MEETING MINUTES
Administration & Public Works
Monday, January 28, 2013
5:45P.M.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston Council Chambers


Members Absent:

Others Present: Shelley Gates, Career/Technical Education Department Chair, Evanston Township High School
Sam Pettineo, Director of Security, ETHS

Staff Present: Wally Bobkiewicz, Godwin Chen, Dolores Cortez, Jeff Cory, Paul D'Agostino, Rajeev Dahal, Bob Dorneker, Chief Eddington, Doug Gaynor, Louis Gergits, Stephen Griffin, Jewell Jackson, , Lonnie Jeschke, Dennis Marino, Michelle Masoncup, Joe McRae, Sat Nagar, Johanna Nyden, Homayoon Pirooz, Suzette Robinson, Dave Stoneback

Presiding Member: Alderman Grover

I. DECLARATION OF A QUORUM: ALDERMAN GROVER, CHAIR
With a quorum present, Chair Grover called the meeting to order at 5:50 p. m.

II. APPROVAL OF MINUTES OF REGULAR MEETING OF January 14, 2013
A voice vote was taken and the minutes were unanimously approved.

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 01/13/13 $3,080,373.72

(A2) City of Evanston Bills FY2012 01/29/13 $1,930,786.17
City of Evanston Bills FY2013 01/29/13 $ 664,767.01
A voice vote was taken and the Payroll through 01/13/13 and the two Bills Lists through 01/29/13 were unanimously approved.

(A3.1) Approval of Contract with G.A. Johnson & Son for the 2013 Parking Garage Roof Project (Bid 12-173)
Staff recommends that City Council authorize the City Manager to execute a contract for the 2013 Parking Garage Roof Project at the Church Street and the Maple Avenue Garages with G.A. Johnson & Son (828 Foster Street, Evanston, IL) in the amount of $218,000. Funding will be provided by FY2013 Parking Fund Account 700509 (with a total budget of $680,000) and Account 700510 (with a total budget of $330,000).
Chair Grover expressed her thanks to the staff that, though they are too expensive, they looked into sustainable roofs. She pointed out that the selected firm is an Evanston business.
A voice vote was taken and A3.1 was unanimously approved.

(A3.2) Approval of Agreement with E Town Tennis, Inc. for the City of Evanston Tennis Program (RFP 12-180)
Staff recommends that City Council authorize the City Manager to execute an agreement with E Town Tennis, Inc. (320 S. Butterfield Road, Libertyville, IL) for the City of Evanston Tennis Program. The contract period is for 3 years, based on a mutual option to renew for 2 additional years, from January 31, 2013 through December 31, 2015. The City’s 2013 Tennis budget reflects estimated revenues of $102,100 and total expenses of $98,859, which are paid from Account 3110.62505.
Ald. Holmes asked how the formula was reached. Doug Gaynor (Director Parks, Recreation & Community Services Department) stated that the formula is negotiated between the E Town Tennis, Inc. against what is out in the market and the City. The percentage of revenue to the City has gone up slightly.
A voice vote was taken and A3.2 was unanimously approved.

(A3.3) Approval of 2013 Fuel Purchases from Palatine Oil Company
Staff recommends that City Council approve the purchase of fuel for the 12 months of FY 2013 in the amount of $950,000 from Palatine Oil Company Inc. (900 National Parkway, Suite 260, Schaumburg, IL) winner of the Northwest Municipal Conference/Suburban Purchasing Cooperative bid process. Funding is provided by the Fleet Services Major Maintenance Budget for Automotive Equipment Account 7710.65035.
Chair Grover noted that fuel prices have been dropping.
A voice vote was taken and A3.3 was unanimously approved.

(A3.4) Approval of Solid Waste Agency of Northern Cook County (SWANCC) Disposal Fees for FY 2013
Staff recommends approval of the 2013 refuse disposal fees to the Solid Waste Agency of Northern Cook County (SWANCC) not to exceed the amounts of $83,300 for capital costs (account 7685.68310); $1,000,000 for operations and maintenance (account 7685.62405); and $40,000 in
recycling transfer fees. (account 7690.62415). Funding is provided by the FY2013 Solid Waste Fund.

Ald. Rainey asked that a spreadsheet be prepared that would show what the City has spent over time. Wally Bobkiewicz (City Manager) asked what time period was she interested in and Ald. Rainey replied, she would like to see the figures from the on-set of participation. W. Bobkiewicz said the current arrangement started in 1992. Ald. Rainey asked that the staff go back further to which W. Bobkiewicz replied, okay.

A voice vote was taken and A3.4 was unanimously approved.

(A3.5) **Approval of Sole Source Purchase of Tallmadge Street Light Poles from Graybar Electric for AMLI Chicago Avenue Streetscape**

Staff recommends City Council approval for the purchase of seven (7) Union Metal Tallmadge street light poles and supplies from Graybar Electric (900 Regency Drive, Glendale Heights, IL) in the amount of $40,963.06 for the AMLI Development streetscape (631-749 Chicago Avenue) pursuant to the 2008 Planned Development No. 08PLND-0083 (Ordinance 130-O-08). Funding is provided by the Community and Economic Development account 2105.65515 which has a budget of $50,000.

Ald. Rainey asked to be reminded what the developers contribution was to be regarding streetscape, lights, etc. Suzette Robinson (Director of Public Works) said that this particular developer was required to pay for the restoration of the streetscape to match the City and pay for lighting. Ald. Rainey asked if she knew what the value of the contribution is. The answer was $450,000. They do not do street work nor does this payment include lights and installation.

A voice vote was taken and A3.5 was unanimously approved.

(A3.6) **Approval of Parsons Brinckerhoff to Conduct the Main Street Transit Oriented Development Study and Plan (RFP 12-179)**

Staff recommends that City Council authorize the City Manager to execute an agreement with Parsons Brinckerhoff to conduct the Main Street Transit Oriented Development Study and Plan. Funding for the $125,000 cost of the study is provided by a $100,000 commitment from the Regional Transportation Authority and $25,000 from the City’s Economic Development Fund Account 5300.62185.

Ald. Rainey thought it was great that the City was only paying a small portion of the total cast. She asked what the goal was. Dennis Marino (Planning and Zoning Manager) stated the City’s goals were; 1) focus on more connections between the CTA and METRA as a transfer point, 2) stimulate more private involvement and new improved rehabbed train stations, 3) enhance the pedestrian and bike pathways, and 4) help existing businesses as well as bring in new business. The study is also to look into what they would recommend concerning regional zoning standards such as parking. With RTA, METRA and CTA all involved, it should enhance the City’s efforts to get major resources in the future.

A voice vote was taken and A3.6 was unanimously approved.
(A4) **Approval of Change Order No. 2 for Inspection of the 1934 Reservoir and 1948 Settling Basins at the Water Treatment Facility (RFP 12-158)**

Staff recommends City Council authorize the City Manager to execute Change Order No. 2 to agreement with CTL Group (5400 Old Orchard Road, Skokie, IL) for the Inspection of the 1934 Reservoir and 1948 Settling Basins at the Evanston Water Treatment Facility. The Change Order would increase the agreement amount by $20,000 and extend the completion date to December 31, 2013. This un-funded expense will be charged to the Water Fund General Support Account 7100.62180 using anticipated, unexpended capital project funds.

Ald. Holmes wondered, considering the risk to heavy vehicles, if having a “no parking” time would not be more efficient while repairs are done is the parking lot. Dave Stoneback (Director of Utilities) said that NU owns the property and we lease it from them for a reservoir tank, we cannot regulate the usage of the parking lot. D. Stoneback has talked with NU concerning this matter. The only heavy vehicles are the garbage pick-up trucks and plans are being made to reroute them. Ald. Rainey asked if this was an easement or a lease to which D. Stoneback replied that it was a lease. Ald. Rainey asked if the City had a hold-harmless agreement. D. Stoneback said the City had one for them that will keep the land in good condition. This is what this is about. We have a benchmark now so annual checking will mean a lot more. We will be checking in October. Ald. Holmes asked if there was a plan “B.” D. Stoneback answered that if it fails, the reservoir will be taken out of service. Ald. Grover asked if this study will tell how much time is left. D. Stoneback conveyed the opinion of several companies. This reservoir was built in 1934 and no one will give such an opinion. The City will come with alternative plans for holding water. This is short-term, we are working on long terms solutions. It was considered good technology in 1934 but today’s technology is better.

A voice vote was taken and A4 was unanimously approved.

(AS) **Resolution 2-R-13 Authorizing an Application for Grant Funds for the Dodge Avenue Protected Bike Lanes**

Staff recommends approval of Resolution 2-R-13, which authorizes the City Manager to submit a Congestion Mitigation and Air Quality Program (CMAQ) application for the Dodge Avenue Protected Bike Lanes from Howard Street to Church Street. The preliminary cost for the project’s construction is estimated at $600,000. The CMAQ fund may approve up to 80% of the project’s construction cost, or $480,000. The remaining 20% or $120,000 is the local share which will be budgeted in the FY 2014 Capital Improvement Program.

Ald. Burrus referring to the comment “may approve up to 80%” asked what is the average if normally funded. S. Robinson replied that that was a typo, it is 80%.

A voice vote was taken and A5 was unanimously approved.

(A6) **Resolution 7-R-13 Intergovernmental Agreement with School District 202 for School Resource Officer**

Staff recommends City Council authorize the City Manager to negotiate and execute an intergovernmental agreement with the Evanston Township High
School District 202 ("ETHS") for the staffing of a police officer at the high school as a school resource officer and for ETHS to employ a career/job coordinator to work on vocational training activities (the "Intergovernmental Agreement"). Funding is provided for the school resource officer by the Police Department Personnel budget; 2235.61010.

Ald. Rainey asked for the definition of vocational training activities. What will the service look like and how many will be involved. Shelly Gates (Career/Technical Education Department Chair at ETHS) said that the vision is to have someone on staff to work with students who are not planning to go to college. This would include job training options. Some students are in courses offered in the current program. These are at risk students and those who may be a little disengaged. The goal is to have a plan for the students when they leave high school as an alternative to college. Ald. Rainey asked what services would be offered. S. Gates replied that counseling and coaching to encourage the student to have a plan for after high school would be part of the services. S. Gates said that they already have career and technical education classes. Her task is to help the students get through the courses offered before they graduate. No one is currently in place to offer this service. Ald. Holmes agreed that a person is needed to get these disengaged students to leave high school with more than a diploma. Ald. Burrus expressed how thrilled she was that we are doing this. She asked if it was true that ETHS shall transfer one staff member to work on this program and S. Gates confirmed that it was true. Ald. Burrus then asked if a base line had been measured to know where we are now. The community will find it interesting. What is the expected outcome in one year, in five years. S. Gates declared that the goal is so every student leaves ETHS with a viable post-graduate plan. We do have, she said, some statistics to build a base on. Ald. Burrus stated that if we do not know where we are, we cannot judge our success. S. Gates noted that most students will say they are going to college (peer pressure). We are setting goals so they can say they are going in a different direction. Ald. Grover mentioned that she recently went to a CTE (Career Technical Education) meeting with one of her children. She said that counseling is already happening. She thought it would be great if counselors could retool to this other kind of counseling when the student does not look to be going to college. There is plenty of time starting in the Junior Year to implement this program. This new position will be a link between counselors and students. S. Gates agreed that this will help counselors to have a better understanding of a job post-graduate program besides college. The second Police Officer is scheduled to work only during the fall, winter and spring semesters. Ald. Rainey asked why a second officer was required. Sam Pettineo (Director of Security, ETHS) said there were three basic reasons. 1) The sheer size of the property meant one officer cannot cover the total property adequately. 2) The current Police Officer is assigned to all cases and frequently is out of the building at court. 3) There has been an up-tick in gang activities in the buildings. I am concerned he said about an incident happening in the building. Ald. Burrus noted that this is a pro-active measure and she is in favor of this relationship with students being developed. Ald. Rainey asked if there would be cameras. Chief Eddington said the project is proceeding well. Research and the speed of technology is helping immensely. Several systems are being looked into. Ald.
Rainey asked if the cameras would be inside or outside. Chief Eddington said they would be outside. Ald. Rainey asked when they would be installed and the answer was he would have to get back to her.
A voice vote was taken and A6 was unanimously approved.

(A7) **Resolution 3-R-13 Authorizing the City Manager to Execute 2013 Lease Agreements with Resident Artists for Studio Spaces and the Theater at the Noyes Cultural Arts Center**
Staff recommends adoption of Resolution 3-R-13 authorizing the City Manager to enter into renewal lease agreements for resident artist leases, for terms less than two years, for spaces at the Noyes Cultural Arts Center.
A voice vote was taken and A7 was unanimously approved.

Staff recommends consideration of the following four ordinances (A8 to A11) for lease agreements with resident artists at the Noyes Cultural Arts Center for terms in excess of two years.

(A8) **Ordinance 13-O-13 Authorizing the City Manager to Enter into a Five Year Renewal Lease Agreement with Next Theatre Company**
A voice vote was taken and A8 was unanimously approved.

(A9) **Ordinance 14-O-13 Authorizing the City Manager to Enter into a Ten Year Renewal Lease Agreement with Evanston Children’s Choir**
A voice vote was taken and A9 was unanimously approved.

(A10) **Ordinance 15-O-13 Authorizing the City Manager to Enter into a Three Year Lease Agreement with Art Encounter**
A voice vote was taken and A10 was unanimously approved.

(A11) **Ordinance 16-O-13 Authorizing the City Manager to Enter into a Ten Year Lease Agreement with Actors Gymnasium, Inc.**
A voice vote was taken and A11 was unanimously approved.

(A12) **Ordinance 10-O-13, Sale of Surplus Property**
Staff recommends the City Council authorize the City Manager to publicly offer for sale three vehicles owned by the City through public auction based on Ordinance 10-O-13.
A voice vote was taken and A12 was unanimously approved.

(A13) **Ordinance 17-O-13, Amending Class P Liquor License**
Staff recommends City Council adoption of Ordinance 17-O-13 which amends Class P Liquor License by increasing the maximum quantity of alcohol permitted for on-site production and storage from 15,000 gallons to
30,000 gallons for one year, with another increase to 35,000 gallons annually thereafter.
A voice vote was taken and A13 was unanimously approved.

(A14) **Ordinance 18-O-13, Amending Title 9 of the City Code Limiting Panhandling**

Staff recommends consideration of Ordinance 18-O-13, which amends Section 9-5-25, “Panhandling,” of the Evanston City Code of 2012, as amended.

Ald. Rainey asked if putting a sign on your door that states no soliciting was the only control. Ald. Grover thought this would go beyond door-to-door. Ald. Rainey thought that until nine at night would scare some people. Michelle Masoncup (Assistant City Attorney) told the committee that this ordinance has constitutional consequences. The City has to have reasonable time restrictions. Ald. Rainey suggested not before 8 a.m. and not after 4 p.m. Solicitors have to see strong signs at the door but panhandling has gotten out of control. M. Masoncup suggested reintroducing this ordinance to committee to refine those hours.
A voice vote was taken and A14 was approved for introduction.

(A15) **Resolution 6-R-13 Adopting a Redevelopment Implementation Plan for the Chicago/Main TIF District**

Staff recommends City Council adoption of Resolution 6-R-13 adopting a Redevelopment Implementation Plan for the Chicago/Main TIF District. (The three ordinances designating the proposed Chicago/Main TIF District (A16-A18) were introduced at the December 10, 2012 City Council meeting and held on January 14, 2013 until the January 28, 2013 City Council meeting.)

Ald. Burrus stated that she was not in favor of the Main/Chicago TIF and she would be voting no.
A voice vote was taken and A15 was approved 4-1. Ald. Burrus voted no.

V. **ITEMS FOR DISCUSSION**

(APW1) **Discussion of 727/729 Howard Street (City Lit) Project**

Wally Bobkiewicz started the discussion by stating that this project remains a key part of the revitalization and development of Howard Street. Since the last meeting, staff has met with representatives of City Lit and talked further about an agreement for use of the space, reviewed what our options would be and moving forward he said. Staff will be back in two weeks to the Council with an update on these deliberations or a timeline for moving forward. Ald. Holmes stated that she feels strongly that the City must move forward on this project. Purchasing the property was our making a commitment to the project. We must continue. This is a very much needed economic development in the area. Ald. Rainey encouraged all to go see what has been done to all the buildings the City has bought and developed. She said she understood that some do not want to put that much money on Howard Street but she said, first she would like to discuss the Arts Proposal. The Arts Proposal recommended three sites from 40 to 50 million plus dollars each. The price being considered here is very reasonable per square foot. She went on to say that she was really disappointed that this has become a Citywide political ball game. It should not be used by candidates. Call
me, she offered, I will work you through all the paper work. Ald. Burrus referring to Ald. Holmes statement said that yes, when the land was purchased, all were on board, no question. The City said they would find a viable use for this area. At $600,000 it was something to go for. 1.6 million was sticker shock. If this then changes things, we need to step back and revisit the current plan. Ald. Rainey reminded them that $600,00 was set aside for this project. The big surprise was that when renovating you always find more things that must be done to pass inspection. The bids were higher but in line with each other. We are looking for other bids with new specs. Hopefully they will come in lower. Ald. Holmes said that she does not mean to blindly follow but that all she is saying is that to vote against it is wrong. It could have been referred to committee. We need to figure out, she said, how we can do this. Figure it out, don’t just stop it. Ald. Grover mentioned that Johanna Nyden of Economic Development will soon have a report on what is happening on the south side of Howard Street, in Chicago. She also mentioned that she had seen a new NEA report and that this should fit in very well. Ald. Rainey mentioned that there has not been a bar fight on Howard Street at Tally Ho. That is a big improvement.

VI. COMMUNICATIONS

VII. ADJOURNMENT
Ald. Holmes motioned and Ald. Burrus seconded that the meeting be adjourned. It was unanimously approved. Chair Grover adjourned the meeting at 6:50 p.m.