MEETING MINUTES
PLAN COMMISSION
Wednesday, January 18, 2012
7:00 P.M.
Evanston Civic Center, 2100 Ridge Avenue, Council Chambers

Members Present: Scott Peters (Chair), Richard Shure, Seth Freeman, Patricia Ledesma, Barbara Putta, Kwesi Steele, Lenny Asaro, Jim Ford, Stuart Opdycke (Assoc.)

Members Absent: David Galloway (Vice Chair)

Staff Present: Craig Sklenar, Dennis Marino, Ken Cox

Presiding Member: Scott Peters, Chairman

1. CALL TO ORDER / DECLARATION OF QUORUM

With a quorum present, Chairman Peters called the meeting to order at 7:02 P.M.

2. APPROVAL OF DECEMBER 14, 2011 MEETING MINUTES

Commissioner Putta motioned for approval of the December 14 meeting minutes

Commissioner Freeman Seconded the motion.

A voice vote was taken and the minutes were approved as written.

3. PLAN COMMISSION 2012 ELECTIONS

Commissioner Opdycke motioned to nominate Commissioner Scott Peters for the position of Plan Commission Chairman for the 2012 calendar year.

Commissioner Shure seconded the motion.

Commissioner Peters accepted the nomination.

No other names were put forth for Chairman of the Plan Commission for the 2012 Calendar year.

A voice vote was taken and Commissioner Peters was voted Chairman of the Plan Commission for the 2012 calendar year unanimously.

Commissioner Opdycke motioned to nominate Commissioner Dave Galloway for the position of Plan Commission Vice-Chairman for the 2012 calendar year.

Commissioner Shure seconded the motion.
No other names were put forth for Vice-Chairman of the Plan Commission for the 2012 calendar year.

A voice vote was taken and Commissioner Galloway was voted Vice-Chairman of the Plan Commission for the 2012 calendar year unanimously.

The following commissioners will be the liaison for the respective committee or board in 2012:

Economic Development Committee: Seth Freeman
Parking and Transportation Committee: Dave Galloway
Housing and Community Development Act Committee: Stu Opdycke

The following commissioners are on the Zoning Committee of the Plan Commission for the 2012 Calendar Year:

- Patricia Ledesma
- Scott Peters
- Jim Ford
- Seth Freeman
- David Galloway
- Rich Shure
- Kwesi Steele

The following commissioners are on the Evanston Comprehensive Plan subcommittee for 2012:

- Lenny Asaro
- Barbara Putta
- Rich Shure
- Scott Peters

4. CONSIDERATION OF THE PROPOSED REVISED RULES OF THE PLAN COMMISSION

The Plan Commission reviewed the most recent proposed changes to the Rules of the Plan Commission.

A motion to include Associate Members as a count for quorum for committees and subcommittees of the Plan Commission as it pertains to Article VII, Section H of the Rules was proposed by Commissioner Shure.

Aye: 6
Ney: 2

Commissioner Ford and Freeman vote Ney.

Motion Passes.
Commissioner Freeman motioned to accept the proposed new rule requiring the Plan Commission to issue a recommendation within 120 days of the first presentation by an applicant to the Plan Commission.

Commissioner Ford Seconded the Motion.

Aye: 7
Ney: 1

Commissioner Asaro voted Ney in that he felt it should be 90 days.

Motion passes.

Commissioner Asaro motioned to approve the proposed changes of the Rules of the Plan Commission as amended at the January 18, 2012 meeting.

Commissioner Steele seconded the motion.

A voice vote was taken and the Rules of the Plan Commission changes were passed unanimously.

5. PLAN COMMISSION WORK PLAN

Craig Sklenar, General Planner, presented items for discussion concerning the Work Plan that the Plan Commission must present to the Rules Committee of the City Council April 2, 2012. Commissioners discussed potential goals, but felt that a special meeting should be held to develop a draft list to present to the Plan Commission in February. A meeting date was set for February 1, 2012 to meet to discuss goals for the Action Plan. Craig Sklenar requested all commissioners provide him with a letter discussing their proposed ideas for the Action Plan.

6. COMMITTEE REPORTS

Commissioner Shure updated the Commission on the progression of the B&B Subcommittee. The B&B Subcommittee met to discuss proposed changes and approved a series of proposed changes that will come to the Zoning Committee of the Plan Commission at a special meeting Wednesday February 15, 2012.

7. ADJOURNMENT

Commissioner Freeman motioned for adjournment

Commissioner Ford Seconded the motion.

Meeting Adjourned at 9:55 PM

The next meeting of the Plan Commission will be Wednesday, February 08, 2012 at 7:00 P.M., Evanston Civic Center, 2100 Ridge Avenue, Council Chambers.