ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday, May 13, 2013
7:00 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN GROVER, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING OF April 22, 2013

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 4/21/13 $2,864,245.29

(A2) City of Evanston Bills FY2013 5/14/13 $4,433,738.05
Credit Card Activity for Period End March 31, 2013 $123,085.43

(A3.1) Approval of Contract with Municipal Sales for 2013 Root Treatment of Sewer Mains (Bid 13-23)
Staff recommends that City Council authorize the City Manager to execute a contract for the 2013 Root Treatment of Sewer Mains (Bid 13-23) with Municipal Sales (P.O. Box 4743, Queensbury, NY) in the amount of $44,018.95. Funding is provided by the Sewer Fund, Account 7400.62461, which has an allocation of $215,000 for this type of work.
For Action

(A3.2) Approval of Contract with Swanson Flo for Pump Control Valves (Bid 13-28)
Staff recommends that City Council authorize the City Manager to execute a contract for the purchase of Pump Control Valves (Bid 13-28) with Swanson Flo (151 Cheshire Lane, Plymouth, MN) in the amount of $43,046. Funding is provided by the Water Fund, Account 7130.65702, which has an allocation of $152,500 for capital outlay projects.
For Action
(A3.3) Approval of Contract with Chicagoland Paving for 2013 MFT Street Resurfacing Project (Bid 13-31)
Staff recommends that City Council authorize the City Manager to execute a contract awarding the 2013 MFT Street Resurfacing Contract (Bid 13-31) to Chicagoland Paving (225 Telser Road, Lake Zurich, IL 60047) in the amount of $1,059,900. Funding is provided from the Motor Fuel Tax Funds with an approved 2013 budgeted amount of $1,400,000.
For Action

(A3.4) Approval of Contract with Bolder Contractors Inc. for Davis Street Water Main & Sewer Replacement Project (Bid 13-36)
Staff recommends that City Council authorize the City Manager to execute a contract for the Davis Street Water Main & Sewer Replacement Project (Bid 13-36) with Bolder Contractors Inc. (440 Lake Cook Road, Deerfield, IL) in the amount of $2,648,200. Funding is provided by the Washington National TIF Fund in the amount of $1,025,000; the Water Fund $170,000 (733086.65515); and the Metropolitan Water Reclamation District Fund for Sewer Replacement $822,497.50. $630,702.50 is to be funded by the Water Fund through the City’s 2013 Bond sale.
For Action

(A3.5) Approval of Contract with Chicagoland Paving for Parking Lot Improvement Project at Central Street and Stewart Avenue (Bid 13-37)
Staff recommends that City Council authorize the City Manager to execute a contract for the Central Street & Stewart Avenue parking lot rehabilitation project (Bid 13-37) with Chicagoland Paving (225 Telser Road, Lake Zurich, IL) in the amount of $419,900. Funding is provided from the Parking Fund, with a budget allocation of $540,000.
For Action

(A3.6) Approval of Vehicle Purchase for Evanston Police Department from Golf Mill Ford
Staff recommends City Council approval for the purchase of one (1) replacement vehicle (Ford Expedition) for the Evanston Police Department in the total amount of $35,018 from Golf Mill Ford (9401 N. Milwaukee Avenue, Niles, IL). Funding is provided by the Fleet Vehicle Replacement Fund (Account 7780.65550).
For Action
(A3.7) **Approval of Contract Award to G.A. Johnson & Son for the 2013 Noyes Cultural Arts Center Chimney & Roof Repair Project (Bid 13-02)**

Staff recommends that City Council authorize the City Manager to execute a contract for the base bid plus alternates 1, 3 and 7 for the 2013 Noyes Cultural Arts Center Chimney & Roof Repair Project with G.A. Johnson & Son (828 Foster Street, Evanston, IL) in the amount of $1,073,660. Funding is provided by: 1) $70,000 from the FY 2013 CIP Fund Account No. 415663; 2) $750,000 from a State of Illinois DCEO Grant; and 3) $434,000 from proposed FY2013 CIP Amendment. Total 2013 budget allocation is $1,254,000.

For Action

(A3.8) **Approval of Contract Award to Quality Restorations, Inc. for the 2013 Sherman Plaza Garage Façade Repairs (Bid 13-17)**

Staff recommends that City Council authorize the City Manager to execute a contract for the base bid plus Alternate 1 for the 2013 Sherman Plaza Garage Façade Repairs with Quality Restorations, Inc. (356 Tioga Trail, Wood Dale, IL) in the amount of $ 274,100.00. Funding is provided by: 1) $200,000 from the FY2013 Parking Fund Account No. 700506; and 2) $117,300 from FY 2013 Parking Fund Account No. 7036.65515. Total Budget allocation is $317,300.

For Action

(A3.9) **Approval of Contract with Citywide Elevator Inspection Services, Inc. for City of Evanston-Elevator Inspection Program (RFP 13-11)**

Staff recommends that City Council authorize the City Manager to execute a contract for elevator inspection and plan review services with Citywide Elevator Inspection Services (7144 N. Harlem Ave. Suite 303. Chicago, IL). The contract term will be for a period of three years from the commencement date. After the initial term, there shall be two (2) options to renew for one (1) additional year. The FY 2013 cost of the proposed contract will be assessed on a per-unit basis and is estimated to be approximately $44,496 for a total of 824 inspections.

For Action

(A4) **Approval of Post Debt Issuance Procedures Manual**

Staff recommends that City Council approve a Post Debt Issuance Manual for use in the administration of the City’s debt portfolio. The Manual is recommended by the City’s Bond Counsel, Chapman and Cutler. It is also favorably viewed by bond ratings agencies. The Manual covers the procedures and actions the City needs to take each year to maintain the tax exempt status of City debt.

For Action

(A5) **Resolution 32-R-13; Regarding Howard Hartrey TIF District Surplus**

Staff recommends that City Council approve Resolution 32-R-13 declaring a surplus of $1.0M from the Howard Hartrey Tax Increment Financing (TIF) District at the end of Fiscal Year 2012.

For Action
(A6) **Ordinance 42-O-13; Authorizing Sale of Surplus Property**
Staff recommends that City Council authorize the City Manager to publicly offer for sale various vehicles and equipment owned by the city through public auction based on Ordinance 42-O-13 through Manheim Auction Service (550 S. Bolingbrook Drive, Bolingbrook, IL). The vehicles are presently out of service.

**For Introduction**

IV. **ITEMS FOR DISCUSSION**

V. **COMMUNICATIONS**

VI. **ADJOURNMENT**