ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, January 10, 2011
5:45 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF QUORUM

II. APPROVAL OF MINUTES OF REGULAR MEETING of December 13, 2010

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 12/19/10 $2,354,670.68
    City of Evanston Payroll through 1/2/11 $2,273,135.55

(A2) City of Evanston Bills through 1/11/11 $4,026,597.12
    City of Evanston Credit Card Bills through 11/30/10 $65,453.99

(A3.1) Approval of Fire & Life Safety Department Vehicle Replacement Purchase

Staff recommends approval of this replacement vehicle-purchase in the amount of $25,447.93 from Currie Motors (9423 W. Lincoln Hwy., Frankfort, IL) in the amount of $25,447.93. Funding provided by Fleet Services Capital Outlay Budget for Automotive Equipment (7720.65550). Staff conducted a “green” review of this purchase to determine if any “hybrid vehicle” would be feasible. However, staff believes a “hybrid” in this style of vehicle at twice the cost of a non-hybrid version to be cost prohibitive. Staff will continue to review each fleet purchase with the goal of moving to a “greener fleet” in the future.

For Action

(A3.2) Approval of Contract Extension for Water Treatment Chemicals for FY 2011

Based on a review of current chemical prices, staff recommends City Council approval of a ten month contract extension to the following four vendors to supply water treatment chemicals: 1) JCI Jones Chemical Company (600 Bethel Ave., Beech Grove, IN) in the amount of $34,845.00 to supply chlorine, 2) Alexander Chemical Corp (1901 Butterfield Road, Downers Grove, IL) in the amount of $174,675.00 to supply HFS acid (fluoride), 3) SNF Polydyne Inc. (One Chemical Plant Road, Riceboro, GA) in the amount of $23,800.00 to supply polymer, and
4) Pristine Water Solutions (1570 Lakeside Drive, Waukegan, IL) in the amount of $88,268.25 to supply blended phosphate. The total of these proposed purchases is $321,588.25, provided by accounts 7110.65015 and 7110.65030.

**For Action**

(A3.3) **Accept and Place on File of Single Audit for FY 2009-10**

Staff recommends that City Council review and place on file the Single Audit report for the fiscal year ending February 28, 2010. Single Audit is the audit of Federal Grants money received/spent by the City of Evanston.

**For Action**

(A3.4) **National Clean Diesel Funding Assistance Program for City of Evanston Clean Refuse/Recycling Truck and Clean Motor Grader Project**

Staff recommends authorization for the City Manager to sign the application for federal assistance for the National Clean Diesel Funding Assistance Program for the City of Evanston Clean Refuse/Recycling Truck and Clean Motor Grader Project. The estimated total cost of the project is $645,000; including IEPA Grant funding of $161,250 and Fleet Funds of $483,750.

**For Action**

(A4) **Ordinance 1-O-11, Amending City Code Section 7-15-1 to Amend the Membership of the Board of Local Improvements**

Illinois law (65 ILCS 5/9-2-7) establishes the membership of each board of local improvements (“BLI”) in cities having a population of 50,000 or more and less than 500,000. Section 7-15-1 of the City Code establishes the membership of the City’s BLI. Ordinance 1-O-11 will ensure the City Code complies with the statute and uses the current job titles of the board members.

**For Introduction**

(A5) **Ordinance 3-O-11 Amending Various Sections of Title 8, “Mobile Food Vehicle Vendors”, Chapter 26 of the City Code**

The Law Department submits for consideration ordinance 3-O-11 amending Title 8, Chapter 26, of the City Code. The proposed amendments reflect a pro-rated fee for licenses granted after July 1 of any calendar year. The amendments also authorize the City Manager or his/her designee to enter food trucks at a reasonable time to ensure compliance with the Code. Finally, the amendment clarifies that vendors need not obtain temporary food establishment permits for private events unless the vendor changes its menu for the private event.

**For Introduction**

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT