ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday, March 11, 2013
5:45 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN GROVER, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING OF February 25, 2013

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 2/24/13 $2,702,758.10

(A2) City of Evanston Bills FY2013 3/12/13 $2,772,227.99
Credit Card Activity – Period End January 31, 2013 $ 96,188.50

(A3.1) Approval of Agreement with dbHMS for Professional Consulting Services for the 2013 HVAC Improvement Project (RFP 13-03)

Staff recommends that City Council authorize the City Manager to execute a contract for professional consulting services for the 2013 HVAC Improvement Project to dbHMS (303 W. Erie, Suite 510, Chicago, IL) at a total cost of $72,804. Funding is provided by the Capital Improvement Program: Account 416144 for Police/Fire Headquarters; Account 415602 for Levy Center; and Account 415697 for Fleetwood-Jourdain Center.

For Action

(A3.2) Approval of Estimated Annual User Charge for 2013 with the Metropolitan Water Reclamation District of Greater Chicago for Disposal of Sludge

Staff recommends City Council approval of the Estimated Annual User Charge for 2013 with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) for disposal of sludge generated as part of the water treatment process in the amount of $343,732.27. Funding for this work will be from the Water Fund, Account 7110.62420.

For Action
(A3.3) Approval of Northeastern Illinois Public Safety Training Academy 2013 Membership Dues
Staff recommends approval of payment for the 2013 Fire and Public Works membership fee to Northeastern Illinois Public Safety Training Academy (NIPSTA) in the amount of $25,042. Funding is provided by the Fire Department Account 2305.62360 for both the Fire and Public Works Departments. The membership fee has not increased since 2011.
For Action

(A3.4) Approval of Contract Award to Mullin & Lonergan Associates for the Analysis of Impediments to Fair Housing Choice (RFP 12-170)
Staff recommends that City Council authorize the City Manager to execute a contract for the Analysis of Impediments to Fair Housing Choice (AI) to Mullin & Lonergan Associates (800 Vinial Street, Suite B414, Pittsburgh, PA), in the amount of $24,990. Funding is provided by CDBG Administration Account 5220.62490 and NSP2 Administration Account 5005.62490 in the amounts of $12,495 each. Analysis of impediments is required by HUD for CDBG, HOME and NSP2 grant funding.
For Action

(A3.5) Approval of Three (3) Replacement Vehicle Purchases for Utilities Department
Staff recommends City Council approval for the purchase of three (3) replacement vehicles for the Utilities Department in the total amount of $529,558.08 as follows: Ford F-550 truck from Currie Motors (9423 W. Lincoln Highway, Frankfort, IL) in the amount of $76,381.08; International Harvester (I.H.) 4700 from Prairie Archway International (401 S. Dirksen Parkway, Springfield, IL) in the amount of $124,177; and I.H. 7400 from Standard Equipment Company (2033 W. Walnut Street, Chicago, IL) in the amount of $329,000. Funding is provided by Water and Sewer Fund Accounts.
For Action

(A3.6) Approval of Renewal of Annual Accela (PAL) Sole Source Maintenance and Support Agreement
Staff recommends that City Council authorize the City Manager to renew the sole source agreement with Accela Inc. (2633 Camino Ramon, San Ramon, CA) for the City's Accela automation software system (PAL – Permits and Licensing), in the amount of $128,000, a 2.2% decrease from the 2012 cost. This agreement covers the period March 15, 2013 through March 14, 2014. Funding is provided by the Computer Licensing and Support Account 1932.62340.
For Action
(A3.7) **Approval of Renewal of Building Automation Service Agreement with Schneider Electric for 2013**

Staff recommends that City Council authorize the City Manager to execute a one-year renewal of the service agreement for the Schneider Building Automation System (BAS) at eight City facilities with Schneider Electric (formerly ITG Solutions) (17475 Palmer Blvd, Homewood, IL) in the amount of $23,640 for FY 2013. This price reflects no increase from FY 2012 to FY 2013. Funding is provided by Facilities Management Account 3807.62509

**For Action**

(A3.8) **Approval of Renewal of Building Automation Service Agreement with Siemens for 2013**

Staff recommends that City Council authorize the City Manager to execute a one-year renewal of the 2013 sole source annual service agreement for the Building Automation System (BAS) at the Police Headquarters/911 Center with Siemens Building Technologies, Inc., (585 Slawin Ct., Mount Prospect, IL). Funding is provided by Facilities Management Account 3807.62225 and E911 Center Account 5150.62509 for a total cost of $25,022.

**For Action**

(A4) **Approval of Change Order #1 for the 2012 Washroom Renovation Project at Lorraine H. Morton Civic Center (Bid 12-137)**

Staff recommends approval of change order #1 in the amount of $59,262 for the 2012 Washrooms Renovation Project at the Lorraine H. Morton Civic Center (LHMCC). This change order will increase the current contract amount from $284,880 to $344,142. Funding is provided by 2013 CIP account #415175 with a budget of $415,000.

**For Action**

(A5) **Acceptance of Year-End Financial Report for Fiscal Year 2012**


**For Action**

(A6) **Approval of Contract with Evanston Police Sergeants Association**

Staff recommends that the City Council authorize the City Manager to execute and negotiate any additional terms for a collective bargaining agreement with the Evanston Police Sergeants Association (the “Sergeants Union”) affiliated with Illinois Fraternal Order of Police Labor Council effective January 1, 2013 through December 31, 2013. City Council approval will ratify the tentative agreement reached between the parties throughout the negotiation process.

**For Action**
(A7) **Resolution 16-R-13 Amending the Plan of Operation and Governance for the City of Evanston Electricity Aggregation Program**

Staff recommends adoption of Resolution 16-R-13 amending the Plan of Operation and Governance for the City of Evanston Electricity Aggregation Program, which will allow greater flexibility in obtaining prices in order to get the best prices for Evanston residents.

*For Action*

(A8) **Resolution 14-R-13 Authorizing the City Manager to Sign a Notification and Conditions of Grant Award to Fund the Long Term Care Ombudsman Program**

Staff recommends City Council approval of Resolution 14-R-13 authorizing the City Manager to sign notification of grant awards in the amount of $27,960 to fund and operate the Long Term Care Ombudsman Program for the City of Evanston.

*For Action*

(A9) **Resolution 17-R-13 Authorizing Apartment Lease Renewal for 1223 Simpson Street**

Staff recommends approval of Resolution 17-R-13, authorizing the City Manager to execute a lease between the City of Evanston and Norma and Nolan Robinson for the apartment located at 1223 Simpson Street.

*For Action*

(A10) **Ordinance 29-O-13, Permitting Issuance of a Class B Liquor License to Fercas, LLC d/b/a La Macchina Café**

Staff recommends City Council adoption of Ordinance 29-O-13, which amends Subsection 3-4-6-(B) of the City Code to increase the number of authorized Class B liquor licenses to eighteen (18), and thereby permit issuance of a liquor license to Fercas, LLC, d/b/a La Macchina Café, 1620 Orrington Ave.

*For Introduction*

(A11) **Ordinance 30-O-13, Permitting Issuance of a Class C Liquor License to Coast Central Corporation**

Staff recommends City Council adoption of Ordinance 30-O-13, which amends Subsection 3-4-6-(C) of the Evanston City Code to increase the number of authorized Class C liquor licenses to thirty (30), and thereby permit issuance to Coast Central Corporation d/b/a Coast Sushi Central, 2545 Prairie Ave.

*For Introduction*
(A12) Ordinance 32-O-13, Creating a New “Bring Your Own Bottle” Liquor License Classification
Liquor Control Review Board recommends creation of a new BYOB liquor license class. Ordinance 32-O-13 amends Section 3-4-6 of the City Code to create a BYO liquor license class. Ordinance 32-O-13 also amends City Code Sections 3-4-3 (Licenses), 3-4-14 (Age Restrictions; Identification Cards), and 3-4-19 (Alcohol Awareness Training) to include BYOB in those regulations.
For Introduction

(A13) Ordinance 34-O-13 Amending the City Code Relating to Parking on the East Side of McDaniel Avenue
The Transportation/Parking Committee and staff recommend that City Council consider Ordinance 34-O-13 amending Title 10, Motor Vehicles and Traffic, Residents Parking Only Districts, adding District 16, the east side of McDaniel (1315 – 1341) from Dempster Street to Greenwood Street to 24 hour daily, seven days a week.
For Introduction

IV. ITEMS FOR DISCUSSION

(APW1) Discussion of 727/729 Howard Street (City Lit) Project

V. COMMUNICATIONS

VI. ADJOURNMENT