MEETING MINUTES
Evanston Environment Board
Thursday, November 10, 2011
7:00 p.m.
Lorraine H. Morton Civic Center, 2100 Ridge, Room #2200

Members Present: Paige Finnegan, Jill Franklin, Hugh Bartling, Susan Besson, Likwan Cheng, Kevin Glynn, Suzanne Waller

Members Absent: Laurie Zoloth, Anne Viner, Ellen King

Staff Present: Carl Caneva, Division Manager

Community Members Present: Stephen McMillan

Presiding Members: Paige Finnegan, Susan Besson

I. CALL TO ORDER / DECLARATION OF QUORUM
   a. There being a quorum, Chair Finnegan called the meeting to order at 7:10 pm.
   b. Minutes from October motion to approve Chair Besson, S. Waller seconded minutes approved unanimously

II. CITIZEN COMMENT
   a. No Comments

III. STAFF REPORTS
   a. City Code Update
      i. C. Caneva indicated the only item relating to code updates on upcoming C. Council agenda is on 12/12/11 Article 1 Municipal Elections. He will follow-up and continue to check the Council agenda against the Board’s proposed amendments.
   b. Environment Board Roster
      i. No further changes to the Board. C. Caneva will email the list to members.

IV. COMMITTEE REPORTS
   a. Disposable Bags
      i. Members discussed the bag ordinance recommendations. P. Finnegan summarized the recommendation made by J. Franklin and L. Zolath at Council on October 24, 2011. The City Council opposed the Board’s recommendations. The Board is concerned regarding the manner in which responses to questions from Ald. Fiske were presented, the reception by Council, and the process. P. Finnegan asked for a status update on the recommendation from
Staff. P. Finnegan asked the Board to decide next moves for the Disposable Bag Recommendation. P. Finnegan then asked how the Board could be more effective. C. Canova stated there was no update on the recommendation on how to proceed.

ii. P. Finnegan and S. Besson stated the questions raised were legitimate, but the process and tone of the meeting was inappropriate.

iii. K. Glynn stated the take away would be to have items Council-ready prior to leaving the Board. Once items left the Board it was out of the Board’s hands.

iv. H. Bartling stated he didn’t see community support, and still doesn’t see it. He sensed the supporters did not turn out to the meeting. Mr. Bartling was concerned about the specifics of the fee.

v. S. Waller asked if the board should be pointing out the problem of bags rather than focus on the fee.

vi. H. Bartling stated he was unclear about the problem, too much plastic bag use? Litter?

vii. Chair Besson questioned clarity of the purpose and mission from the start regarding the disposable bag issue.

viii. J. Franklin recalled asking months ago for guidance on how much outreach to other groups and retailers, and was told the Board would offer policy recommendations but is not expected to perform outreach.

ix. L. Cheng indicated the questions raised were very specific and the Board did not have evidence to address the questions.

x. Chair Finnegan stated in the case of the Green Building Ordinance and Hen Ordinance there was an ordinance and the recommendation was only a discussion item. Chair Finnegan expressed a need to figure out the best and most effective process with regard to moving these issues forward.

xi. J. Franklin stated she reviewed the minutes and found there was to be an action plan not an ordinance.

xii. K. Glynn asked the output level of other City committees to compare. C. Canova indicated he could not speak to the actions or the output of other boards and commissions.

xiii. Chair Finnegan stated the Board wanted scrutiny from the Council to provide a future path of action. The issue again was the process.

xiv. S. Waller asked if the task would be to address the questions from Ald. Fiske and report back.

xv. C. Canova will find out by the December meeting where the recommendation lies and report back.

xvi. Chair Finnegan asked the board if the issue of disposable bags should be used for the strategic plan

xvii. J. Franklin and S. Waller indicated they are interested in continuing the issue. Agreed the cause was worthwhile to pursue.

xviii. K. Glynn asked about the process, to what extent should the Board consider the politics at hand? Should the ordinances and recommendations be politically crafted to best be presented?
xix. H. Bartling stated the process was as important as the topic, suggested a more deliberative process to be more effective.
xx. L. Cheng reiterated Board recommendations needed to come from evidence. The one place where there is evidence is at the level of the landfill.
xxi. J. Franklin reviewed the information presented by Sustainability Programs Coordinator Catherine Hurley on the plastic bags with regards to efficiency.
xxii. J. Franklin asked if the Board was going to issue a response. Chair Finnegan stated the board would wait for a status update then pursue the matter if necessary.
xxiii. Mr. McMillan, Whole Foods, asked what the future holds. Chair Besson stated there was no action to take forward, but the Board would be considering efforts to address disposable bags. Chair Finnegan stated to Mr. McMillan the Environment Board’s work was one step in a long process.

b. Multi-modal Plan
i. H. Bartling asked about the Transportation and Parking Committee (T&PC) and requested an update. He understood the T&PC to be in favor of an Environment Board member to be on the Committee but, it was not on the Rules Committee agenda. C. Caneva will find clarification on the next steps. H. Bartling summarized the Bike Corral Demonstration Recommendation (see November Packet). H. Bartling collaborated with Public Works and proposed a corral at the Evanston Athletic Club (EAC). Chair Finnegan asked if the project should be taken to T&PC. Chair Besson asked what the process should be. Chair Finnegan asked if Downtown Evanston would be willing to split the cost of the corral. Chair Besson stated the idea of lost revenue is short-sighted, as monies lost in meter revenue could be more than recouped in increased business by numerous cyclists. H. Bartling stated you could fit 10 bikes in the space of 1 car.

ii. H. Bartling stated both the Multi-Modal Transportation Plan (MMTP) and the Downtown Plan both have recommendations for more zero emission vehicles.

iii. J. Franklin asked who the authors of the MMTP were. Chair Finnegan stated the study was authored by consultants.

iv. J. Franklin asked about the issue of car congestion and how the corral would address this issue. She was concerned with the argument about congestion, as a driver she could not use a bike, and thought taking away a parking space would increase congestion.

v. P. Finnegan stated there is a parking surplus, there may be small amounts of street parking but there is plenty of parking in the numerous ramps around town and in the downtown.

vi. S. Waller stated that she bikes from Central St. to Downtown when it’s not as busy. As the culture changes the usage of bikes will also change.
vii. Chair Besson indicated the City’s award-winning entry for the Governor’s Sustainability Award referenced increased bike parking created by City.

viii. P. Finnegan reviewed the memorandum distributed by C. Caneva and C. Hurley concerning bicycle expenditures, enforcement, and registration. She called attention to Part II regarding registration and enforcement. There was concern about the discrepancy between registration and enforcement. For example, the number of violations issued to bicyclists by police increased 25% from 2009-2010 and another 26% from 2010-2011 while the number of registration efforts fell by 57% between 2009-2010 and an additional 44% between 2010-2011.

ix. K. Glynn stated the memo showed an investment in bike lanes and the riding needs to be supported by a corral for parking.

x. Chair Finnegan stated the want to move the recommendation to Human Services.

xi. The Board agreed the recommendation be moved forward to Human Services.

xii. H. Bartling asked if the exact locations proposed should be indicated, the Board indicated the sites should be located.

xiii. Chair Besson asked if there would be too much focus on sites.

xiv. J. Franklin indicated she agreed with the idea of providing locations for bike racks and hoped other aldermen would be interested.

xv. K. Glynn motioned for the recommendation to go to Human Services with amendments and the map indicated motion was withdrawn.

c. Strategic Plan
   i. Mission
      1. Chair Besson made changes to the draft mission, Chair Finnegan asked for input about the changes. (See November Packet)

   ii. Guiding Principle
      1. Chair Besson stated the guiding principle would be to support the climate action plan, MMTP, Lake Front Plan, Strategic Plan, Downtown plan, Bicycle Plan.
      2. J. Franklin supported the changes and agreed they needed to include but not be limited by those referred to in item 1.

   iii. SUZANNE WALLER moved to approved mission and guiding principles in the bylaws, 2nd ed by K. GLYNN. Motion passed unanimously

V. UNFINISHED BUSINESS
   a. 2012 meeting dates as presented in agenda approved, no changes necessary.

VI. OPEN DISCUSSION
   a. K. Glynn requested a discussion on the goals. He indicated his understanding that the Board was interested in bikes, bags, and he was interested in the powers of the traffic engineer.
b. S. Besson indicated an interest in transparency and Board efficacy.
c. Chair Finnegan stated the use of work groups was effective.
d. Chair Finnegan stated Stormwater Management, Commercial Composting, Deconstruction and the Evanston 150 should also be considered to guide the work of the Board.
e. The Board discussed not adding more items to the by-laws but instead address any topics that may surface.
f. The Board discussed the idea of formulating a template for process to be more effective.
g. L. Cheng is working with the Utilities department regarding the operation of the waterworks.
h. Chair Besson attended the CONSEC (what does CONSEC stand for?) meeting, a number of communities are looking into the idea of aggregating power.
i. L. Cheng asked about air pollution, its impact, and interest from the Board as a Board goal. Chair Finnegan asked how air pollution could be addressed by any guiding documents. S. Waller asked if the pollution had to do with automobiles. L. Cheng indicated it is regional pollution. Board indicated it may be beneficial to tie air pollution to the bike recommendation.

Meeting was adjourned at 9:04 pm
NEXT MEETING – Thursday, December 8, 2011

Respectfully Submitted,
Carl Caneva
Division Manager
MEETING MINUTES
Evanston Environment Board
Thursday, December 8, 2011
7:00 p.m.
Lorraine H. Morton Civic Center, 2100 Ridge, Room #2200

Members Present: Paige Finnegan, Suzanne Waller, Laurie Zoloth, Kevin Glynn, Ellen King

Members Absent: Jill Franklin, Anne Viner, Susan Besson, Likwan Cheng, Kevin Glynn, Hugh Bartling

Staff Present: Catherine Hurley, Sustainability Coordinator

Community Members Present: Tanya Triche, Illinois Retail Merchants Association

Presiding Members: Paige Finnegan

I. CALL TO ORDER / DECLARATION OF QUORUM
   a. Meeting began at 7:05, however quorum was not achieved.
   b. Due to lack of quorum, minutes from November 2011 were not approved.

II. CITIZEN COMMENT
    There was no citizen comment.

III. ONGOING BUSINESS/NEWS/UPDATES
   a. Bird Friendly Buildings
      P. Finnegan referred Board Members to the documents in the packet on Bird Friendly buildings. Nate Kipnis, an active member of the Evanston Environmental Community and an architect, sent this information to P. Finnegan. P. Finnegan stated that a similar ordinance was done in Barrington and Highland Park. Members discussed the idea and were in favor of supporting such an initiative but were interested in getting a group outside of the Board to take it on. C. Hurley suggested that the Board reach out to the Chicagoland Audubon Society, which has an office in Evanston and is headed up by Judy Pollock. P. Finnegan agreed to reach out to J. Pollock and ask if she and the Audubon Society would like to take on this ordinance.

   b. Cook County Food Council Proposal
      P. Finnegan referred the Board to the documents in the packet on the proposed ordinance to develop a Cook County Food Policy Council. Any members of the Board who would like to provide feedback or get more involved should reach out directly to Debbie Hillman. P. Finnegan will provide contact information for D. Hillman if anyone needs it.
IV. DISPOSABLE BAGS  
a. Status from Council  
P. Finnegan asked C. Hurley for an update on the direction from City Council regarding the efforts to reduce the use of disposable, single-use shopping bags in Evanston. C. Hurley reported that there was no specific direction from Council on this matter and that there was no expectation that the Environment Board was to work on the topic. P. Finnegan reminded the Board that members agreed at last month’s meeting not to provide a response to Council regarding the bag issue. If an individual member, acting as a resident, wanted to reach out to specific Alderman or the Council as a whole, they are free to do so. P. Finnegan reported that J. Franklin has expressed interest in continuing to work on this topic and would resume her research and exploration in 2012. Tanya Triche, from the Illinois Retail Merchants Association, reported that the Manufacturer’s Responsibility and Recycling Bill (SB102), was back on the table for discussion in the next session for the Illinois Legislature.

b. Ald. Grover Recommendation  
P. Finnegan reported that Alderman Grover had approached S. Besson and P. Finnegan with her ideas for the next steps on efforts to reduce shopping bags in Evanston. This information will be forwarded to J. Franklin for her work in 2012. L. Zoloth stated that she had prepared a response to the City Council regarding their comments on the shopping bag recommendation and she invited members of the board to review and let her know if they would like to have their name included on the document.

V. TRANSPORTATION  
a. Nomination to Transportation and Parking Committee  
P. Finnegan updated the Board with the news that a member of the Environment Board would be placed on the Transportation and Parking Committee as a full voting member. Hugh Bartling had expressed interest in serving this function however the Board was not able to formally vote on this nomination due to a lack of quorum.

b. Recommendation to Human Services  
P. Finnegan reported that the Environment Board was scheduled to make a report on the bike corral recommendation to the Human Services Committee at their next meeting, which is scheduled for Wednesday, January 4, 2012.

VI. 2012-2013 STRATEGIC PLAN DISCUSSION  
P. Finnegan reminded the board to review the updated guiding principles as included in the meeting packet. The Board’s bylaws would need to be amended in order to change the guiding principles. L. Zoloth suggested incorporating the Evanston 150 Top 10 ideas into the Board’s strategic plan.

VII. OPEN DISCUSSION  
None

VIII. ADJOURNMENT  
The meeting was concluded at 7:35 pm.
NEXT MEETING – Thursday, January 12, 2012

Respectfully Submitted,
Catherine Hurley
Memorandum

To: Honorable Mayor and Members of the City Council

From: Wally Bobkiewicz, City Manager
       Catherine Hurley, Sustainable Programs Coordinator
       Dave Stoneback, Utilities Director
       Grant Farrar, Corporation Counsel

Subject: Ordinance 103-O-11, Submission of the Community Choice Aggregation question to the electors of The City of Evanston

Date: November 10, 2011

Recommended Action:
Staff recommends passage of Ordinance 103-O-11, providing for the submission to the electors of the City of Evanston, the question whether the City should arrange for the supply of electricity for its residential and small commercial retail customers who elect not to opt out of such a program.

Funding Source:
N/A

Summary:
On Monday, October 24th, the Administration and Public Works Committee directed staff to develop documents necessary to place a referendum for electric aggregation on the March 20, 2012 General Primary election ballot. This memorandum summarizes electric aggregation and the next steps to develop a program in Evanston. Ordinance 103-O-11, which provides for the submission of the aggregation question onto the March ballot, is provided as Attachment 1.

Overview:
The State of Illinois passed Public Act 96-0176 on August 10, 2009, allowing Illinois municipalities the option to bundle together, or aggregate residential and small commercial retail (small business) electric accounts and seek proposals for cheaper electric power from the open market. This process is known as Community Choice Aggregation (CCA). Large industrial and commercial customers already have this option, which is now available to residential and small business customers under this Act.
Currently, Evanston residents and small businesses receive electricity from ComEd based on a rate published by ComEd in April of every year. ComEd purchases electricity on behalf of these customers and passes the cost to the customers under the supply fee of the monthly bill. Under CCA, the City of Evanston would seek proposals from the wholesale electricity market, which in Illinois includes 14 Alternate Retail Electric Suppliers (ARESs). The ARESs are certified by the Illinois Commerce Commission (ICC) and registered with ComEd, as required by the law. Participating accounts would see a change to supply charge on their bill and would still receive electricity and customer service, such as billing and outage response from ComEd.

Residents or small businesses that do not want to participate can request to be removed from the aggregation during an “opt-out” process and continue to receive their energy supply from ComEd purchased energy. According to the ICC, 19 municipalities have selected a lower electric rate from by implementing a CCA program. Attachment 2 provides a summary of the communities and their electric rates. In the next year, industry experts estimate more than 50 more cities are expected to implement CCA.

CCA Process and Timeline:
The voters of the City of Evanston must pass a binding referendum to implement a CCA program. The referendum will ask the question whether the City shall have the authority to arrange for the supply of electricity for its residential and small commercial retail customers who have not opted out of such a program. Staff and the Corporation Counsel drafted Ordinance 103-O-11, which would provide for the submission to the electors of the City of Evanston, this question. This ordinance must be adopted by the Evanston City Council by January 3rd, 2010 and the Evanston City Clerk must certify it to the Cook County Clerk’s Office by January 12, 2012 in order to place the referendum on the ballot for the March 20th primary election.

Once the referendum is scheduled to be on the ballot, city staff will make information about CCA available to the public. This will include at least two public information meetings and other means to make information about the aggregation process and timeline available to the voters of Evanston.

If the referendum passes, the city has the authority to go forward with the CCA. Staff will draft and release a Request for Qualifications (RFQ) to the 14 ICC approved ARESs to narrow down the ones that meet the city’s requirements. Following the RFQ, the city will draft a Request for Proposals (RFP). The RFP will include the City of Evanston Electric Aggregation Plan of Operation and Governance (Aggregation Plan) which is required by Law and acts as a guiding document for the City and the ARESs. The Aggregation Plan will include cost savings goals, options for green energy and contract duration, criteria for which the City will evaluate the proposals, and minimum terms and conditions for the actual Service Agreement with the ARES.

Other communities have engaged city staff and citizen representatives to help with the development of the RFP and Aggregation Plan and review and evaluate the statement of qualifications and proposals. One of the City’s boards or commissions may be appropriate to serve this function or a separate volunteer group could be convened. The law also requires that the City hold at least two public meetings to solicit input on the Aggregation Plan.
Once the RFP and Aggregation Plan is finalized and approved via ordinance by the Evanston City Council, staff will issue the documents to the pre-qualified ARES to solicit proposals. The City is not required to accept any proposals or enter into an alternative energy supply agreement. If the City determines that the proposals are favorable, an ARES will be selected and will lock in their electricity rate. At this point, residential and small commercial retail accounts will be notified of the rate and will have the chance to opt-out of the program. Those that remain in the program will continue to receive one bill from ComEd, with the new supply rate reflected on their bill. Under the Illinois Power Agency Act, the Illinois Power Agency is required to assist the City in completing the plan and the bidding process.

An overview of the key milestones and preliminary dates for the CCA program is:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>November 29, 2011</td>
<td>Adopt ordinance to place aggregation question on ballot</td>
</tr>
<tr>
<td>January 3, 2012</td>
<td>Deadline for Evanston City Council to pass ordinance</td>
</tr>
<tr>
<td>January 12, 2012</td>
<td>Deadline for Evanston City Clerk to certify binding public question for referenda to the Cook County Clerk's Office</td>
</tr>
<tr>
<td>December - March</td>
<td>Staff to make information available to the public about community choice aggregation</td>
</tr>
<tr>
<td>March 20, 2012</td>
<td>Public votes on referendum at primary election</td>
</tr>
</tbody>
</table>

If referendum passes:

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>April</td>
<td>Release RFQ</td>
</tr>
<tr>
<td>April</td>
<td>Develop draft RFP and POG</td>
</tr>
<tr>
<td>May</td>
<td>Hold two public hearings to obtain feedback and refine RFP and POG</td>
</tr>
<tr>
<td>May - June</td>
<td>Council Approval of POG</td>
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<tr>
<td></td>
<td>Adopt resolution authorizing City Manager to execute agreement with selected ARES</td>
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<tr>
<td>Mid June</td>
<td>Seek proposals from pre-qualified ARES</td>
</tr>
<tr>
<td>June</td>
<td>Award contract to selected vendor</td>
</tr>
<tr>
<td>June - July</td>
<td>Inform residential and small commercial retail customers of their right to opt-out of the aggregation program without penalty</td>
</tr>
<tr>
<td>June - July</td>
<td>Work with ComEd and ARES to transfer the participating accounts</td>
</tr>
<tr>
<td>August</td>
<td>Electric service begins under the newly negotiated rates</td>
</tr>
</tbody>
</table>

The schedule shown above can be adjusted based on the Councils preferences or interest to accelerate the process to take advantage of the lower energy prices typically observed during April and May of each year.

Staff has been in discussion with a number of surrounding communities which are exploring CCA, including Skokie, Highland Park, Northbrook, Lake Forest, Lake Bluff, and Park Ridge. These communities plan to form a consortium and jointly arrange for the supply of electricity for their residents and small businesses. Staff recommends that
Evanston move forward with CCA individually, based on the City’s past success with energy procurement and strength of internal staff resources.

**Benefits of CCA:**
The most important benefit to the CCA is the opportunity for Evanston residents and small businesses to save money. Communities that completed the CCA process earlier this year saw a savings of approximately 25% from the current ComEd supply rate. Industry experts estimate that savings for the communities that will implement CCA in the spring/early summer of 2012 will see fewer saving but still in the neighborhood of 15 to 20% off of the electric supply portion of their utility bill.

This program also brings savings to residential and small commercial retail customers without substantial financial costs. The cost for the City to implement the CCA process is limited to staff time to develop the CCA documents, inform the community and run the proposal process. There is no cost for the individual customers to be part of a CCA program.

This program also can support the Evanston Climate Action Plan goal to reduce greenhouse gas emissions by 13% by 2012. The Aggregation Plan can specify what percentage of renewable energy Evanston would like to receive from the ARES.

**Downside of CCA:**
The Illinois legislature, in crafting the Community Choice Aggregation Act, studied lessons learned from other states in order to avoid some of the pitfalls experienced in those programs. As a result, the Act provides an opportunity for people to opt out of the program if they wish to do so and there is no obligation for the City to accept unfavorable proposals. The electricity would still be delivered by ComEd, which would remain responsible for customer service, such as billing and outage response.

CCA also requires using internal or external resources with the skills necessary to analyze electricity usage data, administer the RFP process, negotiate with suppliers, and provide ongoing management and monitoring on behalf of the constituents. Staff believes that a combination of city staff and community volunteers have the right skills and experiences necessary to implement a successful CCA program.

**Legislative History:**
None

**Attachments:**
Attachment 1 - Ordinance 103-O-11 - Submission of the question whether the City should arrange for the supply of electricity for its residential and small commercial retail customers
Attachment 2 – Summary of Community Choice Aggregation for Illinois Communities
AN ORDINANCE

Ordinance Providing for the Submission to the Electors of The City of Evanston, Cook County, the Question Whether The City Should Have the Authority Under Public Act 096-0176 to Arrange for the Supply of Electricity For its Residential and Small Commercial Retail Customers Who Have Not Opted Out of Such Program

WHEREAS, the Illinois Power Agency Act, 20 ILCS 3855, was recently amended to add Section 1-92 entitled, “Aggregation of Electrical Load by Municipalities and Counties” (hereinafter referred to as the “Act”); and

WHEREAS, the Act allows a municipality to operate an electric aggregation program on behalf of its residents and small commercial retail customers on either an opt-in or an opt-out basis; and

WHEREAS, under the Act, if the City seeks to operate an electric aggregation program as an opt-out program for its residential and small commercial retail electric customers, then prior to the adoption of an ordinance establishing the electric aggregation program, the City must first submit a referendum to its residents to determine whether or not the City should have the authority to arrange for electricity for its residential and small commercial customers on an opt-out basis; and

WHEREAS, if the majority of the electors in the City of Evanston voting on the question vote in the affirmative, then the City Council may implement an opt-out electric aggregation program for residential and small commercial retail customers; and
WHEREAS, the City Council has determined that it is in the best interest of the City of Evanston to operate an electric aggregation program under the Act as an opt-out program and to submit the question to the electors of the City of Evanston via a referendum question pursuant to the Act.

NOW BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF EVANSTON, COOK COUNTY, ILLINOIS:

SECTION 1: The foregoing recitals are found as fact and made a part hereof.

SECTION 2: The City Council further finds and determines that it is in the best interest of the City of Evanston to operate an electric aggregation program for Evanston residential and small commercial retail customers under the Act as an opt-out program.

SECTION 3: That upon passage and approval of this Ordinance, the City Clerk is directed to immediately certify and submit the following question to the Cook County Clerk in order for such question to be placed on the ballot for the general primary election to be held on March 20, 2012:

<table>
<thead>
<tr>
<th>Shall the City of Evanston have the authority to arrange for the supply of electricity for its residential and small commercial retail customers who have not opted out of such program?</th>
<th>YES</th>
<th>NO</th>
</tr>
</thead>
</table>

SECTION 4: In the event such question is approved by a majority of the electors in the City of Evanston voting on the question at the general primary election on March 20, 2012, the City Council may solicit bids and enter into a service agreement to facilitate, for residential and small commercial retail customers, the sale and purchase of electricity and related services and equipment in accordance with the requirements of
the Illinois Power Agency Act, 20 ILCS 3855/1-92. The aggregation will occur on an opt-out basis, without the prior affirmative consent of each person owning, occupying, controlling, or using and electric load center proposed to be aggregated.

**SECTION 5:** That all ordinances or parts of ordinances in conflict herewith are hereby repealed.

**SECTION 6:** That if any provision of this ordinance or application thereof to any person or circumstance is held unconstitutional or otherwise invalid, such invalidity shall not affect other provisions or applications of this ordinance that can be given effect without the invalid application or provision, and each invalid application of this ordinance is severable.

**SECTION 7:** That this ordinance shall be in full force and effect from and after its passage, approval, and publication in the manner provided by law.

**SECTION 8:** That the findings and recitals contained herein are declared to be prima facie evidence of the law of the City and shall be received in evidence as provided by the Illinois Compiled Statutes and the courts of the State of Illinois.

Introduced:_______________, 2011

Adopted:_______________, 2011

Approved:__________________________, 2011

_____________________________

Elizabeth B. Tisdahl, Mayor

Attest:________________________________________________________________________

Approved as to form:

_____________________________

W. Grant Farrar, Corporation Counsel

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<table>
<thead>
<tr>
<th>Community</th>
<th>Supplier Selected</th>
<th>Energy Supply Rate and Details</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campton Hills</td>
<td>Referendum Passed</td>
<td>Referendum Passed</td>
</tr>
<tr>
<td>Crest Hill</td>
<td>Direct Energy</td>
<td>5.89 cents per kWh through September 2013</td>
</tr>
<tr>
<td>Elburn</td>
<td>Direct Energy</td>
<td>5.99 cents per kWh through October 2012</td>
</tr>
<tr>
<td>Erie</td>
<td>Nordic Energy Services</td>
<td>5.471 cents per kWh, Term - 3 years</td>
</tr>
<tr>
<td>Fox River Grove</td>
<td>Direct Energy</td>
<td>5.99 cents per kWh through September 2013</td>
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<tr>
<td>Fulton</td>
<td>FirstEnergy Solutions</td>
<td>6.23 cents per kWh through July 2014</td>
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<tr>
<td>Glenwood</td>
<td>Direct Energy</td>
<td>5.99 cents per kWh through September 2013</td>
</tr>
<tr>
<td>Grayslake</td>
<td>Integrys</td>
<td>5.52 cents per kWh, Term - 2 years</td>
</tr>
<tr>
<td>Harvard</td>
<td>Direct Energy</td>
<td>5.99 cents per kWh through September 2013</td>
</tr>
<tr>
<td>Lincolnwood</td>
<td>Integrys</td>
<td>5.52 cents per kWh, Term - 2 years</td>
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<tr>
<td>Milledgeville</td>
<td>FirstEnergy Solutions</td>
<td>5.90 cents per kWh, Term - 3 years</td>
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<tr>
<td>Morris</td>
<td>FirstEnergy Solutions</td>
<td>5.43 cents per kWh through September 2013</td>
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<tr>
<td>Mount Morris</td>
<td>FirstEnergy Solutions</td>
<td>5.88 cents per kWh, Term - 32 months</td>
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<tr>
<td>New Lenox</td>
<td>Direct Energy</td>
<td>5.89 cents per kWh through September 2013</td>
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<tr>
<td>North Aurora</td>
<td>Integrys</td>
<td>5.75 cents per kWh (residential), Term - 2 years</td>
</tr>
<tr>
<td>Oak Brook</td>
<td>Integrys</td>
<td>5.52 cents per kWh, Term - 2 years</td>
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<tr>
<td>Oak Park</td>
<td>Integrys</td>
<td>5.78 cents per kWh, Term - 2 years</td>
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<tr>
<td>Polo</td>
<td>FirstEnergy Solutions</td>
<td>5.83 cents per kWh, Term - 32 months</td>
</tr>
<tr>
<td>Sugar Grove</td>
<td>Direct Energy</td>
<td>5.99 cents per kWh through September 2013</td>
</tr>
<tr>
<td>Wood Dale</td>
<td>FirstEnergy Solutions</td>
<td>5.92 cents per kWh, Term - 30 months</td>
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CONCEPT AND RATIONALE

The City of Evanston has undertaken multiple complementary planning initiatives in recent years to improve the quality of life of its residents, improve the business climate, and promote environmental sustainability. Evanston is known as a livable city that embraces policy innovation and is a national leader in areas related to transit-oriented development and sustainability.

This recommendation seeks to build on that reputation by proposing an on-street bike corral demonstration project that would improve bicycle infrastructure in Downtown Evanston while reducing congestion, promoting safety, and furthering sustainability goals.

A bike corral involves swapping a single on-street car space for bike parking. Bike corrals are low-cost and low-impact street modifications that can improve the visibility of bike infrastructure, enhance pedestrian safety, and help encourage bicycling as a convenient and viable mode of transportation. They are being deployed in cities throughout the country and have been popular with residents, businesses, and visitors.

Complements Existing Plans
Downtown Evanston is well-suited for bike corrals. Several plans adopted by the City Council in recent years call for improvements in Downtown bike parking infrastructure:

• The Multi-Modal Transportation plan notes that there is a surplus of automobile parking Downtown and encourages both increasing the supply of bike parking and creating incentives for no-emission vehicles.
• The Downtown Plan notes a limited supply of bike racks and envisions enhancements in bike and pedestrian mobility.
• The Evanston Climate Action Plan calls for more bike parking in the Downtown district.

The City has been proactive in installing bike racks in recent years—both Downtown and throughout the city. A bike corral project will be further evidence of the City’s commitment to improving bicycle infrastructure.

Multiple Benefits
Bike corrals have multiple benefits that would improve Downtown.

Safety. First and foremost, on-street bike parking would result in safer sidewalks for pedestrians by providing a place other than the sidewalk for bike parking, reducing conflict between cyclists and pedestrians and making Downtown streets more walkable and pleasant.
Less congestion. More cycling infrastructure will result in less congestion Downtown, resulting in a cleaner, safer environment for all residents and visitors.

Public awareness. The prominent spectacle of the bike corral will serve to remind Downtown visitors that bike parking is available and attractive, making people realize that biking is a sensible transportation option for Downtown trips.

Embraced by downtown businesses
In 2011, members of the Environment Board received positive feedback from Downtown Evanston regarding the project. According to surveys of their membership, enhanced bike parking is a desirable amenity to help maintain Downtown as a shopping destination.

CORRALS: TYPES AND COSTS

Bike corrals can take many forms. This recommendation seeks to complement streetscape improvements and branding initiatives underway by incorporating planters and inverted-U style bicycle racks.

This recommendation calls for:

-  6 bike racks at $263/each ($1578)
-  5 concrete planters 48”x18”x20” at $391/each ($1955)

Total material costs: $3533.

(The cost estimate listed above does not include installation or plants and planter upkeep.)

Material costs could be likely be reduced if road bollards are substituted for planters. The latter is common in other cities.

Prices for the bike racks were estimated based on the City's 2010 purchase of Dero bike racks. Prices for concrete planters were based on P-series model from Commercial Service Supply (http://www.commercialservicesupply.com).

Figure One is a conceptual drawing of a bike corral that could be implemented in Evanston. Figure Two is a more minimalist example from Portland, Oregon and Figure Three is an example of a public art approach to bike corrals from Long Beach, California.
Reports from all over the country suggest that bike corrals are successful in providing convenient parking for cyclists and creating more engaging streetscapes and business districts.

POSSIBLE LOCATIONS

Because of their dual advantage of improving sidewalk aesthetics and mobility as well as providing important cycling support, Evanston's first bike corral should be situated near businesses that generate significant amounts of traffic and have the greatest potential for sidewalk and streetscape enhancement. Possible sites, depicted in Figure Four, could include

- Benson Avenue between Church and Clark (in front of Evanston Athletic Club)
- Maple Avenue between Church and Clark (outside of Century Theatres)
- Chicago Avenue at Church St., (in front of Whole Foods)
- Sherman Avenue between Lake and Grove (opposite or in front of Prairie Moon).

Figure Four

PROPOSED TIMING

Bike corrals are relatively quick to install once the materials and labor power are assembled. It would be ideal timing to have a bike corral system up and running by the week of May 14-18, 2012, when the League of American Bicyclists sponsors its national Bike to Work Week. This annual event generates significant media attention and would be a good time for the City to showcase its innovative concept.

For more information, please contact Hugh Bartling, Associate Professor, Public Policy Studies, DePaul University, 773-325-4960, hbartlin@depaul.edu
BY-LAWS

EVANSTON ENVIRONMENT BOARD

ARTICLE I

Name and Authority

Section 1. The name of this organization shall be the Evanston Environment Board, referred to herein as “the Board.”

Section 2. The Board exists under the provisions of the Evanston City Code, Title 2, Chapter 13.

Section 3. The business of the Board is conducted in accordance with Evanston City Code, Title 2, Chapter 13 and the Ethics Ordinance 54-O-04 (Title 1, Chapter 10), and these By-laws.

ARTICLE II

Mission

Section 1. The purpose of the Environment Board is to investigate activities that affect the environment, including but not limited to: air pollution, waste, water, noise pollution, and pesticides and to develop policy recommendations on environmental issues for submission to the City Council, environmental issues and develop policy recommendations, for submission to City Council, on matters affecting the environmental health and the sustainability of Evanston and City operations, including air, water, waste, transportation, energy efficiency, and public education. (36-0-71)(23-0-93)

Section 2. The Board shall support the implementation of the environmental components of the City of Evanston’s guiding documents (including, but not limited to, Strategic Plan, Evanston-Climate Action Plan, Multi-Modal Transportation Plan, Bicycle Plan) through research,
public awareness, and policy recommendations, and as well as through coordination with other groups’ efforts.

### ARTICLE III

**Membership and Duties**

**Section 1.  Members**

A. **Number of Members:** The Board shall consist of thirteen (13) members appointed by the Mayor of Evanston with the consent of the Evanston City Council.

B. **Qualifications:**

1. Members of the Board shall be residents of the City of Evanston who are interested in and committed to the preservation and enhancement of all aspects of the environment in which people in the City of Evanston live and work.

2. The members appointed shall have training and/or experience in areas, such as environmental law, education, pollution control, engineering, science and public health. (Ord. 23-0-03)

3. **Term of Office:** The term of each member of the Board is four (4) years from the day of final action by the City Council approving the appointment or until their successor is appointed and qualified. No member shall serve more than eight consecutive years.

C. **Vacancies and Removal**

1. If a Board member fails to attend three (3) consecutive regular Board meetings, or misses four (4) meetings in one calendar year, without a reasonable cause, or otherwise neglects his or her duties as a Board member, the Chairperson, with the assent of the Board, may recommend to the Mayor that the seat be declared vacant.

2. Any vacancy shall be filled by the Mayor as soon as possible.
3. A member of the Board may be removed by the Mayor for absenteeism, neglect of duty, misconduct or malfeasance in office, after being given a written statement of the charges and an opportunity to refute them at a hearing with the Mayor.

**Section 2. Duties of the Board**

The Board has the following powers and duties:

A. The Board shall report to the Human Services Committee of the City Council, and shall periodically meet with the Human Services Committee to discuss the Board's activities, goals and objectives.

B. To research, study and hold public hearings on environmental issues raised by the City Council, the Board, the City Manager, City departments, other governmental agencies or the public.

C. To develop public awareness on environmental issues through hearings, meetings, newsletters, news media releases and cooperation with environmental education organizations.

D. To serve as an environmental advocate for the residents of Evanston.

E. To develop policy recommendations on environmental issues for submission to the City Council, including, when appropriate, suggestions regarding implementation of policy.

F. To serve as a resource for the City Council, Council committees, boards or commissions, the City Manager and City departments in addressing environmental issues, providing advice, research or technical assistance, as requested.

G. To keep itself informed about the activities of other City boards and commissions so far as these relate to environmental matters. The Environment Board may work jointly with the Energy Commission and other Evanston boards and commissions in addressing environmental issues which are of mutual concern, including, but not limited to, the development of a City energy policy.

H. To serve as a liaison with other municipalities' boards or commissions to learn how they deal with matters of interest to the Environment Board and to share information pertaining to those matters. (Ord. 23-0-93)
ARTICLE IV

Officers

Section 1. Elected Officers

The elected officers of the Board shall consist of two Co-chairs.

Section 2. Election of Officers

Board members shall elect officers by majority vote at the June meeting of odd years.

Section 3. Terms of Office

The Co-chairpersons shall be elected for two-year terms from July 1 to June 30. No member shall serve more than three consecutive two-year terms as an officer.

Section 4. Vacancies

A vacancy in any office shall be filled by a vote of the Board at the next regular meeting following the occurrence of the vacancy. The officer is elected for the duration of the unexpired term.

Section 5. Duties of Officers

A. The Co-chairpersons shall assure that the policies, programs and orders of the Board are carried out.

B. One Co-chairperson, or their designee, shall preside at all meetings of the Board.

C. The Co-chairpersons shall be responsible for calling meetings of the Board pursuant to the Open Meetings Act and for assuring an agenda for each meeting.

D. The Co-chairperson may appoint committees to consist of two or more members for specific tasks.
ARTICLE V

Meetings

Section 1. Regular and Special Meetings

A. Regular meetings shall be held at such times and places as decided by the Board and shall be held at least quarterly.

B. Special meetings shall be held upon the request of the members of the Board.

C. Notice of all regular and special meetings of the Board shall be communicated to the members at least one week before the meeting by action at a previous meeting, or by e-mail, mail, or telephone.

D. Meetings shall be open to the public in accordance with the ordinance of the City of Evanston and the Open Meetings Act.

E. Notice of all regular and special meetings of the Board shall be communicated to the public by publication of an agenda in accordance with the Open Meetings Act.

F. Closed executive sessions may be held to consider matters relating to personnel, pending litigation, or property acquisition, or any applicable exemption pursuant to the Open Meetings Act.

Section 2. Quorum

A majority of the members of the Board constitutes a quorum for the transaction of business.

Section 3. Voting

At any meeting at which a quorum is present, the affirmative vote of the majority of the members present shall carry any issue. The Co-chairpersons are voting members of the Board and may vote on any issue.
Section 4. Parliamentary Procedure

Unless inconsistent with these By-laws or otherwise decided by the Board, all meetings shall be conducted in accordance with Robert’s Rules of Order.

ARTICLE VI

Staff of the Environment Board

Section 1. The City shall employ staff who shall be responsible for the administrative direction and execution of the Board’s policies, goals and objectives, and the administrative direction and execution of the policies of the City. The Board may evaluate the performance of the staff so assigned annually and report same to the City Manager.

Section 2. The staff of the Board shall be responsible for taking and distributing the minutes of each meeting, pursuant to the Open Meetings Act.

Section 3. The staff of the Board shall be subject to the terms and conditions of employment for City of Evanston management staff, as established by the City Manager and City Council. Board members shall transmit any concerns or comments about the performance of the staff of the Board to the City Manager.

ARTICLE VII

Amendments

Section 1. These By-laws may be amended at any meeting of the Board by the affirmative vote of a majority of members in office. Written notice of proposed amendment(s) shall be given to all members at least two weeks prior to the meeting at which the amendment(s) is/are to be considered.

Section 2. Any proposed amendment(s) to the By-laws shall be included in the call to the meeting at which they will be voted upon.
Section 3.  The City Manager shall be advised of any changes in these By-laws.

Section 4.  The Board shall review its By-laws at least every two years.

Adopted on December 10, 2009
Amended on January 14, 2010
Amended on February 9, 2012