AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN GROVER, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING OF January 28, 2013

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 1/27/13 $2,692,151.86

(A2) City of Evanston Bills FY2012 2/12/13 $1,069,281.52
    City of Evanston Bills FY2013 2/12/13 $  771,325.32
    Credit Card Activity – Period End December 31, 2012 $   96,753.61

(A3.1) Approval of Single Source Purchase from Standard Equipment Company for Street Sweeper Maintenance
   Staff recommends approval of expenditure for the bi-annual inspection, overhaul, and maintenance of Street Sweeper #668 in the amount of $23,940.15 by Standard Equipment Company (2033 W. Walnut Street, Chicago, IL). Funding is provided from the FY2013 Budget, Fleet Services “Material to Maintain Autos” (7710.65060).
   For Action

(A3.2) Approval of Contract Extension with Wirfs Industries for Annual Maintenance of Heavy Fire Apparatus Vehicles for One Year (RFP 10-78)
   Staff recommends City Council approval of a one year contract extension to Wirfs Industries (4201 West Main Street, McHenry, IL) in the amount of $95,000 for the coming year to provide required annual inspections and repairs for heavy fire apparatus vehicles (RFP 10-78). Funding is provided from the FY2013 Budget, Fleet Services “Material to Maintain Autos” (7710.65060).
   For Action
(A3.3) Approval of Renewal of Elevator Service Agreement with OTIS Elevator Corp. for the Civic Center, Service Center, Maple Ave. and Church Street Self Parks
Staff recommends that City Council authorize the City Manager to execute a renewal of the service and maintenance agreement with OTIS Elevator Corporation (949 Oak Creek Drive, Lombard, IL) for the elevators at the Service and Civic Centers, and Maple Avenue and Church Street parking garages at a cost of $67,398.12. The proposed agreement is effective January 1, 2013 to December 31, 2013, and provides for no increase from last year's fees. Funding is provided by the 2013 Budget of various departments and the Parking Fund.
For Action

(A3.4) Approval of Renewal of Elevator Service Agreement with ThyssenKrupp Elevator Corp. for the Sherman Plaza Self Park
Staff recommends that City Council authorize the City Manager to execute a renewal of the service and maintenance agreement with ThyssenKrupp Elevator Corporation (355 Eisenhower Lane South, Lombard, IL) for the elevators at the Sherman Plaza parking garage at a cost of $37,950.24. The proposed agreement is effective January 1, 2013 to December 31, 2013, and provides for a 3% annual increase from last year's fee. Funding is provided by the Parking Fund (7036.62425).
For Action

(A3.5) Approval of Renewal of Annual Azteca Cityworks Maintenance and Support Agreement
Staff recommends that City Council authorize the City Manager to execute a renewal of the annual sole source maintenance and support agreement for the term February 21, 2013 through February 20, 2014 with Azteca Systems Inc. (11075 South State Street, Sandy, UT) for Cityworks work order and service request management software in the amount of $22,405, with no increase over 2012 fee. Funding is provided by: Utilities Department for $10,702.86 (7125.62340) and $2,100 (7410.62340); and by Public Works Department for $9,602.14 (CIP Account 416393).
For Action

(A3.6) Approval of Contract Award for Third Party Administration of General & Automobile Liability and Worker's Compensation Claims to Cannon Cochran Management Services, Inc. (RFP 12-182)
Staff recommends that the City Council authorize the City Manager to execute a contract for Third Party Administration (TPA) of General & Automobile Liability and Worker's Compensation Claims with Cannon Cochran Management Services, Inc., (3333 Warrenville Road, Suite 550, Lisle, IL) for an estimated annual amount of $85,000. Funding is provided by the Insurance Fund (7800.62266).
For Action
(A4) **Resolution 4-R-13 Authorizing that Payments Relating to the FY 2013 Capital Improvement Plan Projects Be Reimbursed by the Subsequent 2013 General Obligation Bond Issuance**
Staff recommends approval of Resolution 4-R-13 by which City Council would authorize that payments relating to FY 2013 Capital Improvement Plan (C.I.P.) project expenditures up to $10,039,250 be reimbursed by the subsequent 2013 General Obligation (G.O.) bond issuance.

**For Action**

(A5) **Resolution 10-R-13, Dempster Street Traffic Signal Modernization and Coordination Project Phase I Engineering Agreements**
Staff recommends approval of Resolution 10-R-13 authorizing the City Manager to sign the Local Agency Agreement with the Illinois Department of Transportation (IDOT) and the Preliminary Engineering Services Agreement with Hampton, Lenzini and Renwick, Inc., (HLR) (380 Shepard Drive, Elgin IL) in the amount of $66,049 for the Dempster Street traffic signal modernization and coordination project. Funding is provided by the West Evanston TIF Fund (587025) in the amount of $10,000 and the CIP Fund (415940) in the amount of $60,000 for a total budgeted amount of $70,000.

**For Action**

(A6) **Ordinance 6-O-13 Amending Title 10, Motor Vehicles and Traffic, Section 10-12-2: Violation of the Illinois Vehicle Code**
Staff recommends that the City Council adopt Ordinance 6-O-13 amending Title 10, Motor Vehicles and Traffic, Section 10-12-2 providing for the ability to issue City Code violations in accordance with the Illinois Vehicle Code.

**For Introduction**

(A7) **Ordinance 18-O-13, Amending Title 9 of the City Code Regarding Soliciting and Panhandling**
Staff recommends consideration of Ordinance 18-O-13. This ordinance was introduced at the January 28, 2013 City Council meeting and referred for further consideration on February 11, 2013 at the Administration and Public Works Committee meeting.

**For Action**

IV. **ITEMS FOR DISCUSSION**

(APW1) **Discussion of 727/729 Howard Street (City Lit) Project**

V. **COMMUNICATIONS**

VI. **ADJOURNMENT**