MEETING MINUTES
HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE
Tuesday, March 10, 2015, 7:30 pm
Lorraine H. Morton Civic Center, 2100 Ridge Avenue,


Members Absent: Ald. Braithwaite, J. Sanke

Staff Present: S. Flax, A. Jacobs

Presiding Member: Ald. Rainey, Committee Chair

Declaration of Quorum
There being a quorum, Alderman Rainey called the meeting to order at 7:33 PM and welcomed Carol Goddard to the committee.

Approval of Meeting Minutes of February 17, 2015
Motion made by Ald. Burrus and seconded by Ald. Wilson, motion passed unanimously by voice vote.

No members of the public were in attendance to offer input on the CAPER. A motion made by Ald. Wilson to close public comment and recommend approval of the CAPER to City Council; it was seconded by Ald. Burrus and passed unanimously by voice vote.

Submission of the Committee’s Annual Report
A Jacobs presented the FY2014 annual report for the Housing & Community Development Act Committee, explaining all boards, committees and commissions submit this new report summarizing their annual activities at the request of City Council. The report contained information on membership, meeting dates, significant changes and accomplishments, and the CAPER was linked to the report as it highlights all activities carried out with the funding approved by the committee. Ald. Wilson made a motion to approve the annual report, which Ald Burrus seconded, motion passed by voice vote.

Allocation of Additional FY2015 CDBG
S. Flax presented the item, explaining that there was an increase of $113,318.00 in total to the CDBG grant from the estimate used for allocations in September 2014, and explained the changes to the administration and public services caps imposed by CDBG regulations. Discussion amongst the committee highlighted the city programs that were underfunded, and the desire to add funds to those projects wherever possible.
A motion was made by Ald Holmes, seconded by Ald. Burrus to approve the staff recommendation to allocate the additional funds shown in the left hand column below.

<table>
<thead>
<tr>
<th>Program / Project</th>
<th>Proposed Increase</th>
<th>Committee Allocation</th>
<th>Proposed FY15 Total Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>CDBG Administration</td>
<td>$20,949</td>
<td>$300,000</td>
<td>$320,949</td>
</tr>
<tr>
<td>Mayor’s Summer Youth Employment Program (SYEP)</td>
<td>$9,498</td>
<td>$40,000</td>
<td>$49,498</td>
</tr>
<tr>
<td>Target Area Graffiti Removal</td>
<td>$7,500</td>
<td>$22,500</td>
<td>$30,000</td>
</tr>
<tr>
<td>Housing Rehab Revolving Loan Fund</td>
<td>-$1,525</td>
<td>$30,000</td>
<td>$28,475</td>
</tr>
<tr>
<td>Econ Development Loan Fund</td>
<td>-$3,100</td>
<td>$20,000</td>
<td>$16,900</td>
</tr>
<tr>
<td>Code Enforcement</td>
<td>$25,000</td>
<td>$325,000</td>
<td>$350,000</td>
</tr>
<tr>
<td>Alley Paving Program</td>
<td>$54,996</td>
<td>$200,000</td>
<td>$254,996</td>
</tr>
</tbody>
</table>

The motion passed unanimously by voice vote. (Spreadsheet showing original and revised allocations is attached.)

**Public Comment / Staff Reports**

Ald Rainey reminded the committee that we have a vacancy, which needs to be filled and ideally it would be a member of the 2nd Ward; she suggested that the aldermen should make recommendations to the Mayor to fill the vacancy, particularly with consideration of residents of low/moderate income neighborhoods.

Ald. Holmes requested the meeting time be moved up to 7:00pm, rather than 7:30pm. Upon discussion amongst committee members and staff, it was determined the time change is agreeable to all, and therefore committee meetings will be at 7:00pm. Staff will make changes to the remainder of the calendar and send a reminder to committee members.

It was agreed that the April 21 meeting would be cancelled, as there are no agenda items that require action by the committee. In addition, it is likely that a meeting about the 2016 joint application process for CDBG and Mental Health Board funds will be scheduled in the next month.

**Adjournment**

There being no further business, Ald Rainey motioned to adjourn the meeting, motion passed unanimously; the meeting was adjourned at 7:50pm.

Respectfully submitted,
April Jacobs
Grants and Compliance Specialist