ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday, January 28, 2013
5:45 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN GROVER, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING OF January 14, 2013

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 1/13/13 $3,080,373.72

(A2) City of Evanston Bills FY2012 1/29/13 $1,930,786.17
City of Evanston Bills FY2013 1/29/13 $ 664,767.01

(A3.1) Approval of Contract with G.A. Johnson & Son for the 2013 Parking Garage Roof Project (Bid 12-173)
Staff recommends that City Council authorize the City Manager to execute a contract for the 2013 Parking Garage Roof Project at the Church Street and the Maple Avenue Garages with G.A. Johnson & Son (828 Foster Street, Evanston, IL) in the amount of $218,000. Funding will be provided by FY2013 Parking Fund Account 700509 (with a total budget of $680,000) and Account 700510 (with a total budget of $330,000).
For Action

(A3.2) Approval of Agreement with E Town Tennis, Inc. for the City of Evanston Tennis Program (RFP 12-180)
Staff recommends that City Council authorize the City Manager to execute an agreement with E Town Tennis, Inc. (320 S. Butterfield Road, Libertyville, IL) for the City of Evanston Tennis Program. The contract period is for 3 years, based on a mutual option to renew for 2 additional years, from January 31, 2013 through December 31, 2015. The City’s 2013 Tennis budget reflects estimated revenues of $102,100 and total expenses of $98,859, which are paid from Account 3110.62505.
For Action
(A3.3) Approval of 2013 Fuel Purchases from Palatine Oil Company
Staff recommends that City Council approve the purchase of fuel for the 12 months of FY 2013 in the amount of $950,000 from Palatine Oil Company Inc. (900 National Parkway, Suite 260, Schaumburg, IL) winner of the Northwest Municipal Conference/Suburban Purchasing Cooperative bid process. Funding is provided by the Fleet Services Major Maintenance Budget for Automotive Equipment Account 7710.65035.

For Action

(A3.4) Approval of Solid Waste Agency of Northern Cook County (SWANCC) Disposal Fees for FY 2013
Staff recommends approval of the 2013 refuse disposal fees to the Solid Waste Agency of Northern Cook County (SWANCC) not to exceed the amounts of $83,300 for capital costs (account 7685.68310); $1,000,000 for operations and maintenance (account 7685.62405); and $40,000 in recycling transfer fees (account 7690.62415). Funding is provided by the FY2013 Solid Waste Fund.

For Action

(A3.5) Approval of Sole Source Purchase of Tallmadge Street Light Poles from Graybar Electric for AMLI Chicago Avenue Streetscape
Staff recommends City Council approval for the purchase of seven (7) Union Metal Tallmadge street light poles and supplies from Graybar Electric (900 Regency Drive, Glendale Heights, IL) in the amount of $40,963.06 for the AMLI Development streetscape (631-749 Chicago Avenue) pursuant to the 2008 Planned Development No. 08PLND-0083 (Ordinance 130-O-08). Funding is provided by the Community and Economic Development account 2105.65515 which has a budget of $50,000.

For Action

(A3.6) Approval of Parsons Brinckerhoff to Conduct the Main Street Transit Oriented Development Study and Plan (RFP 12-179)
Staff recommends that City Council authorize the City Manager to execute an agreement with Parsons Brinckerhoff to conduct the Main Street Transit Oriented Development Study and Plan. Funding for the $125,000 cost of the study is provided by a $100,000 commitment from the Regional Transportation Authority and $25,000 from the City’s Economic Development Fund Account 5300.62185.

For Action
(A4) **Approval of Change Order No. 2 for Inspection of the 1934 Reservoir and 1948 Settling Basins at the Water Treatment Facility (RFP 12-158)**

Staff recommends City Council authorize the City Manager to execute Change Order No. 2 to agreement with CTL Group (5400 Old Orchard Road, Skokie, IL) for the Inspection of the 1934 Reservoir and 1948 Settling Basins at the Evanston Water Treatment Facility. The Change Order would increase the agreement amount by $20,000 and extend the completion date to December 31, 2013. This un-funded expense will be charged to the Water Fund General Support Account 7100.62180 using anticipated, unexpended capital project funds.

**For Action**

(A5) **Resolution 2-R-13 Authorizing an Application for Grant Funds for the Dodge Avenue Protected Bike Lanes**

Staff recommends approval of Resolution 2-R-13, which authorizes the City Manager to submit a Congestion Mitigation and Air Quality Program (CMAQ) application for the Dodge Avenue Protected Bike Lanes from Howard Street to Church Street. The preliminary cost for the project’s construction is estimated at $600,000. The CMAQ fund may approve up to 80% of the project’s construction cost, or $480,000. The remaining 20% or $120,000 is the local share which will be budgeted in the FY 2014 Capital Improvement Program.

**For Action**

(A6) **Resolution 7-R-13 Intergovernmental Agreement with School District 202 for School Resource Officer**

Staff recommends City Council authorize the City Manager to negotiate and execute an intergovernmental agreement with the Evanston Township High School District 202 ("ETHS") for the staffing of a police officer at the high school as a school resource officer and for ETHS to employ a career/job coordinator to work on vocational training activities (the "Intergovernmental Agreement"). Funding is provided for the school resource officer by the Police Department Personnel budget; 2235.61010.

**For Action**

(A7) **Resolution 3-R-13 Authorizing the City Manager to Execute 2013 Lease Agreements with Resident Artists for Studio Spaces and the Theater at the Noyes Cultural Arts Center**

Staff recommends adoption of Resolution 3-R-13 authorizing the City Manager to enter into renewal lease agreements for resident artist leases, for terms less than two years, for spaces at the Noyes Cultural Arts Center.

**For Action**
Staff recommends consideration of the following four ordinances (A8 to A11) for lease agreements with resident artists at the Noyes Cultural Arts Center for terms in excess of two years.

(A8) **Ordinance 13-O-13 Authorizing the City Manager to Enter into a Five Year Renewal Lease Agreement with Next Theatre Company**
For Introduction

(A9) **Ordinance 14-O-13 Authorizing the City Manager to Enter into a Ten Year Renewal Lease Agreement with Evanston Children's Choir**
For Introduction

(A10) **Ordinance 15-O-13 Authorizing the City Manager to Enter into a Three Year Lease Agreement with Art Encounter**
For Introduction

(A11) **Ordinance 16-O-13 Authorizing the City Manager to Enter into a Ten Year Lease Agreement with Actors Gymnasium, Inc.**
For Introduction

(A12) **Ordinance 10-O-13, Sale of Surplus Property**
Staff recommends the City Council authorize the City Manager to publicly offer for sale three vehicles owned by the City through public auction based on Ordinance 10-O-13.
For Introduction

(A13) **Ordinance 17-O-13, Amending Class P Liquor License**
Staff recommends City Council adoption of Ordinance 17-O-13 which amends Class P Liquor License by increasing the maximum quantity of alcohol permitted for on-site production and storage from 15,000 gallons to 30,000 gallons for one year, with another increase to 35,000 gallons annually thereafter.
For Introduction

(A14) **Ordinance 18-O-13, Amending Title 9 of the City Code Limiting Panhandling**
Staff recommends consideration of Ordinance 18-O-13, which amends Section 9-5-25, “Panhandling,” of the Evanston City Code of 2012, as amended.
For Introduction
(A15) **Resolution 6-R-13 Adopting a Redevelopment Implementation Plan for the Chicago/Main TIF District**

Staff recommends City Council adoption of Resolution 6-R-13 adopting a Redevelopment Implementation Plan for the Chicago/Main TIF District. (The three ordinances designating the proposed Chicago/Main TIF District (A16-A18) were introduced at the December 10, 2012 City Council meeting and held on January 14, 2013 until the January 28, 2013 City Council meeting.)

**For Action**

V. **ITEMS FOR DISCUSSION**

   (APW1) **Discussion of 727/729 Howard Street (City Lit) Project**

VI. **COMMUNICATIONS**

VII. **ADJOURNMENT**