I. DECLARATION OF QUORUM
With a quorum present, Chairman Jean-Baptiste called the meeting to order at 5:45 p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING of October 11, 2010
Minutes were approved unanimously 4 - 0.

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 10/10 $2,190,186.29
A1 was approved unanimously 4 – 0

(A2) City of Evanston Bills through 10/26 $1,892,444.58

- Ald. Rainey had asked a question concerning the payments to Connections for the Homeless – Homelessness Prevention and Rapid Re-Housing (HPRP) Direct Assistance. She remarked that this week’s bills list showed more than fifty thousand dollars paid. Every bills list is this high she noted. At a Community Development meeting a week ago, she continued, Paul Selden, the ex-Director, talked about Entry Point. I questioned him about a particular person, living on the streets, sleeping in bus stops, who seems qualified for housing and other considerations and asked what he could do, could he intervene. In what I took, to be a very arrogant attitude he replied that they do not have any money for this kind of situation. I wonder, fifty thousand a month and they cannot help. If there is no money for cases like this, then we need to sit with Legislators to find out where the money is going. I suggest a conference with Connections for the Homeless. The public should know how the money from the Federal government is being spent but the problems are escalating. Ald. Jean-Baptiste noted that Entry Point is only open until 4 p.m. They will stay open later he said if the City gives them more money. We should invite Mr. Selden to come here and answer
questions. Ald. Holmes asked for a list of types of monies received and who is eligible to receive them and for what purpose. We need a better understanding she said. Ald. Rainey thought this is an absolute crime and it needs to be investigated. Ald. Jean-Baptiste asked Alisa Dean (Community Intervention Services) if she could address that questions of how the money is allocated. A. Dean stated that HPRP money is allocated to provide rental assistance, moving costs, cover utilities etc. for those who are able to pay a portion of those costs. These funds are not allocated for the chronically homeless. Entry Point gets funds from a different source. They do go out to find those with problems and get help for them.

- Ald. Rainey pointed out that citizens should not be paying for staff to attend Leadership Evanston sessions. Officer Noble she noted has often talked to the staff here and is very knowledgeable, so, she asked why send her. She believes the concept should be that no employee should be paid to attend. Wally Bobkiewicz (City Manager) replied that two years ago six employees were sent, two last year and only one this year. It makes sense he said to have the City’s problem solving staff go through the class. It is a responsibility of the City to keep involved. Ald. Rainey said she couldn’t disagree more. It is a lot of money. Taxes on a house cost $1000, the cost of attending these classes. They should give the City a scholarship. It is the City’s turn to benefit from all out support. Chief Eddington (Chief of Police) stated that he is sensitive to staff time away from work. However, establishing relationships in the City is very valuable. These become long-term relationships. Ald. Fiske said that she does not think Ald. Rainey is criticizing the value but is questioning the cost. I think she said that the City should approach Leadership Evanston and ask them to underwrite one attendee a year. W. Bobkiewicz mentioned that it might be at a reduced rate already, he said he would get back to the committee. Ald. Fiske remembered hearing about this for several years and thinks it is a good point to consider. The situation is different now and Leadership Evanston should be willing to support the City.

- Ald. Rainey asked to have her question concerning the North Shore Towing invoice answered with more than “the charges are legitimate”. Chief Eddington said that it is a multi-month payment. Some items were for towing and some were for storage. It is not an invoice for a single event. He offered to get a list of specifics and Ald. Rainey said that is not necessary but she did ask that North Shore Towing be asked to be more timely when submitting invoices.

- Ald. Rainey had asked what it really cost to run the south and north branch libraries. Paul Gottschalk (Library Administrator) said that all costs are charged to the branches as outlined in the answer to her question. Ald. Rainey asked if these costs are comparable to last year’s costs and P. Gottschalk said that they are lower since the hours of operation have been cut. Ald. Rainey asked about the cost of running the branches and P. Gottschalk said that the figure for six months was $158,700. The budget had been slightly higher. Ald. Rainey asked if another location has been found for the south branch. P. Gottschalk said that it is not a direction the Library has been given at this time. Ald. Rainey asked if next year’s budget would include a south branch. P. Gottschalk responded that the budget goes to December 2011. The landlord knows that we will be out by February 2011. Ald. Rainey asked why it would be kept in the budget until December
2011. P. Gottschalk said they couldn’t ignore the notice to the landlord to cancel the lease. W. Bobkiewicz stated that February 2011 is the end of the lease for the south branch. It will take several days to move. The landlord had agreed to give the City a week-to-week lease as is needed. Ald. Holmes noted that the costs charged to IT for data lines are for a six-month period at $282.82 per branch per month and $150.00 per month for the phones. However, Ald. Rainey asked what it costs to run the branches and these costs were not included.

- Ald. Rainey mentioned that she has not had time to read the response to her question concerning Holland & Knight. She hoped that the committee could be informed at a later time as to the nature of Matt Swentkofskie’s work in the City. W. Bobkiewicz stated that at the next Council meeting a presentation would be made.

A2 was approved unanimously 5 – 0

(A3.1) **Approval of School District 65 Rock Salt Agreement 2010/2011**
Staff recommends City Council authorize the City Manager to sign an agreement with Evanston School District 65 for the sale of rock salt in the amount of $63.09 per ton for the period November 22, 2010 to April 15, 2011. This includes a 10% administration and handling fee. The City of Evanston has been selling rock salt to the school districts for many years for the purpose of deicing their driveways, roadways and parking lots.
A3.1 was approved unanimously 5 – 0

(A3.2) **Approval of School District 202 Rock Salt Agreement 2010/2011**
Staff recommends City Council authorize the City Manager to sign an agreement with Evanston School District 202 for the sale of rock salt in the amount of $63.09 per ton for the period November 22, 2010 to April 15, 2011. This includes a 10% administration and handling fee.
A3.2 was approved unanimously 5 – 0

(A3.3) **Approval of Amendment to the Agreement for the Purchase of Natural Gas for 13 City Buildings**
Staff recommends approval of an amendment to the agreement for the purchase of natural gas (Bid 10-68) with CenterPoint Energy Services, Inc. (3010 Highland Parkway, Downers Grove, IL). The amendment will extend the term of the agreement for up to six months, from November 1, 2010 to April 30, 2011 and establish the purchase price equal to the first of the month Index via Chicago Citygate as published by NGI’s Bidweek Survey, plus an administrative fee of $0.0050 per therm. The NGI index price is currently substantially lower than the City’s current contract purchase price of $0.62 per therm.
A3.3 was approved unanimously 5 – 0

(A3.4) **Approval of Main Library Building Automation System Maintenance Agreement with Siemens Building Technologies**
Staff recommends City Council approval of a sole source agreement with Siemens Building Technologies (585 Slawin Court, Mount Prospect, IL) for service and upgrade of the building automation system (BAS) at the Main Library. The initial cost of the agreement is $30,824 for the fourteen-month term beginning November 1, 2010 through December 31, 2011 (on an annualized basis this cost is 5% less than
the previous agreement). The proposed agreement includes two one-year extensions through December 31, 2013. Each of these extensions will be brought before the City Council for approval. The terms of this proposed agreement were changed to match the City’s new fiscal year. Funding for this purchase will be from the Library Maintenance – Building Maintenance Services account (2840.62225).

A3.4 was approved unanimously 5 – 0

(A3.5) Approval of Renewal of the Contract with Citation Management for the City’s Parking Ticket Management and Payment Processing Functions

Staff recommends Council approval of the 1st year optional renewal year of the three year contract with Citation Management (a division of Professional Account Management, LLC, and a division of Duncan Solutions, Inc., 633 W. Wisconsin Avenue, Milwaukee, WI), for the outsourcing of the City’s parking ticket management and payment processing functions effective January 15, 2010 to January 14, 2011. Estimated annual expenditure of $450,000, which includes the contract amount, postage costs and pass through fees, is provided by Revenue Account 1910.62449. Rates are the same as what was established in the original contract, executed in January of 2008.

Ald. Jean-Baptiste asked if the expectations from this association were being met. Rickey Voss (Manager Parking Systems) said that the City has realized $825,000 additional revenue over the past years, even with an eleven percent decrease in issued parking tickets. The arrangement has worked well. We have added new programs like boot collection going from 35 to 75 a month. The equipment used is good. Ald. Rainey asked what all the costs are that equal the $450,000 the City pays each year. R. Voss said that the City’s cost is $180,000 plus postage and pass through (convenience) fees. Ald. Rainey asked about costs above the salary of the PEOs. R. Voss told her there is vehicle maintenance, adjudication and work with the Police Departments on hand written tickets. Ald. Rainey asked who reviews an online appeal. R. Voss stated that an appeal goes to an Administrative Law Judge to uphold the ticket or acquit and a letter is then sent to the respondent notifying them of the results of the hearing. Duncan generates all this. Ald. Rainey asked if an online case has ever been dismissed and R. Voss said he did not know. Ald. Rainey asked if anyone had ever won an online appeal. Grant Farrar (Corporation Counsel/City Attorney) said the information is available and he would get the information to her. Ald. Burrus thought that the good work done is making the system better. The City staff is working better she continued, not perfect but much better. She said, thanks for the effort. Ald. Jean-Baptiste stated that they all share that perception.

A3.5 was approved unanimously 5 – 0

(A4) Ordinance 82-O-10 Amending the City Code by Enacting a New Title 8, Chapter 26, “Solid Waste Transfer Station Fee”

Staff recommends the adoption of the proposed ordinance 82-O-10 by which the City Council would enact a New Title 8, Chapter 26, “Solid Waste Transfer Station Fee”. No City funding is required. Veolia, the operator of the Solid Waste Transfer Station located at 1711 Church Street, Evanston, IL will be required to pay a fee of $2.00 per ton for all waste delivered to the Church Street transfer station.
Ald. Fiske noted that in the memo the required fee of $2.00 is due per ton. Two paragraphs down it is a fee of $2.00 per household and in the ordinance, it is again $2.00 per ton. She asked which one it is and was told it is “per ton.” Ald. Fiske asked who dumps at the Veolia station. Suzette Robinson (Director Public Works) said that any hauler could use the station with the permission of Veolia and by paying the fee. Ald. Fiske noted that the franchise with Groot had caused an increased tax on businesses. She asked if this will be another tax on them and if the $2.00 is fee passed on to the people who are dumping. S. Robinson said the $2.00 is fee is paid by the haulers. Groot does bring some of the Evanston franchise garbage to Veolias transfer station but Groot also brings some of its garbage from Chicago. Moreover, she noted, Groot cannot tack on additional fees because the City’s franchise contract will not allow it for the next six years. Ald. Fiske said she is taking that as a promise that at the end of six years the fees will not have gone up. Ald. Jean-Baptiste asked what happens after all the dumping has taken place. S. Robinson told him that on a quarterly basis, Veolia has to report the total tonnage and remit a check for the total at $2.00 per ton. Ald. Jean-Baptiste asked where the garbage goes. S. Robinson replied that it goes to land fills, even as far away as Wisconsin. Ald. Rainey asked how the $2.00 fee was determined. S. Robinson said the rates at other communities were reviewed. Part of the reasoning was the revenue needed to be made due to the impact on the streets, which is very heavy. Some dumpers are from out of town. Ald. Rainey asked why not charge $3.00 and S. Robinson replied that they did not want to be the highest in the area. Ald. Rainey asked than why not $2.75 and S. Robinson said it was felt that $2.00 was more in line with others in the area. Ald. Rainey asked if a transfer station gets the same amount of tonnage every year. Is there a capacity? S. Robinson said that there is not a capacity limit since the garbage is constantly being transferred out to land fills etc. She mentioned that Veolia is required to report tonnage each year to the IEPA. Ald Jean-Baptiste asked if the City could ask for more. S. Robinson responded that when they had looked at the impact the City can raise the cost to what they want. But, it will affect those who use Veolia. Ald. Jean-Baptiste wondered if there was not more impact to more than the streets. Ald. Holmes asked if there are other transfer stations in the middle of a residential area as in Evanston. S. Robinson replied to Ald. Holmes saying that there are not such stations in residential areas. Veolia was grandfathered in. The City needs to stick to infrastructure, smell and noise. Road wear was put into the original agreement. Ald. Fiske asked if this was a permit that ran forever. S. Robinson said it runs until Veolia closes or chooses not to comply with the permit. IEPA says that if concerns are raised, every year Veolia and the City have to respond to those concerns and operational standards. Ald. Holmes noted that some are beyond the control of the City. Residents are told to call the IEPA directly. Isn’t that correct? S. Robinson said it was. Remember, Veolia’s permit is from the State. Ald. Fiske said the projection is to generate $320,000 per year. Will $2.00 be enough if a negative reaction causes the company to close down. Ald. Jean-Baptiste asked if discussion had been held with Veolia to consider alternate locations. S. Robinson said that there has been no response to this idea but she knows they are aware of the question. Ald. Jean-Baptiste said he would like to hold this in committee to further consider the tonnage cost. There are other items to review besides the impact on the streets. S. Robinson said that when the fee was established, they had talked with others in the industry. Ours is higher than most in the area. Our roads are impacted. However, more research could be done on the matter. Ald. Rainey suggested that there is no reason to not introduce the item at Council tonight. If necessary, it can be sent back to committee. Ald. Jean-Baptiste asked the City Manager if a further report could be produced. W.
Bobkiewicz mentioned that there is a citizens meeting later this week. He felt the fee was not too high, only a bit aggressive,. The City can look to manage the site and roads. These are separate issues. Ald. Rainey asked if there is a term limit for the fee. W. Bobkiewicz said it is in place until the City changes it.

A4 was approved unanimously 5 – 0

(A5) Ordinance 83-O-10 Authorizing the Sale of Surplus Fleet Vehicles
Staff recommends City Council approval of Ordinance 83-O-10, which authorizes that various vehicles and equipment owned by the City can be publicly offered for sale through public auction with Obenauf Auction Service. The vehicles and equipment are presently assigned to various divisions/departments within the City of Evanston.
Ald. Rainey asked Ald. Jean-Baptiste what a Deere Gator was. R. Voss said that a gator is a four-wheel drive machine used to move small equipment around the garage. The one listed here is in terrible condition and it is time to get rid of it.
A5 was approved unanimously 5 – 0

(A6) Ordinance 84-O-10 Amending the City Code to Establish a Three-Way Stop at Greenwood Street and Grey Avenue
Staff recommends the adoption of the proposed ordinance 84-O-10 by which the City Council would amend Section 10-11-5, Schedule V (C) of the City Code to establish a Three-Way Stop at Greenwood Street and Grey Avenue. Funding would be provided through the general fund budget 2635.65115, Traffic Control Supplies.
A6 was approved unanimously 5 – 0

Staff and the Transportation/Parking Committee recommend approval of Ordinance 86-O-10 amending Title 10, “Motor Vehicles and Traffic” by adding to Section 10: “Schedule VIII; Parking Prohibited at All Times,” (A), on Chicago Avenue, east side from Howard to the CTA Tracks and removing from “Schedule XII; “Parking Meter Zones,” (C), from the same location.
A7 was approved unanimously 5 – 0

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT
The meeting adjourned at 6:50 p.m.

Respectfully submitted,
Phillip Baugher
Administrative Secretary, Administrative Services