ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, January 24, 2011
5:45 p.m.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF QUORUM

II. APPROVAL OF MINUTES OF REGULAR MEETING of January 10, 2011

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 1/16/11 $2,558,341.75

(A2) City of Evanston Bills through 1/25/11 $1,112,337.12

(A3.1) Approval of 1-Year Contract Extension for RFP 10-70, Auto Body & Collision Repair Services
Staff recommends City Council approval of a one year contract extension to RFP 10-70, Auto Body & Collision Services and Repairs to Sigler’s Auto Body (7445 Channel Road, Skokie, IL) in the amount of $56,000.00 from 01/28/11 through 12/31/11 to provide products, services and repairs for both emergency and non-emergency vehicles. Funding is provided by account 7710.65060, “Material to Maintain Autos,” with a budget of $910,000.00. These estimated expenditures in the amount of $56,000.00 represent 6.1% of this budget.

For Action

(A3.2) Approval of 1-Year Contract Extension for RFP 10-76, Emergency Lighting & Aftermarket Equipment
Staff recommends City Council approval of a one year contract extension to RFP 10-76, Installation, Removal, and Repair of Law Enforcement and Emergency Fire Response Vehicles and Equipment to Havey Communications (P.O. Box 448, Lake Forest, IL) in the amount of $62,000.00 from 01/28/11 through 12/31/11 for lighting, sirens, communications, computer systems and various aftermarket products. Funding is provided by account 7710.65060, “Material to Maintain Autos,” with a budget of $910,000.00. These estimated expenditures in the amount of $62,000.00 represent 6.8% of this budget.

For Action
(A3.3) Approval of 1-Year Renewal of Elevator Service Agreement with ThyssenKrupp Elevator Corp. for the Sherman Plaza Self Park
Staff recommends renewal of the service and maintenance agreement with ThyssenKrupp Elevator Corporation (2305 Enterprise Drive, Westchester, IL) for the elevators at the Sherman Plaza parking garage for a 1-year term at a cost of $35,427.60. The proposed 1-year service agreement is effective January 1, 2011 to December 31, 2011. This agreement provides for less than a 3% annual increase from last year’s fee. Funding is provided by the 2011 Parking Fund account #7036.62425 with a budget of $40,000.

For Action

(A3.4) Approval of Renewal of Elevator Service Agreement with OTIS Elevator Corp. for the Civic Center, Service Center, Maple Ave. and Church Street Self Parks
Staff recommends renewal of the service and maintenance agreement with OTIS Elevator Corporation (949 Oak Creek Drive in Lombard, IL) for the elevators at the Service and Civic Centers, and Maple Avenue and Church Street parking garages for a 1-year term at a cost of $65,435.15. The proposed 1-year service agreement is effective January 1, 2011 to December 31, 2011. The agreement provides for a 3% annual increase from last year’s fee. Funding is provided by various budget sources.

For Action

(A3.5) Approval of Extending the Term of Current Auditors, Baker Tilly Virchow Krause, LLP For 1 Year
Staff recommends extending the term of our current Auditors, Baker Tilly Virchow Krause, LLP by one year. The Auditors have agreed to perform the FY 2010-11 audit for $79,500, which is the same fee as FY 2009-2010 audit. Funding of $100,000 is budgeted in General Fund, BU 1920 for FY 2011

For Action

(A4) Approval of Change Order No. 3 and Change Order No. 4 to the 2009 Water Main, Sewer and Street Improvements Contract (Bid No. 10-40)
Staff recommends approval of Change Order No. 3 and Change Order No. 4 to the 2009 Water Main, Sewer and Street Improvements contract (Bid No. 10-40) with Trine Construction Corporation (27W364 North Avenue, West Chicago, IL). The total amount of both change orders is a decrease to the contract amount of $203,861.72 from $1,823,502.40 to $1,619,640.68. Funding for Change Order No. 3 and Change Order No. 4 will be provided by the Water Fund, Account 733110.65515 and the Capital Projects Fund, Account 415857.65515.

For Action
(A5) **Resolution 5-R-11 by Which The City Council Would Authorize the Use Of Motor Fuel Tax Funds for Roadway Construction and Related Engineering Services**

The Evanston Department of Public Works recommends City Council approval of Resolution 5-R-11 authorizing the use of Motor Fuel Tax Funds (MFT) in the amount of $1,000,000 for the 2011 MFT Street Resurfacing Project and $110,606 for design and construction engineering services by City Staff. Total MFT funding authorization request is $1,110,606.00. This project will be funded through the Motor Fuel Tax Fund. (FUND # 200).

**For Action**

(A6) **Ordinance 12-O-11, Decreasing the Number of Class B Liquor Licenses Due to a Change in Ownership of Pete Miller Steak House**

The Local Liquor Commissioner recommends passage of Ordinance 12-O-11, amending Section 3-5-6-(B) of the City Code to decrease the number of Class B liquor licenses from 16 to 15 due to a change in ownership of Pete Miller Steak House, 1572 Sherman Avenue.

**For Introduction**

(A7) **Ordinance 13-O-11, Increasing the Number of Class B Liquor Licenses to Permit Issuance to Pete Miller Steak House**

The Local Liquor Commissioner recommends passage of Ordinance 13-O-11, amending Section 3-5-6-(B) of the City Code to increase the number of Class B liquor licenses from 15 to 16 to permit issuance to Pete Miller Evanston, LLC, owner of “Pete Miller Steak House,” 1572 Sherman Avenue.

**For Introduction**

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT