ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday, November 28, 2011
5:45 p.m.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN BURRUS, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING OF November 14, 2011

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 11/6/11 $2,518,439.48

(A2) City of Evanston Bills FY2011 through 11/29/11 $4,743,090.57

(A3.1) Approval of Contract Award for the Civic Center Fire Pump to United States Alliance Fire Protection, Inc. (Bid 12-58)
Staff recommends that the City Council authorize the City Manager to execute a contract for the base bid for the Civic Center Fire Pump Upgrade to United States Alliance Fire Protection, Inc. (28427 Ballard, Unit H, Lake Forest, IL) in the total amount of $127,850. Funding will be provided by FY2011 Capital Improvement Fund Civic Center Renovations Account 415175.

For Action

(A3.2) Approval of Contracts for FY2012 Water Treatment Chemicals (Bid 12-63)
Staff recommends that City Council authorize the City Manager to execute contracts (Bid 12-63) to the following five vendors to supply water treatment chemicals: 1) USALCO (1120 Middle River Road, Baltimore, MD) in the amount of $192,330.40 to supply aluminum sulfate, 2) Alexander Chemical Corp (1901 Butterfield Road, Downers Grove, IL) in the amount of $47,265 to supply chlorine, 3) Pennco (P.O. Box 600, San Felipe, Texas) in the amount of $178,800 to supply HFS acid (fluoride), 4) SNF Polydyne Inc. (One Chemical Plant Road, Riceboro, GA) in the amount of $34,800 to supply polymer, and 5) Pristine Water Solutions (1570 Lakeside Drive, Waukegan, IL) in the amount of $110,725 to supply blended phosphate. The total of these proposed purchases is $563,920.40, which is provided in the FY2012 budget totaling $595,000.

For Action
(A3.3) Approval of Contract Award for 2011/12 AFSCME Uniforms to Silk Screen Express, Inc. (Bid 12-66)

Staff recommends City Council approval of contract award for the 2011 AFSCME Uniform Contract (Bid 12-66) to Silk Screen Express, Inc. (7611 W. 185th Street, Tinley Park, IL) for a term of three years in a not to exceed amount of $121,404. Funding will be provided by the General Fund Account 2610.65020 which has budgeted $19,000 in FY 2011 and $40,000 proposed in FY2012.

For Action

(A4) Approval of Renewal of Contract Award with Duncan Solutions for Parking Ticket Management and Payment Processing

Staff recommends that the City Council authorize the City Manager to execute the 2nd optional renewal year of the three year contract with Duncan Solutions, Inc. (633 W. Wisconsin Avenue, Milwaukee, WI) for provision of the City’s parking ticket management and payment processing functions effective January 15, 2012 – January 14, 2013. Funding will be provided by Finance/Revenue Account 1910.62449 with an estimated annual expenditure of $450,000.

For Action

(A5) Approval of Purchase of Insurance/Renewals– Property, Excess Liability & Excess Worker’s Compensation for Fiscal Year 2012

Staff recommends that the City Council authorize the City Manager to purchase the outlined policies. The policies will renew all insurance coverage for the City for Fiscal Year 2012. Quoted premium totals are $42,661 less than budgeted for FY2012.

For Action

(A6) Approval of Maintenance Contract with Evmark d/b/a Downtown Evanston

Staff requests City Council to authorize the City Manager to enter into a funding agreement between Evmark d/b/a Downtown Evanston and the City of Evanston for landscaping and maintenance services in the Central Business District of Evanston. Evmark’s portion of the FY2012 Cooperative Maintenance Agreement is $107,537 and the City’s portion is $88,247. This represents a $27,386 decrease in the City’s portion estimated in the proposed downtown Evanston budget approved on November 14, 2011.

For Action
(A7) **Resolution 66-R-11 Authorizing the City Manager to Execute a License Agreement for the Installation of Public Electric Vehicle Charging Stations at City Parking Lots 3, 4 and 32**

Staff recommends City Council approve Resolution 66-R-11 authorizing the City Manager to execute a license agreement for the installation of public electric vehicle charging stations at City parking lots 3, 4 and 32 and at City parking garages at Sherman Plaza, Maple Avenue and Church Street. Under the agreement, 350Green would pay all costs to install and maintain the charging stations and would reimburse the City for the electricity used by the charging stations. The City would continue to charge vehicles a separate fee for parking at the space. The spaces will permit all public parking until such a time when there are enough PEVs in the market to create regular demand.

**For Action**

(A8.1) **Resolution 67-R-11 FY2012 City of Evanston Budget**

Staff recommends approval of Resolution 67-R-11 adopting the FY 2012 Budget of the City of Evanston, in the amount of $250,096,993.

**For Action**

(A8.2) **Ordinance 108-O-11 Amending the Evanston City Code Title 7, Chapter 12, Relating to the City Waterworks System**

Staff recommends City Council approval of Ordinance 108-O-11 amending the Evanston City Code relating to the City Waterworks System. Staff is recommending a five percent (5%) water rate increase. Effective January 1, 2012, both the minimum use meter charge and quantity charge is proposed to be raised by five percent.

**For Introduction**

(A8.3) **Ordinance 109-O-11 Amending Title 8, Chapter 5, Section 12 Imposition of Sanitation Service Charges to Increase the Sanitation Service Charge**

Staff recommends City Council Adoption of Ordinance 109-O-11 amending Title 8, Chapter 5, Section 12 Imposition of Sanitation Service Charges to increase the sanitation service charge per unit fee structure to $7.95 for a 65 gal cart, $14.95 for a 95 gal cart and $7.95 per unit for the City condo program and to increase the additional cart fee to $7.95 per cart. This ordinance takes effect on February 1, 2012.

**For Introduction**

(A9) **Ordinance 111-O-11 Requiring the Recycling of Electronic Products**

Staff recommends City Council adoption of Ordinance 111-O-11 enacting new subsections (F) and (G) to Title 8, Chapter 5, Section 3 General Disposal Requirements to prohibit the disposal in any refuse container by any person or business electronics products specified in the Electronic Products Recycling and Reuse Act (415 ILCS 5/1 et seq., as amended).

**For Introduction**
(A10) Ordinance 106-O-11, Authorizing the City Manager to Negotiate the Sale of 1817 Church Street
Staff requests consideration of Ordinance 106-O-11, which authorizes the City Manager to negotiate the sale of City-owned real property located at 1817 Church Street in Evanston, Illinois.
For Introduction

(A11) Ordinance 107-O-11, Authorizing the City Manager to Execute the Sale of 1817 Church Street
Staff requests consideration of Ordinance 107-O-11, which authorizes the City Manager to execute a real estate contract for the sale of City-owned real property located at 1817 Church Street in Evanston, Illinois to Evanston North Shore Contractors Cooperative, LLC.
For Introduction

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT