MEETING MINUTES
PLAN COMMISSION
Wednesday, November 14, 2012
7:00 P.M.
Evanston Civic Center, 2100 Ridge Avenue, Council Chambers

Members Present: Seth Freeman, Patricia Ledesma, Scott Peters (Chair), David Galloway, Jim Ford, Kwesi Steele, Stuart Opdycke (Associate)

Members Absent: Barbara Putta, Richard Shure, Lenny Asaro

Staff Present: Craig Sklenar, Melissa Klots, Ken Cox, Dennis Marino

Presiding Member: Scott Peters, Chairman

1. CALL TO ORDER / DECLARATION OF QUORUM

With a quorum present, Chairman Peters called the meeting to order at 7:15 P.M.

2. APPROVAL OF OCTOBER 10, 2012 MEETING MINUTES

Commissioner Freeman motioned for approval of the October 10, 2012 meeting minutes

Commissioner Ledesma seconded the motion.

A voice vote was taken and the minutes were approved.

3. ZONING TEXT AMENDMENT 12PLND-0070

Specifically consider text amendments, pursuant to City Code Title 6, Zoning, to discuss the zoning regulations of banquet halls as special uses.

Melissa Klots, Zoning Planner, provided a staff report concerning the proposed establishment of a definition for Banquet Halls as a Special Use.

Chairman Peters opened the discussion asking for a motion concerning the proposed text amendment.

Commissioner Galloway motioned to approve the proposed definition and provide a recommendation to City Council to approve this definition.

Commissioner Ford seconded the motion

A voice vote was taken, the motion passed 6-0.

4. ZONING MAP AND TEXT AMENDMENT 12PLND-0069
Specifically consider text and map amendments, pursuant to City Code Title 6, Zoning, for an Overlay District on Howard Street that follows the boundary of the Howard Ridge TIF District, bounded on the west by Ridge Avenue, on the east by the City limits, and including 5 parcels on Chicago Avenue, to a northernmost point of 132 Chicago Avenue.

Melissa Klotz, Zoning Planner, provided a staff report concerning the proposed establishment of an Overlay District on Howard Street that would define beauty salons and barbershops and make them a special use. This overlay proposes an amortization period that will require all existing businesses that meet this definition to apply for a special use for approval after two years time.

Chairman Peters opened the discussion asking for a motion concerning the proposed map and text amendment.

Commissioners concerned with the amortization proposed and the restriction of these uses

Commissioner Ford motioned to send the proposed text and map amendment back to City staff to refine and propose new regulations that look at non-amortization uses to help regulate beauty salons and barbershops, and continued the discussion to the December 12, 2012 Plan Commission meeting.

Commissioner Steele seconded the motion.

A voice vote was taken, the motion passed 6-0.

5. 2013 PLAN COMMISSION MEETING DATES

Commissioner Freeman motioned to approve the proposed Plan Commission meeting dates for 2013.

Commissioner Ledesma seconded the motion

A voice vote was taken, the motion passed 6-0.

6. PLAN COMMISSION 2013 ELECTIONS

Commissioner Ford motioned to keep the current slate of Plan Commission Chair (Scott Peters), Vice Chair (David Galloway) and Committee Liaisons to the Housing and Community Development Act Committee (Stuart Opdycke), Economic Development Committee (Seth Freeman), Citizens’ Advisory Committee on Public Place Names (Seth Freeman), and Transportation/Parking Committee (David Galloway) for the 2013 Calendar year.

Commissioner Freeman seconded the motion

A voice vote was taken, the motion passed 6-0.
7. COMMITTEE REPORTS

Commissioner Peters proposed a resolution to commend Craig Sklenar, General Planner, for his work as staff member for the Plan Commission and to commend the quality of work.

Commissioner Ledesma seconded the motion.

8. ADJOURNMENT

Commissioner Freeman motioned for adjournment.
Commissioner Ledesma seconded the motion.

The meeting adjourned at 8:30 P.M.

Respectfully Submitted,
Craig Sklenar, AICP
General Planner, Community and Economic Development Department

The next regular Plan Commission meeting is scheduled for WEDNESDAY, DECEMBER 12, 2012 at 7:00PM in COUNCIL CHAMBERS of the Lorraine H. Morton Civic Center.