City of Evanston, in conjunction with the Solid Waste Agency of Northern Cook County (SWANCC), began its annual holiday light recycling program on Sunday, December 1. Holiday lights can be dropped off for recycling at the Evanston Ecology Center, Main Evanston Library and Levy Senior Center. This year's donations will be recycled through a program supported by the City of Evanston, SWANCC and Elgin Recycling.

Evanston Receives Governor's Award for Sustainability
The City of Evanston was honored with a 2013 Honorable Mention Governor's Sustainability Award in recognition of significant achievements in protecting the environment, helping sustain the future, and improving the economy. Evanston joins 26 other Illinois companies and organizations that "demonstrated a commitment to environmental excellence through outstanding and innovative sustainability practices." The Governor's Sustainability Awards were presented by the Illinois Sustainable Technology Center (ISTC) during a ceremony on October 29, 2013 in Peoria. In 2011, Evanston was recognized as a Governor’s Sustainability Award winner.
6-R-14
A RESOLUTION
To Provide for the Consideration of Complete and Green Network Approach in Construction Projects within the Public Right-of-Way and Public Spaces

WHEREAS, the City of Evanston seeks to address the livability and environmental needs of our community with comfortable corridors that focus on various users including pedestrians, cyclists, and public transportation riders, which is commonly referred to as the “Complete Streets” concept; and

WHEREAS, increased walking and bicycling offers the potential for cleaner air, greater health of the population, reduced traffic congestion, less reliance on fossil fuels, more efficient use of right-of-way space, and assist in the management of stormwater runoff and encourage permeable surfaces, which are more commonly referred to as the “Green Streets” concepts; and

WHEREAS, the City seeks to institute a combined Complete Streets and Green Streets principles into an integrated approach for projects involving the rights-of-way and public spaces in various phases of work from the planning, design and/or construction for each applicable project within the City of Evanston (the “Complete and Green Network”),

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:
SECTION 1: The foregoing recitals are incorporated herein by reference as though fully restated.

SECTION 2: The City endorses and supports the Complete and Green Network approach for appropriate public works right-of-way and public space projects.

SECTION 3: The City will follow a Complete and Green Network approach which has the following elements:

(A) **Definitions.** For the purpose of this section, the following definitions shall have the following meanings:

| PROJECT | The construction, reconstruction, retrofit, alteration, or repair of any public way, including the work related to planning, design, approval, and implementation processes, improved timing of traffic control signals, new or improved signage, pavement markings, re-configuration of travel lanes and any permanent infrastructure that promotes the pedestrian, bicycle and/or transit environment in harmony with safe and efficient motor vehicle travel. Projects do not include minor or routine upkeep on the public way such as sweeping, mowing, spot repair, or interim measures on detour routes. |
| USER | People of all ages and abilities that use corridors, including pedestrians, bicyclists, motor vehicle drivers, public transportation riders and drivers. |

(B) **Purpose.** The City of Evanston will implement in all phases of public works Projects an integrated and connected transportation network to encourage increased use of alternative modes of transportation other than a vehicle, and consider all Users of the right-of-way and public space for Projects.

(C) **Policy.** Decisions regarding the public right-of-way shall promote comfortable and effective use by pedestrians, bicyclists, public transit, and motor vehicles, taking into account the surrounding community context and land uses. The principles guiding these decisions shall be known as “Complete and Green Network”. The Complete and Green Network can be achieved through a linkage of level improvements, integration into single location Projects, or incrementally, though a series of small improvements or maintenance activities.

(D) **Guidelines.**

1. The Public Works Department and other appropriate City personnel will take into account Complete and Green Network practices in decisions
regarding the use of limited public right-of-way and public spaces, with consideration given to context and land use.

2. Future right-of-way and public space Projects will be used as opportunities to improve safety, access, and mobility for users of the public way and to further integrate bicycle, pedestrian, and transit modes into the transportation network.

3. The Public Works Department and other appropriate City personnel will consider Complete and Green Network as one of the City’s priorities in right-of-way and public space planning and funding decisions.

(E) Exceptions. This policy shall not apply if the Director of Public Works makes a written finding that one or more of the following conditions apply:

1. Financial Hardship to the project sponsor. Financial hardship exists when compliance with Complete and Green Network guidelines constitutes a minimum of twenty (20) percent of the total project cost, but in no event more than one million dollars; and

2. Existing structures do not allow for implementation of Complete and Green Network elements.

3. The scope of the relevant Project is limited to maintenance activities intended to keep the right-of-way and public spaces in serviceable condition.

4. There is sufficient documentation that there is no feasible way to accommodate improvements for non-vehicular traffic within a Project's scope.

5. Implementation would cause a neighborhood hardship. Neighborhood hardship means a particular difficulty is created for the neighborhood residents; examples include a significant reduction of on-street parking or diminish property values within the neighborhood.

(E) Reporting. The Director of Public Works may provide an annual progress report to City Council on the implementation of the Complete and Green Network policy to new and/or continuing Projects and other related improvements to ensure consistency with this title.

SECTION 4: Nothing in this Resolution 6-R-14 shall be construed or held to abrogate or limit the City's immunities under the Illinois Tort Immunity Act, 745 ILCS 10/1 et seq.

SECTION 5: That this Resolution 6-R-14 shall be in full force and effect from and after its passage and approval in the manner provided by law.
Elizabeth B. Tisdahl, Mayor

Attest:

_________________________
Rodney Greene, City Clerk

Adopted: _________________, 2014
Waste Management Outline

I. Single Family
II. Condominium
III. City Operations
IV. Commercial Franchise
   a. Multi Family
   b. Businesses
V. Exempt Entities (NU, Hospitals, etc.)
VI. Developments

For each of the above segments we will evaluate the various waste streams: refuse, recycling, green waste, hazardous waste, construction debris, food scraps, etc.
Evanston Environment Board
2014 Meeting Schedule – DRAFT

All meetings 7p-8:30p
Lorraine Morton Civic Center, Room 2200

January 9
February 13
March 13
April 10
May 8
June 12
July 10
August 14
September 11
October 9
November 13
December 11