AGENDA
ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, October 25, 2010
5:30 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue – Council Chambers

I. DECLARATION OF QUORUM

II. APPROVAL OF MINUTES OF REGULAR MEETING of October 11, 2010

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 10/10/10 $2,190,186.29

(A2) City of Evanston Bills through 10/26/10 $1,892,444.58

    Staff recommends City Council authorize the City Manager to sign an agreement
    with Evanston School District 65 for the sale of rock salt in the amount of $63.09 per
    ton for the period November 22, 2010 to April 15, 2011. This includes a 10% administration and handling fee. The City of Evanston has been selling rock salt to
    the school districts for many years for the purpose of deicing their driveways, roadways and parking lots.
    For Action

    Staff recommends City Council authorize the City Manager to sign an agreement
    with Evanston School District 202 for the sale of rock salt in the amount of $63.09 per
    ton for the period November 22, 2010 to April 15, 2011. This includes a 10% administration and handling fee.
    For Action

(A3.3) Approval of Amendment to the Agreement for the Purchase of Natural Gas for 13
    City Buildings
    Staff recommends approval of an amendment to the agreement for the purchase of
    natural gas (Bid 10-68) with CenterPoint Energy Services, Inc. (3010 Highland
    Parkway, Downers Grove, IL). The amendment will extend the term of the
    agreement for up to six months, from November 1, 2010 to April 30, 2011 and
    establish the purchase price equal to the first of the month Index via Chicago
    Citygate as published by NGI's Bidweek Survey, plus an administrative fee of
    $0.0050 per therm. The NGI index price is currently substantially lower than the
    City’s current contract purchase price of $0.62 per therm.
    For Action
(A3.4) **Approval of Main Library Building Automation System Maintenance Agreement with Siemens Building Technologies**

Staff recommends City Council approval of a sole source agreement with Siemens Building Technologies (585 Slawin Court, Mount Prospect, IL) for service and upgrade of the building automation system (BAS) at the Main Library. The initial cost of the agreement is $30,824 for the fourteen month term beginning November 1, 2010 through December 31, 2011 (on an annualized basis this cost is 5% less than the previous agreement). The proposed agreement includes two one-year extensions through December 31, 2013. Each of these extensions will be brought before the City Council for approval. The terms of this proposed agreement were changed to match the City’s new fiscal year. Funding for this purchase will be from the Library Maintenance – Building Maintenance Services account (2840.62225).

**For Action**

(A3.5) **Approval of Renewal of the Contract with Citation Management for the City’s Parking Ticket Management and Payment Processing Functions**

Staff recommends Council approval of the 1st year optional renewal year of the three year contract with Citation Management (a division of Professional Account Management, LLC, and a division of Duncan Solutions, Inc., 633 W. Wisconsin Avenue, Milwaukee, WI), for the outsourcing of the City’s parking ticket management and payment processing functions effective January 15, 2010 to January 14, 2011. Estimated annual expenditure of $450,000, which includes the contract amount, postage costs and pass through fees, is provided by Revenue Account 1910.62449. Rates are the same as what was established in the original contract, executed in January of 2008.

**For Action**

(A4) **Ordinance 82-O-10 Amending the City Code by Enacting a New Title 8, Chapter 26, “Solid Waste Transfer Station Fee”**

Staff recommends the adoption of the proposed ordinance 82-O-10 by which the City Council would enact a New Title 8, Chapter 26, “Solid Waste Transfer Station Fee”. No City funding is required. Veolia, the operator of the Solid Waste Transfer Station located at 1711 Church Street, Evanston, IL will be required to pay a fee of $2.00 per ton for all waste delivered to the Church Street transfer station.

**For Introduction**

(A5) **Ordinance 83-O-10 Authorizing the Sale of Surplus Fleet Vehicles**

Staff recommends City Council approval of Ordinance 83-O-10 which authorizes that various vehicles and equipment owned by the City can be publicly offered for sale through public auction with Obenauf Auction Service. The vehicles and equipment are presently assigned to various divisions/departments within the City of Evanston.

**For Introduction**
(A6) **Ordinance 84-O-10 Amending the City Code to Establish a Three-Way Stop at Greenwood Street and Grey Avenue**

Staff recommends the adoption of the proposed ordinance 84-O-10 by which the City Council would amend Section 10-11-5, Schedule V (C) of the City Code to establish a Three-Way Stop at Greenwood Street and Grey Avenue. Funding would be provided through the general fund budget 2635.65115, Traffic Control Supplies.

**For Introduction**

(A7) **Ordinance 86-O-10 Amending Various Sections of Title 10, “Motor Vehicles and Traffic”, Chapter 11, “Traffic Schedules”**

Staff and the Transportation/Parking Committee recommend approval of Ordinance 86-O-10 amending Title 10. “Motor Vehicles and Traffic” by adding to Section 10: “Schedule VIII; Parking Prohibited at All Times,” (A), on Chicago Avenue, east side from Howard to the CTA Tracks and removing from “Schedule XII; “Parking Meter Zones,” (C), from the same location.

**For Introduction**

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT