 ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday, December 10, 2012
5:45 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN GROVER, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING OF November 26, 2012

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 11/18/12 $ 2,633,746.32
(A2) City of Evanston Bills FY2012 12/11/12 $21,684,470.03
   Credit Card Activity - Period End October 31, 2012 $ 122,637.99

(A3.1) Approval of Agreement with MWH Americas, Inc. for Water Distribution
   Modeling Services (RFP 12-178)
   Staff recommends City Council authorize the City Manager to execute an
   agreement for Water Distribution Modeling Services with MWH Americas, Inc.
   (175 West Jackson Blvd., Suite 1900, Chicago, IL) in the not-to-exceed amount
   of $35,000/year for three years. Funding will be provided from the Water Fund,
   Account 7125.62180.
   For Action

(A3.2) Approval of Contract with Palatine Oil Company for Bulk Oil, Antifreeze and
   Lubricants (Bid 12-176)
   Staff recommends that City Council authorize the City Manager to execute a
   contract for bulk oil, antifreeze, and lubricant purchases for Fiscal Year 2013 in
   the amount of $59,979.50 with Palatine Oil Company (900 National Parkway,
   Schaumburg, IL). Funding is provided from the Fleet Services budget for
   Petroleum Products (7710.65035) for Fiscal Year 2013.
   For Action
(A3.3) **Approval of 2012 Final Vehicle Purchases from Currie Motors and Russo’s Power Equipment**

Staff recommends City Council approval for the purchase of five (5) vehicles/units in the amount of $121,444.50 as follows: Currie Motors (9423 W. Lincoln Highway, Frankfort, IL) in the amount of $97,908, and Russo’s Power Equipment Incorporated (9525 W. Irving Park Road, Schiller Park, IL) in the amount of $23,536.50. Funding is provided by the Equipment Replacement Fund (7780.65550).

For Action

(A3.4) **Approval of Contract Award for Licensing and Implementation Services to New World Systems to Replace the City’s Financial, Human Resource and Payroll System**

Staff recommends City Council authorize the City Manager to execute a contract for software licensing, implementation, and maintenance services with New World Systems (888 West Big Beaver Road, Troy, MI) in the amount of $596,000 for licensing and implementation, plus $407,700 for five years of maintenance and support ($81,540/year), plus an estimated $36,300 in financing charges for a total cost of $1,040,000 to replace the City’s current financial, accounting, human resource and payroll enterprise system. Funding for the Software and Implementation costs of $596,000 is provided by a 5 year loan from the Parking Fund to be repaid in five payments from the General Fund of $126,500, which includes an approximate short term interest rate of 2.0%. Funding for ongoing maintenance costs is provided by the current Information Technology Division Computer License and Support account 1932.62340.

For Action

(A3.5) **Approval of Contract for Purchase of Insurance/Renewals—Property, Excess Liability & Excess Worker’s Compensation for Fiscal Year 2013**

Staff recommends City Council approval to purchase the outlined policies. The policies will renew all insurance coverage for the City for Fiscal Year 2013. Quoted premium totals were $101,611 less than budgeted for FY2013. Funding is provided by the Insurance Fund, Accounts 7800.62615 and 7800.66044.

For Action

(A3.6) **Approval of Contract with Action Printing for Printing Recreation & Arts Activities Guide and Annual Camp Guide (Bid 12-181)**

Staff recommends that the City Council authorize the City Manager to execute a two-year contract for printing and mail preparation of *Recreation & Arts Activities Guide*, which includes the *Highlights* newsletter, and the annual summer camp guide (8 total publications) in an amount not to exceed $121,400 with Action Printing (N6637 Rolling Meadows Drive, Fond du Lac, WI). Funding is provided by the Parks, Recreation and Community Services Department’s Account 3020.62210.

For Action
(A3.7) Approval of Emergency Purchase of Sole Source Traffic Signal Control Box from Brown Traffic Products, Inc.
Staff recommends City Council approval for the emergency purchase of a traffic signal controller cabinet from Brown Traffic Products, Inc., (736 Federal Street, Suite 2312, Davenport, IA) in the amount of $26,551. Funding is provided by the General Fund account 2640.65070.
For Action

(A3.8) Approval of Sole Source Purchase of Security Cameras for the Evanston Township High School Area
Staff recommends City Council authorization for a sole source purchase and installation of a security camera system with Current Technologies, Inc. in the amount of $60,622.13. The proposed purchase and installation of four security cameras near ETHS was approved as part of the Fiscal Year 2013 Budget process. Funding is provided by: $36,000 from FY2012 funds in the City Manager’s contingency account (1525.68205), and $24,622.13 from the Information Technology safety equipment account (1932.65090) in FY 2013.
For Action

(A4) Approval of Change Order No. 3 with CDM Smith for Wholesale Water Sales Engineering Services (RFP 11-41)
Staff recommends that City Council authorize the City Manager to execute Change Order No. 3 for engineering services associated with wholesale water sales with CDM Smith (125 South Wacker Drive, Suite 600, Chicago, IL) in the not-to-exceed amount of $250,000. Funding will be provided from the Water Fund, Account 7125.62180.
For Action

(A5) Approval of Contract Settlement – Illinois FOP Labor Council - Officers
Staff recommends approval to authorize the City Manager to execute a collective bargaining agreement with the Illinois FOP Labor Council – Officers Union effective March, 2012 through December 31, 2013. City Council approval will ratify the tentative agreements executed throughout the negotiation process.
For Action

(A6) Approval of Grant Agreement with Youth Organizations Umbrella (Y.O.U.) to Provide Subcontract Services for Outreach Program
Staff recommends that City Council authorize the City Manager to execute an agreement with Youth Organizations Umbrella (Y.O.U.) (1027 Sherman Avenue, Evanston, IL) for the City to provide subcontract services for a Street Outreach Program grant. The agreement shall be in effect from October 1, 2012 until September 30, 2013 and shall be renewed annually upon notification of grant award.
For Action
(A7) **Resolution 84-R-12, Modified Purchasing Procedure for Chlorine System Upgrade**

Staff recommends approval of Resolution 84-R-12 authorizing a modified purchasing procedure for the selection of the engineer and contractor on the Chlorine System Upgrade at the Water Treatment Facility. Funding for the engineering ($50,000) and construction ($200,000) of the chlorine system upgrade will be from the Water Fund account 733122.

**For Action**

Staff recommends City Council adoption of the following ordinances to designate the proposed Chicago/Main TIF District as outlined in the state statute 65 ILCS 5/11-74.4 – Tax Increment Allocation Redevelopment Act. A formal resolution will accompany the Chicago/Main TIF District Implementation Plan at the January 14, 2013 meeting for consideration by the City Council for adoption at that time.

(A8) **130-O-12 Approving the Tax Increment Redevelopment Plan and Redevelopment Project for the Chicago/Main Redevelopment Project Area (“TIF Plan”)**

Staff recommends City Council adoption of Ordinance 130-O-12.

**For Introduction**

(A9) **131-O-12 Designating the Chicago/Main Redevelopment Project Area of the City of Evanston a Redevelopment Project Area Pursuant to the Tax Increment Allocation Redevelopment Act (“TIF District”)**

Staff recommends City Council adoption of Ordinance 131-O-12.

**For Introduction**

(A10) **132-O-12 Adopting Tax Increment Allocation Financing for the Chicago/Main Redevelopment Project Area**

Staff recommends City Council adoption of Ordinance 132-O-12.

**For Introduction**

(A11) **Ordinance 139-O-12 Regarding Defacement or Removal of Public Art**

Mayor recommends adoption of Ordinance 139-O-12 to provide for penalties against persons who deface or remove public art murals within the City of Evanston.

**For Introduction**

Staff recommends review and adoption of the following ten (10) abatement resolutions (A12.1 to A12.10) by the City Council. The Resolutions will abate (decrease) the amount of the 2012 property tax levy needed to retire the outstanding general obligation debt. Generally, abated debt amounts are funded through sources other than property taxes such as TIF incremental revenue, water/sewer receipts, and parking garage revenues.

(A12.1) **Resolution 87-R-12 General Obligation Debt Property Tax Abatement**

Staff recommends approval of proposed Resolution 87-R-12 abatement for General Obligation Bonds, Series 2004.

**For Action**
(A12.2) **Resolution 88-R-12 General Obligation Debt Property Tax Abatement**
Staff recommends approval of proposed Resolution 88-R-12 abatement for General Obligation Bonds, Series 2005.

**For Action**

(A12.3) **Resolution 89-R-12 General Obligation Debt Property Tax Abatement**
Staff recommends approval of proposed Resolution 89-R-12 abatement for General Obligation Bonds, Series 2006.

**For Action**

(A12.4) **Resolution 90-R-12 General Obligation Debt Property Tax Abatement**
Staff recommends approval of proposed Resolution 90-R-12 abatement for General Obligation Bonds, Series 2007.

**For Action**

(A12.5) **Resolution 91-R-12 General Obligation Debt Property Tax Abatement**
Staff recommends approval of proposed Resolution 91-R-12 abatement for General Obligation Bonds, Series 2008B.

**For Action**

(A12.6) **Resolution 92-R-12 General Obligation Debt Property Tax Abatement**
Staff recommends approval of proposed Resolution 92-R-12 abatement for General Obligation Bonds, Series 2008C.

**For Action**

(A12.7) **Resolution 93-R-12 General Obligation Debt Property Tax Abatement**
Staff recommends approval of proposed Resolution 93-R-12 abatement for General Obligation Bonds, Series 2008D.

(A12.8) **Resolution 94-R-12 General Obligation Debt Property Tax Abatement**
Staff recommends approval of proposed Resolution 94-R-12 abatement for General Obligation Bonds, Series 2010B.

**For Action**

(A12.9) **Resolution 95-R-12 General Obligation Debt Property Tax Abatement**
Staff recommends approval of proposed Resolution 95-R-12 abatement for General Obligation Bonds, Series 2011A.

**For Action**

(A12.10) **Resolution 96-R-12 General Obligation Debt Property Tax Abatement**
Staff recommends approval of proposed Resolution 96-R-12 abatement for General Obligation Bonds, Series 2012A.

**For Action**

V. **ITEMS FOR DISCUSSION**

VI. **COMMUNICATIONS**
VII. ADJOURNMENT