ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday, October 8, 2012
5:45 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN GROVER, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING OF September 24, 2012

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 09/23/12 $3,077,710.58

(A2) City of Evanston Bills FY2012 10/09/12 $6,121,870.42
City Credit Card payments through August 31, 2012 $ 133,583.23

(A3.1) Approval of Tire Purchases from Wentworth Tire Service
Staff recommends approval of tire purchases for the last three (3) months of Fiscal Year 2012 in the amount of $13,000 and for twelve (12) months in the amount of $50,000 in Fiscal Year 2013 from Wentworth Tire Service (300 North York Road, Bensenville, IL) using the State Bid Award #4017031 for which Wentworth Tire Service is an authorized distributor. Funding is provided from the Fleet Services Budget for Tires and Tubes (7710.65065) for Fiscal Year’s 2012 and 2013.

For Action

(A3.2) Approval of Tire Repair Contract with Wentworth Tire Service (Bid 12-164)
Staff recommends that City Council authorize the City Manager to execute a one (1) year contract with three (3) one year renewals for tire repair and recap services in the amount of $25,008 for year one (1) to Wentworth Tire Service (300 North York Road, Bensenville, IL). Funding is provided by the FY 2012 Fleet Services budget for Tires and Tubes, 7710.65065, with a budgeted amount of $32,500 for these services.

For Action
(A3.3) Approval of Contract with L. Marshall, Inc. for Water Utility Roof Replacement (Bid 12-160)

Staff recommends that City Council authorize the City Manager to execute a contract for the 2012 Evanston Water Utility Roof Replacement with L. Marshall, Inc. (2100 Lehigh Avenue, Glenview, IL) in the amount of $133,000. Funding is provided by the Water Fund Capital Improvement Plan (CIP) Account 733108.65515 with a budget of $150,000 allocated for roof replacements.

For Action


Staff recommends City Council authorize the City Manager to execute an agreement for engineering services for the feasibility study of alternative stormwater management techniques with Hey and Associates, Inc. (8755 W. Higgins Drive, Suite 835, Chicago, IL) in the not-to-exceed amount of $24,946.24. Funding is provided by the Sewer Fund, Other Operations Account 7410.62180 which has a FY 2012 budget allocation of $25,000.

For Action

(A3.5) Approval of Tree Planting Purchase from Suburban Tree Consortium for Fall Planting

Staff recommends City Council approval of the purchase of 155 trees and planting services for 50 trees from Suburban Tree Consortium (STC) in the amount of $38,864. Funding is provided by the General Fund Parks/Forestry Division Account 3525.65005 with a total annual budget of $80,000.

For Action

(A3.6) Approval of Centennial Park Lagoon Professional Design Services Contract with Kettelkamp & Kettelkamp (RFP 12-165)

Staff recommends that City Council authorize the City Manager to execute a contract for the Centennial Park Lagoon Professional Design Services Project to Kettelkamp & Kettelkamp (1315 Sherman Place, Evanston, IL) at a total cost of $90,735. Funding is provided by the Capital Improvement Plan (#415414).

For Action

(A4) Approval of Change Order for Lighting Power Centers

Staff recommends that City Council authorize the City Manager to execute Change Order #2 to the contract for the Church Street Improvement Project (Bid 12-136) to Landmark Contractors, Inc. (11916 W. Main Street, Huntley, IL) in the amount of $31,590. This Change Order will expand the scope of the contract to include the replacement of Street Light Power Centers throughout the City. Funding is provided by the Capital Improvement Plan (#415868).

For Action
(A5) **Approval to Accept and Place on File the Single Audit for FY2011**
Staff recommends City Council review and place on file the attached Single Audit report for the fiscal year ending December 31, 2011.

**For Action**

(A6) **Post Issuance Compliance Procedures for Tax Exempt Bonds**
Staff recommends that the attached document describing post issue compliance procedures for bonds be adopted and placed on file. These procedures will be applicable to any bonds issued on or after January 1, 2012.

**For Action**

(A7) **Resolution 69-R-12 Authorizing the City Manager to Execute a Transition of Services Agreement with Erie Family Health Center, Inc. Regarding the Evanston Children’s Dental Clinic**
Staff recommends approval of Resolution 69-R-12 Authorizing the City Manager to Execute a Transition of Services Agreement with Erie Family Health Center, Inc. regarding the Children's Dental Clinic.

**For Action**

(A8) **Ordinance 109-O-12, Amending Title 3, Chapter 4, Section 6 of the City Code to Create a Liquor License Classification for Craft Breweries**
Ordinance 109-O-12 amends Title 3, Chapter 4, Section 6 of the Evanston City Code of 2012, as amended (“Code”), to create a liquor license classification applicable to craft beer breweries. If adopted, Class P-1 liquor licensees will be permitted to offer for retail sale their craft beer for consumption onsite or offsite.

**For Introduction**

(A9) **Ordinance 112-O-12, Increasing the Number Class C Licenses for Signature Food Solutions d/b/a Chicago's Home of Chicken & Waffles, III**
Staff recommends adoption of Ordinance 112-O-12, which amends Subsection 3-4-6-(C) of the Evanston City Code of 2012 (“City Code”), as amended, to increase the number of Class C liquor licenses from 28 to 29 to permit issuance of a liquor license to Signature Food Solutions, Inc., d/b/a Chicago’s Home of Chicken and Waffles III, 2424 West Dempster Street. **Suspension of the Rules is requested for Introduction and Action on October 8, 2012.**

**For Introduction and Action**

IV. **ITEMS FOR DISCUSSION**

(APW1) **Northwestern University Student Presentation – Collaborative Composting Project**

**For Discussion**

V. **COMMUNICATIONS**

VI. **ADJOURNMENT**