I. DECLARATION OF QUORUM
With a quorum present, Chairman Burrus called the meeting to order at 5:50 P.M.

II. APPROVAL OF MINUTES OF REGULAR MEETING of December 12, 2011.
Ald. Holmes noted a correction to a comment she made in A5, on page 27. She had asked, that if Oakton, unlike other entries to the City, was made into a 20mph street, what affect would it have on the other main entries to the City. It was moved by Ald. Holmes and seconded by Ald. Grover that the minutes of the January 9, 2012 meeting be approved as amended. A voice vote was taken and the minutes were unanimously approved.

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 01/01/12 $2,436,199.97
It was moved by Ald. Grover and seconded by Ald. Rainey that the payroll be approved. A voice vote was taken and the City of Evanston payroll through 01/01/12 was unanimously approved.

(A2) City of Evanston Bills FY2011 through 01/24/12 $2,283,860.79
City of Evanston Bills FY2012 through 01/25/12 $863,940.68
Ald. Rainey, referring to the payment for an appearance by the Legal Department concerning 241 Callan said that she had put a link in her question to the minutes
when this arrangement with the City and 241 Callan was agreed upon. She noted that she was against it then saying there was no reason to convert the property. And, the City insisted in giving more money to the project after it got started Remodeling the units was more expensive than like properties all over the city. Grant Farrar (Corporation Counsel/City Attorney) said that his staff will due their level best to prosecute for the City's interests. The process is slow he noted but the City will prosecute. Ald. Rainey asked if the bank involved was still open and G. Farrar replies that that is part of the investigation.

It was moved by Ald. Holmes and seconded by Ald. Grover that the bills lists be approved. A voice vote was taken and City of Evanston bills list for FY2011 through 01/24/12 and the bills list for FY2012 through 01/25/12 were unanimously approved.

(A3.1) Approval of Contract Award to Manusos General Contracting, Inc. for the Service Center Locker Room Renovation Project, Bid 12-57
Staff recommends approval of the base bid plus alternate 1 for the Service Center Locker Room Renovation Project to Manusos General Contracting, Inc. (91 Christopher Way, Fox Lake, IL) in the total amount of $311,630. Funding will be provided by FY 2012 CIP Carryover of $7,500 from Account 415229 and from FY 2012 CIP Account 415229 with a budgeted amount of $392,500.

It was moved by Ald. Grover and seconded by Ald. Holmes that A3.1 be approved. A voice vote was taken and A3.1 was unanimously approved.

(A3.2) Approval of Contract Award to G.A. Johnson & Son for the Service Center Parking Deck Repair Project, Bid 12-65
Staff recommends approval of the base bid plus alternates 1 and 3 for the Service Center Parking Deck Repair Project to G.A. Johnson & Son (828 Foster Street, Evanston, IL) in the total amount of $554,880. Funding will be provided by FY 2012 CIP Account 415224 with a budget allocation of $700,000.

Ald. Rainey wanted to compliment the staff who prepared this memorandum and the previous one as to their being well documented. Ald. Burrus noted that this is a good segue to the audience that this information is on the City web site, Government, Agendas, A & P W Agenda.

It was moved by Ald. Grover and seconded by Ald. Holmes that A3.2 be approved. A voice vote was taken and A3.2 was unanimously approved.

(A3.3) Approval of Renewal of Elevator Service Agreement with OTIS Elevator Corp. for the Civic Center, Service Center, Maple Ave. and Church Street Self Parks
Staff recommends renewal of the service and maintenance agreement with OTIS Elevator Corporation (949 Oak Creek Drive, Lombard, IL) for the elevators at the Service and Civic Centers, and Maple Avenue and Church Street parking garages for a 1-year term at a cost of $67,398.12, which is a 3% increase from last year. The proposed 1-year service agreement is effective January 1, 2012 to December 31, 2012. Funding is provided by accounts for the various facilities.
It was moved by Ald. Grover and seconded by Ald. Rainey that A3.3 be approved. A voice vote was taken and A3.3 was unanimously approved.

**(A3.4) Approval of Renewal of Elevator Service Agreement with ThyssenKrupp Elevator Corp. for the Sherman Plaza Self Park**

Staff recommends a one-year renewal of the service and maintenance agreement with ThyssenKrupp Elevator Corporation (355 Eisenhower Lane South, Lombard, IL) for the elevators at the Sherman Plaza parking garage at a cost of $36,844.80, which is a 4% increase from last year’s fee. The proposed 1-year service agreement is effective January 1, 2012 to December 31, 2012. Funding is provided by the 2012 Parking Fund Account #7036.62425.

It was moved by Ald. Grover and seconded by Ald. Rainey that A3.4 be approved. A voice vote was taken and A3.4 was unanimously approved.

**(A3.5) Approval of Renewal of Annual Azteca Cityworks Maintenance and Support Agreement**

Staff recommends approval to renew the annual sole source maintenance and support agreement for the term February 21, 2012 through February 21, 2013 with Azteca Systems Inc. (11075 South State Street, Sandy, UT) for Cityworks work order and service request management software in the amount of $22,405. Funding is provided by specified accounts in Utilities Department, 311 and Information Technology Divisions.

It was moved by Ald. Grover and seconded by Ald. Holmes that A3.5 be approved. A voice vote was taken and A3.5 was unanimously approved.

**(A3.6) Approval of Renewal of Annual Accela (PAL) Maintenance and Support Agreement**

Staff recommends approval to renew the annual sole source maintenance and support agreement for the term March 15, 2012 through March 14, 2013 with Accela Inc. (2633 Camino Ramon, San Ramon, CA) for the City's Accela automation software system (PAL), in the amount of $130,951.34. Funding is provided by the Computer Licensing and Support operating account in the Information Technology Division, Account 1932.62340 with a 2012 budget of $131,000.

Ald. Rainey noted that she read here that the City does real time tracking of activities. She asked who actually does it. She noted that she did not see any paper on these findings. She has never seen anyone in the field using this equipment. What she asked is done to capture real time. When she goes to Administrative Adjudication for example, all she sees is paper, no computer generated pages. Is the information entered in the field or back at the office. Wally Bobkiewicz (City Manager) said regarding Ald. Rainey’s questions regarding the use of software in the field, it is a mixed bag. Some do use the software in the field and others return to their offices to do the notes. Is there an opportunity to use this software in a more efficient way as Ald. Rainey talked about, absolutely. PAL and other large legacy programs have been put together as they tell a story. It is that the City continues to spend lots of money on legacy systems that we have had a long time. Some are not serving our needs as other
new systems would. PAL is not one of those we have not used to the fullest possible. Mr. Griffin and Mr. Murphy have been looking at these legacy systems and the next generation available. We are in between generations of software. We have been reluctant to leap ahead because of this. We are currently using older technologies but with the hiring of a new IT Manager this spring we will move in to finance as well as PAL software. Steven Griffin (Director Community and Economic Development) stated that to address Ald. Rainey’s point, Property Standards and Field Maintenance are not fully deployed. Building Inspections and the Plan Review function have not been installed. The first two were installed when PAL was installed. The question been looked at by my department and IT is, get a new base to work from or go more fully in to PAL.

It was moved by Ald. Grover and seconded by Ald. Holmes that A3.6 be approved. A voice vote was taken and A3.6 was unanimously approved.

(A3.7) Approval of Renewal of Annual Oracle (EnterpriseOne) Maintenance and Support Agreement
Staff recommends approval to renew the annual sole source maintenance and support agreement for the term March 1, 2012 through February 28, 2013 with the Oracle Corporation (20 Davis Drive, Belmont, CA) for the City’s J.D. Edwards EnterpriseOne software in the amount of $145,024.00. Funding is provided by the Computer Licensing and Support operating account in the Information Technology Division, Account 1932.62340 with a 2012 budget of $145,000.

It was moved by Ald. Grover and seconded by Ald. Holmes that A3.7 be approved. A voice vote was taken and A3.7 was unanimously approved.

(A3.8) Approval of Single Source Street Sweeper Repairs
Staff recommends pre-approval of repair expenses associated with a bi-annual inspection, overhaul, and required maintenance of Street Sweeper #661 in an amount not to exceed $30,000 from Standard Equipment Company (2033 W. Walnut Street, Chicago, IL). Standard is the authorized service provider for Elgin Pelican products. Funding will be provided from the FY 2012 Budget, Fleet Services “Material to Maintain Autos” Account 7710.65060.

It was moved by Ald. Grover and seconded by Ald. Rainey that A3.8 be approved. A voice vote was taken and A3.8 was unanimously approved.

(A3.9) Approval of Contract Award for 2012 Fuel Purchases
Staff recommends approval for the first seven (7) months of FY 2012 fuel purchases in the amount of $555,000 from World Fuel Services Incorporated, (3340 South Harlem Avenue, Riverside, IL). Funding will be provided from the Fleet Services Major Maintenance Budget for Automotive Equipment Account 7710.65035.

It was moved by Ald. Holmes and seconded by Ald. Grover that A3.9 be approved. A voice vote was taken and A3.9 was unanimously approved.
(A3.10) Approval of Publication Agreement with Municode for “The Evanston City Code, 2012”

Staff recommends that the City Council authorize the City Manager to negotiate and execute an Agreement with Municode (PO Box 2235, Tallahassee, FL 32316), in the amount of $30,560, plus tax & shipping, for the publication of the 2012 City Code. Funding will be provided by General Legal Services, Account 1705.62130.

It was moved by Ald. Grover and seconded by Ald. Rainey that A3.10 be approved. A voice vote was taken and A3.10 was unanimously approved.

(A4) Resolution 2-R-12 Regarding a Letter of Understanding between the City of Evanston and the City Lit Theater, 727-729 Howard Street

Staff recommends that the City Council adopt Resolution 2-R-12, authorizing the City Manager to negotiate and execute a Letter of Understanding between the City of Evanston and City Lit Theater for the consideration of a lease-to-own agreement at City-owned property at 727-729 Howard Street.

It was moved by Ald. Rainey and seconded by Ald. Grover that A4 be approved. A voice vote was taken and A4 was unanimously approved.

(A5) Ordinance 1-O-12 Amending the City Code to Establish a Three-Way Stop at Church Street and Judson Avenue

Staff recommends the adoption of proposed ordinance 1-O-12 by which the City Council would amend Section 10-11-5 (C), Schedule V (C) of the City Code to establish a Three-Way Stop at Church Street and Judson Avenue.

It was moved by Ald. Grover and seconded by Ald. Holmes that A5 be approved. A voice vote was taken and A5 was unanimously approved.

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT

Ald. Grover motioned and Ald. Holmes seconded for adjourned. Chair Burrus adjourned the meeting at 6:40 p.m.

Respectfully Submitted,
Phillip Baugher
Administrative Assistant, Administrative Services