ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday, April 22, 2013
5:45 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN GROVER, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING OF April 1, 2013

III. WINNERS OF DRINKING WATER WEEK ART CONTEST

IV. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through
     3/24/13  $2,765,212.54
     4/07/13  $2,568,979.04

(A2) City of Evanston Bills FY2013
     4/23/13  $4,518,700.83

(A3.1) Approval of Renewal of CADS Software License and Service Agreement with SunGard Public Sector
     Staff recommends that the City Council authorize the City Manager to renew sole source software license and service agreement with SunGard Public Sector (1000 Business Center Drive, Lake Mary, FL) for the Police Department’s CADS (Computer Aided Dispatch System) software in the amount of $72,828.32. Funding is provided by the Emergency Telephone System Account (5150.62509) with a budget of $88,500.
     For Action
(A3.2) **Approval of Contract with 3 Point Athletics for the City’s Golf Instruction Programs**

Staff recommends City Council renew the contract between the City of Evanston and 3 Point Athletics (5251 Lawler Avenue, Chicago, IL) for the City’s golf instruction programs. The contract is for an additional one (1) year term from April 2013 to April 2014. Total program contract value is projected at $22,500 for 2013. Revenue from program registrations are deposited into the General Fund Golf Program Account 3155.53565 and expenses for instruction paid from 3155.65040.

**For Action**

(A3.3) **Approval of Green Bay Road Landscape Maintenance Contract with Landscape Concepts Management, Inc. (Bid 13-24)**

Staff recommends City Council approval of a one-year contract award for the 2013 Green Bay Road Landscape Maintenance to the low bidder Landscape Concepts Management, Inc. (31711 N Alleghany Rd, Grayslake, IL) in the amount of $24,804.53. Funding is provided by the FY 2013 General Fund Parks/Forestry Account 3510.62195, which has a total allocation of $120,000.

**For Action**

(A3.4) **Approval of Purchase of Trees and Planting Services for Spring Planting from Suburban Tree Consortium**

Staff recommends approval of the purchase of 200 trees and planting services for 100 trees from Suburban Tree Consortium (STC) in the amount of $55,077.48. Funding is provided by the Parks/Forestry Division Account 3525.65005 with a total budget of $80,000 which is used for both the spring and fall planting seasons.

**For Action**

(A3.5) **Approval of Contracts for Fire Hydrants and Distribution System Valves (Bid 13-20)**

Staff recommends that City Council authorize the City Manager to execute a one-year contract for the purchase of Fire Hydrants from HD Supply Waterworks (29950 Skokie Highway, Lake Bluff, IL) in the amount of $49,610, and for the purchase of distribution system valves from EJ USA, Inc. (301 Spring Street, East Jordan, MI) in the amount of $39,465. Funding for both contracts will be from the Water Fund, Account 7115.65055. The FY 2013 budget in this account for the purchase of distribution materials is $120,000.

**For Action**
(A3.6) Approval of Spring Vehicle and Equipment Purchases
Staff recommends City Council approval for the purchase of six (6) replacement vehicles/units in the total amount of $549,171.30 as follows: Currie Motors, one Chevy Tahoe in the amount of $31,697; Standard Equipment Company, one street sweeper in the amount of $167,293; Prairie Archway International, two dump trucks with plows and spreaders in the amount of $286,650; Autobarn of Evanston, one small pick-up truck in the amount of $23,102.30; Vermeer Midwest, one stump grinder in the amount of $40,429. Funding for these vehicles is provided by the Equipment Replacement Fund Account 7780.65550 which has a budget of $2,036,733.
For Action

(A3.7) Approval of Harley Davidson Lease Agreement Renewal with Chicago Harley Davidson Inc. for Evanston Police Department (Bid 12-123)
Staff recommends that City Council authorize the City Manager to sign a one (1) year lease renewal agreement with Chicago Harley Davidson Inc. (2929 Patriot Boulevard, Glenview, IL) in the amount of $26,019 for the period June 1, 2013 to May 31, 2014 for seven (7) Harley Davidson motorcycles. Funding is provided by Fleet Capital Outlay, Vehicle Lease Charges Account 7780.62402 with a budget of $28,000.
For Action

(A3.8) Approval of Contract Extension with Healy Asphalt for Hot Mix Asphalt (Bid 12-34)
Staff recommends City Council approval of a one-year contract extension for the purchase of 500 tons of modified hot mix asphalt at a cost of $52 per ton and 300 tons of modified hot mix binder at the cost of $44 per ton to Arrow Road Construction dba Healy Asphalt (3401 South Busse Road, Mt. Prospect, IL) for a cost of $39,200. Funding is provided by the FY 2013 Street and Alley Account (2670.65055) in the amount of $31,200; the Water Fund Account (7115.65051) in the amount of $4,000; and the Sewer Fund Account (7400.65051) in the amount of $4,000.
For Action

(A4) Resolution 20-R-13, Authorizing Release of Certain Closed Session Minutes
Staff requests adoption of Resolution 20-R-13 releasing the closed session meeting minutes listed on Exhibit A and finding that a need still exists for confidentiality as to the minutes on Exhibit B.
For Action

(A5) Resolution 22-R-13, Authorizing Destruction of Audio Recordings of Closed Session Meetings
Staff requests adoption of Resolution 22-R-13 approving the destruction of certain audio recordings of the Evanston City Council closed session meetings listed on Exhibit 1 of Resolution 22-R-13.
For Action
(A6) **Resolution 21-R-13, Construction Funding & Construction Engineering Services Agreement for Bridge Street Bridge Project (RFQ 10-25)**
Staff requests approval of Resolution 21-R-13, authorizing the City Manager to execute the Local Agency Agreement with the Illinois Department of Transportation (IDOT) and Construction Engineering Services Agreement with Alfred Benesch & Company for Federal participation for Bridge Street reconstruction project. Funding for Engineering Services is provided by the Capital Improvements Fund Account 415885 in the amount of $240,000, for which the City will be reimbursed $192,000 (80%) by the Highway Bridge Program Funds through IDOT. The City’s share will be $48,000 (20%). Construction funding is provided by Highway Bridge Program Funds through IDOT in the amount of $1,561,760 (80%) and $387,940 (20%) in local funding provided by the Bridge Street Project Account 415885.

**For Action**

(A7) **Resolution 24-R-13, Easement Agreement with Metropolitan Water Reclamation District for Bridge Street Bridge Project**
Staff requests consideration of Resolution 24-R-13, authorizing the City Manager to execute an Easement Agreement with the Metropolitan Water Reclamation District (MWRD) for Bridge Street reconstruction project.

**For Action**

(A8) **Resolution 26-R-13, Authorizing an Intergovernmental Agreement for the Repair of the Davis Street Sewer with the Metropolitan Water Reclamation District of Greater Chicago**
Staff recommends adoption of Resolution 26-R-13 authorizing the City Manager to execute an Intergovernmental Agreement for repair of the Davis Street Sewer with the Metropolitan Water Reclamation District of Greater Chicago.

**For Action**

(A9) **Ordinance 44-O-13, Decreasing the Number of Class B1 Liquor Licenses, Closure of The Keg**
Staff recommends adoption of Ordinance 44-O-13, which decreases the number of Class B1 liquor licenses now in force from six (6) to five (5) due to closure of The Keg of Evanston, 810 Grove Street.

**For Introduction**

(A10) **Ordinance 45-O-13, Decreasing the Number of Class AA Liquor Licenses, Closure of Central Street Cafe**
Staff recommends adoption of Ordinance 45-O-13, which decreases the number of Class AA liquor licenses now in force from one (1) to zero (0) due to the closure of the Central Street Cafe, 2800 Central Street.

**For Introduction**
(A11) **Ordinance 48-O-13, Permitting Issuance of a Class C Liquor License to Farmhouse Evanston, LLC, d/b/a Farmhouse Tavern**
Staff recommends City Council adoption of Ordinance 48-O-13, which increases the number of Class C liquor licenses to thirty-two (32), to permit issuance of a Class C license to Farmhouse Evanston, LLC d/b/a Farmhouse Tavern, 703 Church St.

**For Introduction**

(A12) **Ordinance 27-O-13, Special Assessment No. 1510 for Alley Paving Project, North of Madison Street, East of Sherman Avenue**
Staff recommends approval of Ordinance 27-O-13 by which City Council would authorize paving of the alley north of Madison Street, East of Sherman Avenue through the Special Assessment Process. Funding is provided by special assessment funds and by home owners to be collected over a period of ten years. The City’s share of $31,445.64 is provided by the Special Assessment Fund 6365.65515.

**For Introduction**

V. ITEMS FOR DISCUSSION

VI. COMMUNICATIONS

VII. ADJOURNMENT