ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, February 14, 2011
5:45 p.m.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF QUORUM

II. APPROVAL OF MINUTES OF REGULAR MEETING of January 24, 2011

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 1/30/11 $2,270,129.52

(A2) City of Evanston Bills through 2/15/11 $3,987,810.05
    City of Evanston Credit Card Bills through 12/31/10 $73,145.63

(A3.1) Approval of 1-Year Contract Extension for Inspections and Repairs for Heavy Fire Apparatus Vehicles (RFP 10-78)
    Staff recommends City Council approval of a one year contract extension to Wirfs Industries (4201 West Main Street, Mc Henry, IL) in the amount of $163,000 for the coming year to provide required annual inspections and repairs for heavy fire apparatus vehicles (RFP 10-78). Funding for this service is provided by account 7710.65060, “Material to Maintain Autos” which has a budget of $910,000. These estimated expenditures in the amount of $163,000 represent 17.9% of this budget.
    For Action

(A3.2) Approval of Purchase of Insurance/Renewals– Property, Excess Liability & Excess Worker’s Compensation for Fiscal Year 2011
    Recommend approval to purchase the outlined insurance policies. The policies will renew all insurance coverages for the City for Fiscal Year 2011. Quoted premium totals are $441,581, which is $69,929 less than budgeted for FY2011.
    For Action
(A3.3) Approval of Agreement for Wholesale Water Sales Engineering Services (RFP 11-41)

Staff recommends City Council approval of an agreement to provide engineering services associated with wholesale water sales (RFP 11-41) to Camp Dresser & McKee (CDM) Inc. (125 South Wacker Drive, Suite 600, Chicago, IL) in the not-to-exceed amount of $56,094. Funding will be provided from the Water Fund, Account 7125.62180. This account has an annual allocation of $50,000 for these services. This contract is awarded for one year and can be renewed in one year extensions at the City’s discretion.

For Action

(A3.4) Approval of Contract for Supply of Aluminum Sulfate (Bid 11-47)

Staff recommends City Council approval to award a contract for the purchase of aluminum sulfate (Bid No. 11-47) to USALCO (1120 Middle River Road, Baltimore, MD) in the amount of $179,103.60. Funding for this work will be from the Water Fund, Account 7110. This account has a budget of $420,665 allocated for the purchase of chemicals utilized in the water treatment process.

For Action

(A3.5) Approval of Contract Award for the 1964 Filter Addition Rehabilitation Project (Bid 11-39)

Staff recommends City Council approval to award a contract for the 1964 Filter Addition Rehabilitation Project (Bid No. 11-39) to Keno and Sons Construction Company (33 North Waukegan Road, Suite 204, Lake Bluff, IL) in the amount of $3,433,285. Funding for this work will be from the Water Fund, Account 733048. This account has a budget allocation of $4,100,000 ($2,900,000 in FY 2011 and $1,200,000 in FY 2012).

For Action

(A3.6) Approval of Pre-qualification of Contractors for Cured-In-Place Pipe Rehabilitation of Sewers Mains (RFQ 11-40)

Staff recommends approval of American Pipe Liners, Inc. (310 W. Grand Lake Blvd, West Chicago, IL), Insituform Technologies, USA, Inc. (17988 Edison Ave., Chesterfield, MO), Kenny Construction Company (2215 Sanders Rd., Northbrook, IL), Michels Corporation (817 W. Main St., Brownsville, WI), SAK Construction, LLC. (102 N. Cool Springs Rd., O’Fallon MO), Utility Service Authority, LLC, (6001 Schooner Dr., Belleville, MI), and Visu-Sewer, Inc. (W230 N4855 Betker Drive, Pewaukee, WI), as pre-qualified contractors to perform Cured-In-Place Pipe (CIPP) rehabilitation in the City’s sewer system for a three-year period (2011, 2012 and 2013).

For Action
(A3.7) **Approval of Contract for Comprehensive Parking Garage Repair Project**

Staff recommends award of the 2011 Comprehensive Parking Garage Repair Project to Wiss, Janney, Elstner Associates, Inc. (330 Pfingsten Road, Northbrook, IL) at a total cost of $202,350. Funding provided by FY2011 Capital Improvement Program (CIP) budget of $2,100,000 (CIP #416138 established by the Parking Fund and allocated for these repairs)

*For Action*

(A4) **Resolution 8-R-11 Authorizing the Lease of 2022 Central Street, Evanston to Patio, Inc. d/b/a Perennials**

Staff recommends City Council approval of Resolution 8-R-11 authorizing the lease between the City of Evanston and Patio, Inc. doing business as Perennials for the storefront at 2022 Central Street, Evanston adjacent to the North Branch of the Evanston Public Library for the period from March 1, 2011 through February 28, 2014. The monthly rental rates will be: $2,900 for the term from March 1, 2011 through February 29, 2012; $3,000 from March 1, 2012 through February 28, 2013; and $3,100 from March 1, 2013 through February 28, 2014.

*For Action*

(A5) **Resolution 10-R-11 Approving the General Obligation Debt Funded Capital Improvements Program**

The City Council approved the Capital Improvements Program on 11-22-10, with the exception of the General Obligation Debt funded projects. Staff presented a summary of these projects at the City Council Meeting on 01-10-11, at which time the City Council requested additional information and directed the City Manager to reduce the proposal by approximately $1,000,000. Resolution 10-R-11 contains the recommendation of the City Manager, which reduces the General Obligation Debt funding request by approximately $1,000,000.

*For Action*

(A6) **Resolution 11-R-11 Authorizing an Increase to the FY2011 City of Evanston Budget to a New Total of $198,928,176**

Resolution 11-R-11 amending the 2011 Budget accompanies the request to fund the final portion of the Capital Improvements Program through General Obligation Bonds. It also increases the Economic Development Fund Budget by $250,000, and includes an increase for Special Service Area #4 of $17,918 which was included in the tax levy adopted on December 13, 2010. Resolution 11-R-11 increases the City’s FY2011 budget by $5,346,418, from $193,581,758 to $198,928,176.

*For Action*
(A7) Approval of “Letter of Intent” to the Temperature Equipment Corporation for Main Library Cooling Chiller Replacement Project

Staff recommends approval to issue a letter of intent to the Temperature Equipment Corporation (TEC) (17725 Volbrecht Rd., Lansing, IL) for the Main Library Chiller Replacement Project as proposed in the current 2010-2011 Capital Improvement Program. In order to proceed with this project, staff requires approval to issue a letter of intent to TEC to build Carrier HVAC Chiller equipment required for the project. The equipment purchase price of $149,198 will be incorporated into the project’s general construction contract scheduled for bidding this month. Funding is provided by 2010-2011 CIP account #415950 for $30,000 and the 2011 CIP account #415950 of $275,000.

For Action

(A8) Ordinance 14-O-11, Increasing the Number of Class P Liquor Licenses to permit issuance to Few Spirits

The Local Liquor Commissioner recommends passage of Ordinance 14-O-11, amending Section 3-5-6-(P) of the City Code to increase the number of Class P liquor licenses from 0 to 1 to permit issuance to Few Spirits, LLC, d/b/a “Few Spirits,” 918 Chicago Avenue.

For Introduction

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT