ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday, January 23, 2012
5:45 p.m.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN BURRUS, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING OF January 9, 2012

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 01/01/12 $2,436,199.97

(A2) City of Evanston Bills FY2011 through 1/24/12 $2,283,860.79
     City of Evanston Bills FY2012 through 1/25/12 $ 863,940.68

(A3.1) Approval of Contract Award to Manusos General Contracting, Inc. for the Service Center Locker Room Renovation Project, Bid 12-57
Staff recommends approval of the base bid plus alternate 1 for the Service Center Locker Room Renovation Project to Manusos General Contracting, Inc. (91 Christopher Way, Fox Lake, IL) in the total amount of $311,630. Funding will be provided by FY 2012 CIP Carryover of $7,500 from Account 415229 and from FY 2012 CIP Account 415229 with a budgeted amount of $392,500.
For Action

(A3.2) Approval of Contract Award to G.A. Johnson & Son for the Service Center Parking Deck Repair Project, Bid 12-65
Staff recommends approval of the base bid plus alternates 1 and 3 for the Service Center Parking Deck Repair Project to G.A. Johnson & Son (828 Foster Street, Evanston, IL) in the total amount of $554,880. Funding will be provided by FY 2012 CIP Account 415224 with a budget allocation of $700,000.
For Action
(A3.3) Approval of Renewal of Elevator Service Agreement with OTIS Elevator Corp. for the Civic Center, Service Center, Maple Ave. and Church Street Self Parks
Staff recommends renewal of the service and maintenance agreement with OTIS Elevator Corporation (949 Oak Creek Drive, Lombard, IL) for the elevators at the Service and Civic Centers, and Maple Avenue and Church Street parking garages for a 1-year term at a cost of $67,398.12, which is a 3% increase from last year. The proposed 1-year service agreement is effective January 1, 2012 to December 31, 2012. Funding is provided by accounts for the various facilities.  
For Action  

(A3.4) Approval of Renewal of Elevator Service Agreement with ThyssenKrupp Elevator Corp. for the Sherman Plaza Self Park
Staff recommends a one-year renewal of the service and maintenance agreement with ThyssenKrupp Elevator Corporation (355 Eisenhower Lane South, Lombard, IL) for the elevators at the Sherman Plaza parking garage at a cost of $36,844.80, which is a 4% increase from last year's fee. The proposed 1-year service agreement is effective January 1, 2012 to December 31, 2012. Funding is provided by the 2012 Parking Fund Account #7036.62425  
For Action  

(A3.5) Approval of Renewal of Annual Azteca Cityworks Maintenance and Support Agreement
Staff recommends approval to renew the annual sole source maintenance and support agreement for the term February 21, 2012 through February 21, 2013 with Azteca Systems Inc. (11075 South State Street, Sandy, UT) for Cityworks work order and service request management software in the amount of $22,405. Funding is provided by specified accounts in Utilities Department, 311 and Information Technology Divisions.  
For Action  

(A3.6) Approval of Renewal of Annual Accela (PAL) Maintenance and Support Agreement
Staff recommends approval to renew the annual sole source maintenance and support agreement for the term March 15, 2012 through March 14, 2013 with Accela Inc. (2633 Camino Ramon, San Ramon, CA) for the City's Accela automation software system (PAL), in the amount of $130,951.34. Funding is provided by the Computer Licensing and Support operating account in the Information Technology Division, Account 1932.62340 with a 2012 budget of $131,000.  
For Action
(A3.7) Approval of Renewal of Annual Oracle (EnterpriseOne) Maintenance and Support Agreement
Staff recommends approval to renew the annual sole source maintenance and support agreement for the term March 1, 2012 through February 28, 2013 with the Oracle Corporation (20 Davis Drive, Belmont, CA) for the City’s J.D. Edwards EnterpriseOne software in the amount of $145,024.00. Funding is provided by the Computer Licensing and Support operating account in the Information Technology Division, Account 1932.62340 with a 2012 budget of $145,000.

For Action

(A3.8) Approval of Single Source Street Sweeper Repairs
Staff recommends pre-approval of repair expenses associated with a bi-annual inspection, overhaul, and required maintenance of Street Sweeper #661 in an amount not to exceed $30,000 from Standard Equipment Company (2033 W. Walnut Street, Chicago, IL). Standard is the authorized service provider for Elgin Pelican products. Funding will be provided from the FY 2012 Budget, Fleet Services “Material to Maintain Autos” Account 7710.65060.

For Action

(A3.9) Approval of Contract Award for 2012 Fuel Purchases
Staff recommends approval for the first seven (7) months of FY 2012 fuel purchases in the amount of $555,000 from World Fuel Services Incorporated, (3340 South Harlem Avenue, Riverside, IL). Funding will be provided from the Fleet Services Major Maintenance Budget for Automotive Equipment Account 7710.65035.

For Action

(A3.10) Approval of Publication Agreement with Municode for “The Evanston City Code, 2012”
Staff recommends that the City Council authorize the City Manager to negotiate and execute an Agreement with Municode (PO Box 2235, Tallahassee, FL 32316), in the amount of $30,560, plus tax & shipping, for the publication of the 2012 City Code. Funding will be provided by General Legal Services, Account 1705.62130.

For Action

(A4) Resolution 2-R-12 Regarding a Letter of Understanding between the City of Evanston and the City Lit Theater, 727-729 Howard Street
Staff recommends that the City Council adopt Resolution 2-R-12, authorizing the City Manager to negotiate and execute a Letter of Understanding between the City of Evanston and City Lit Theater for the consideration of a lease-to-own agreement at City-owned property at 727-729 Howard Street.

For Action
(A5) **Ordinance 1-O-12 Amending the City Code to Establish a Three-Way Stop at Church Street and Judson Avenue**

Staff recommends the adoption of proposed ordinance 1-O-12 by which the City Council would amend Section 10-11-5 (C), Schedule V (C) of the City Code to establish a Three-Way Stop at Church Street and Judson Avenue.

*For Introduction*

IV. **ITEMS FOR DISCUSSION**

V. **COMMUNICATIONS**

VI. **ADJOURNMENT**