AGENDA
ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, November 22, 2010
5:45 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue – Council Chambers

I. DECLARATION OF QUORUM

II. PAINT EVANSTON PLOWS CONTEST AWARDS

III. APPROVAL OF MINUTES OF REGULAR MEETING of November 8, 2010

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 11/7/10 $2,268,448.88

(A2) City of Evanston Bills through 11/23/10 $3,938,089.79
   City of Evanston Credit Card Bills through 09/30/10 $87,844.00

(A3.1) Approval of Field Reporting Software Purchase for Evanston Police Department
   Staff recommends approval of the sole source purchase of Field Reporting software in the amount of $92,568.00 from SunGard Public Sector, Inc., (1000 Business Center Drive, Lake Mary, FL). Funding provided by the Emergency Telephone System budget, account 5150.65625 Service Agreements/Contracts (CIP Project #415735).
   For Action

(A3.2) Approval of Contract Extension to Purchase Furniture for FY2011 from OEC Business Interiors
   Staff recommends approval of a one year contract extension to OEC Business Interiors Inc. (900 N. Church Road, Elmhurst, IL), to purchase furniture. Funding for this purchase will be provided by CIP account 415726 and/or a business unit of a requesting department. OEC will hold to their 2007 pricing discount schedules.
   For Action

(A3.3) Approval of Illinois Green Infrastructure Grant Program Application for Civic Center Parking Lot Improvements
   Staff recommends authorization for the City Manager to sign the organization certification for the Illinois Green Infrastructure Program Grant Application for the Civic Center Parking Lot Project. The estimated total cost of improvements is $415,000, including Illinois Environmental Protection Agency (IEPA) Grant funding of $225,000 and Capital Improvement Program (CIP) funding of $190,000.
   For Action
(A3.4) Approval of Authorization to Access Line Of Credit of $10 Million

Staff recommends that City Council authorize the City Manager to sign an agreement with Chase Bank to have access to a Line Of Credit up to an amount of $10M. The State of Illinois and the County of Cook are projected to be delinquent in revenue distributions by up to three months more than in previous years. This will have a negative impact on cash flow needed for daily operations. This line of credit will only be drawn upon in the event of these intergovernmental revenues being late as described above.

For Action

(A4) Approval of Agreement with Northwestern University Regarding the Sheridan Road Traffic Signal at Northwestern University Entrance, South of Garrett Place

Staff recommends City Council authorize the City Manager to enter into an agreement with Northwestern University for the design, construction and funding of the proposed Sheridan Road traffic signal at the Northwestern University entrance south of Garrett Place. All costs associated with the design and construction of the proposed traffic signal will be reimbursed by Northwestern University. This item was held in Committee on November 8, 2010.

For Action

(A5) Resolution 60-R-10 Regarding Northwestern University Utility Easement on Sheridan Road

Staff recommends that City Council adopt the Resolution 60-R-10 to grant a utility easement to Northwestern University in order to cross Sheridan Road approximately two hundred and fifty (250’) feet east of Chicago Avenue to accommodate future Northwestern University utilities. The easement will be granted for a 25-year period. No City funding is required for these utility crossings. Northwestern University will fund the project and will be assessed an initial annual utility easement fee of $1,102.50 which equals $.50 per square foot for 2205 square feet. This fee will escalate by 2.5% per year for the 25 year period.

For Action

(A6) Resolution 59-R-10 Authorizing the City Manager to execute Amendment 2 to the City’s Natural Gas Supply Agreement with CenterPoint Energy Services, Inc.

Staff recommends adoption of Resolution 59-R-10 authorizing the City Manager to execute Amendment 2 to the City’s Natural Gas Supply Agreement with CenterPoint Energy Services, Inc. The NGI index price changes hourly, but currently the price is generally around or under $0.40 per therm. To ensure that the City is protected in the event that the index price begins to escalate, we are recommending that the City Manager be authorized to lock into a fixed price per therm when the index price is in the range of $0.50 to $0.52 per therm, which will also require locking into a fixed monthly quantity.

For Action
(A7) **Resolution 61-R-10: Approval of the FY2011 Budget of the City of Evanston**

*RESOLUTION WILL BE PRESENTED AT THE CITY COUNCIL MEETING ON MONDAY, NOVEMBER 22, 2010.*

For Action

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(A8) **Resolution 62-R-10 Support for Safe Routes to School Program**

Staff recommends the approval of proposed Resolution 62-R-10 by which the City Council supports the joint initiative of the City and School District 65’s Safe Routes to School program for a grant application to the Illinois Department of Transportation (IDOT). Up to $250,000 is available from IDOT’s Safe Route to School Program which is reimbursable to the City for infrastructure improvements in the public way.

For Action

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(A9) **Resolution 63-R-10 Authorizing Service Center Apartment Lease Agreement**

Staff recommends City Council approve Resolution 63-R-10 authorizing the lease of the one bedroom apartment on the second floor of the Service Center, 2020 Asbury Avenue, to Mr. Stephen Griffin, Community and Economic Development Director, from November 28, 2010 through November 28, 2011.

For Action

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(A10) **Resolution 64-R-10: Authorizing the City Manager to Negotiate and Execute a Contract for the Purchase of Real Property Located at 727-29 Howard Street, Evanston, Illinois**

Staff recommends approval of Resolution 64-R-10 authorizing the City Manager to negotiate and execute a contract for the purchase of real property located at 727-729 Howard Street in Evanston, Illinois for an amount not to exceed $325,000. The source of funding for this acquisition is the Howard-Ridge Tax Increment Financing (TIF) District. For fiscal year 2011, a balance of approximately $1.2 million is estimated for this TIF district.

For Action

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(A11) **Resolution 65-R-10: Authorizing the City Manager to Negotiate and Execute a Contract for the Purchase of Real Property Located at 629-31 Howard Street, Evanston, Illinois**

Staff recommends approval of Resolution 65-R-10 authorizing the City Manager to negotiate and execute a contract for the purchase of real property located at 629-631 Howard Street in Evanston, Illinois for an amount not to exceed $237,650. The source of funding for this acquisition is the Howard-Ridge Tax Increment Financing (TIF) District. For fiscal year 2011, a balance of approximately $1.2 million is estimated for this TIF district.

For Action
(A12) Ordinance 59-O-10, Amending Portions of Section 3-5-8 of the City Code to Permit Certain Changes in Liquor License Classifications
On October 28, 2010, the Liquor Control Review Board convened a hearing to consider Ordinance 59-O-10, which would permit liquor licensees for hotels and restaurants to request changes in license type without submitting entirely new license applications, thereby avoiding time-consuming fingerprint checks and redundant paperwork. Local Liquor Commissioner recommends that the City Council introduce and suspend the rules in order to adopt Ordinance 59-O-10 on November 22, 2010.
For Introduction and Action

(A13) Ordinance 88-O-10 Amending City Code Subsection 4-12-6-(S) to Remove Time Restrictions on Political or Campaign Signs
The Illinois General Assembly adopted HB 3785, which, effective January 1, 2011, will amend 65 ILCS 11-13-1-(12) to prohibit municipalities, including home rule entities such as the City of Evanston, from placing time restrictions on outdoor political campaign signs on residential property. Ordinance 88-O-10 will ensure the City Code complies with the new statute.
For Introduction

(A14) Ordinance 94-O-10: 2010 City of Evanston Tax Levy
Staff requests consideration of Tax Levy Ordinance 94-O-10 which levies the annual property tax for General Fund Operations, Police and Fire Pensions.
For Introduction

(A15) Ordinance 93-O-10: 2010 Special Service Area #4 Tax Levy
Staff requests consideration of Tax Levy Ordinance 93-O-10 which levies the annual property tax for Special Service Area #4.
For Introduction

(A16) Ordinance 95-O-10: 2010 Evanston Township Tax Levy
Staff requests consideration of Tax Levy Ordinance 95-O-10 which levies the annual property tax for the Evanston Township.
For Introduction

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT