ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, March 14, 2011
5:45 p.m.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. CALL TO ORDER/DECLARATION OF A QUORUM: ALDERMAN HOLMES, CHAIR

II. SNOW WORKER APPRECIATION PRESENTATION

II. APPROVAL OF REGULAR MEETING MINUTES OF FEBRUARY 28, 2011

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 2/27/11 $2,548,776.30

(A2) City of Evanston Bills FY2010/11 through 3/15/11 $1,660,716.66
City of Evanston Bills FY2011 through 3/15/11 $ 630,708.70
City of Evanston Credit Card Bills through 1/31/11 $ 54,510.84

(A3.1) Approval of Contract Award to G & L Contractors, Inc. for 2011 Granular Materials (Bid 11-57)
Staff recommends City Council approval of a contract for the purchase of granular materials to G & L Contractors, Inc. (7401 N. St. Louis Avenue, Skokie, IL) in the amount of $35,850. Funding for this work will be from the Water Fund and Sewer Fund, with a combined total budget of $42,000.

For Action
(A3.2) Approval of Contract Award to G.A. Johnson & Son for the Lorraine H. Morton Civic Center Main Entry Steps Project, (Bid 11-60)

Staff recommends approval of the Lorraine H. Morton Civic Center Main Entry Steps Project to G.A. Johnson & Son (828 Foster Street, Evanston, IL) in the amount of $84,330. Funding provided by 2011 Capital Improvement Program (CIP) Account #41516 with an allocation of $450,000. This account is intended for a variety of projects at the Lorraine H. Morton Civic Center (LHMCC) including the main entry staircase, asbestos abatement, fire pump replacement, directory signage and life/safety improvement plan.

For Action

(A3.3) Approval of Single Source Purchase for Cold Patch Material from Healy Asphalt Company, LLC

Staff is requesting approval of a single source purchase of cold patch material for cold weather street maintenance activities from Healy Asphalt Company, LLC (3401 S. Busse Road, Mount Prospect, IL) in the amount of $50,000. Healy Asphalt is the only regional supplier of UPM (unique paving materials) high performance cold patch mix. Funding for this work will be from Streets General Fund (2670-65055) in the amount of $30,000, Water Fund (7115-65051) in the amount of $10,000, and Sewer Fund (7400-65051) in the amount of $10,000.

For Action

(A3.4) Approval of Contract Award to North Suburban Asphalt Maintenance for 2011 Crack Sealing Program

Staff recommends City Council approval of a contract in response to Request for Bids through the Municipal Partnering Committee to award the 2011 Crack Sealing Contract to the lowest responsive and responsible bidder, North Suburban Asphalt Maintenance (Park Ridge, IL) in the amount of $50,000. Funding for this work will be from General Fund Street Maintenance Account (2670.62509) in the amount $50,000 which has $75,000 budgeted for contract maintenance for FY 2011.

For Action

(A3.5) Approval of 2011 Congestion Mitigation and Air Quality (CMAQ) Grant Application for Dempster Street Signal Modernization Project and CTA Yellow Line In-Fill Station - Phase I Environmental Study

Staff recommends authorization for the City Manager to apply for 2011 Congestion Mitigation and Air Quality (CMAQ) Grants for the Dempster Street Signal Modernization Project and the CTA Yellow Line In-Fill Station - Phase I Environmental Study. The estimated cost of the Dempster Street Signal Modernization Project is $990,000; including CMAQ Grant funding of $790,000 and General Obligation debt of $200,000. The estimated cost of the CTA Yellow Line In-Fill Station - Phase I Environmental Study is $2,130,000; including CMAQ Grant funding of $1,704,000 and General Obligation debt of $426,000. Since the City will not receive approval until late 2011, the above amounts will appear in the 2012 Budget and Capital Improvements Plan.

For Action
(A3.6) Approval of SWANCC Disposal Contract for FY 2011

Staff recommends approval of the 2011 refuse disposal fees to SWANCC (Solid Waste Agency of Northern Cook County) in the amount of $75,000 for capital costs, $780,000 for operations and maintenance and $60,000 in recycling transfer fees. Funding to be provided by the Solid Waste Fund Accounts 7685.68310 (capital), 7685.62405 (operations and maintenance), and 7690.62415 (recycling). These accounts have budgets of $83,300, $899,640, and $788,018 respectively for FY2011. Under an intergovernmental agreement, the City is required to make certain payments to SWANCC for capital, operations, maintenance, and disposal costs for the collection, transportation and disposal of municipal waste generated within the City of Evanston.

For Action

(A4.1) Approval of Change Order No. 1 for Groot Yard Waste Contract

Staff recommends approval of change order No.1 to the yard waste contract with Groot Industries, Inc. in the amount of $0.55 per stop per month for the remainder of 2011, $0.27 per stop per month for 2012, $0.21 per stop per month for 2013, 0.15 per stop per month for 2014 and $0.32 per stop per month for 2015 until October 31st. The total contract amount was originally approved at $476,370, but due to higher than anticipated total cart volume is recommended at a not to exceed $600,000 amount for 2011. Funding is to be provided by the Solid Waste Fund (7690-62415) which has $788,018 budgeted for FY2011.

For Action

(A4.2) Approval of Change Order No.1 for the Evanston Police Department Firing Range Project (Bid 11-13)

Staff recommends approval of change order No.1 in the amount of $84,581.41 for the Evanston Police Department Firing Range Project. This change order will increase the current contract amount from $180,580.00 to $265,161.41. Funding is to be provided by Capital Improvements Fund Project #415721 with a total balance of $265,161.41.

For Action

(A5) Resolution 17-R-11 Authorizing the Use of Motor Fuel Tax Funds for Resurfacing Dodge Avenue from Oakton Street to Lee Street

The Evanston Department of Public Works recommends City Council approval of Resolution 17-R-11 authorizing the use of Motor Fuel Tax Funds (MFT) in the amount of $300,000 for the Dodge Avenue Street Resurfacing Project. This project will be funded through the Motor Fuel Tax Fund ($300,000; Fund# 200) and the CIP Fund ($665,000; Fund # 415857).

For Action
(A6) **Resolution 18-R-11 Authorizing the Use of Motor Fuel Tax Funds for General Maintenance of Streets**

Staff recommends approval of Resolution 18-R-11 by which City Council would authorize the transfer of $586,886 Motor Fuel Tax Funds for general maintenance of streets by City forces. The fund transfer was approved as part of the 2011 budget.

**For Action**

(A7) **Ordinance 19-O-11: Special Assessment #1506 Alley Paving Project – North of Main Street, East of Grey Avenue**

Staff recommends approval of proposed Ordinance 19-O-11 by which City Council would authorize paving of the alley north of Main Street, east of Grey Avenue through the Special Assessment Process. Funding for this work will be 50% special assessment funds and 50% by home owners to be collected over a period of ten years. The City’s share ($130,707.35) will be paid by the special assessment fund 6365.65515.

**For Introduction**

(A8) **Ordinance 20-O-11: Special Assessment #1507 Alley Paving Project – North of Brummel Street, East of Callan Avenue**

Staff recommends approval of proposed Ordinance 20-O-11 by which City Council would authorize paving of the alley north of Brummel Street, east of Callan Avenue through the Special Assessment Process. The estimated total special assessment cost of paving the alley is $61,150.10. The City’s share is $45,862.57 which is 75% of the total cost due to the adjacent CTA property on the north side of the proposed alley paving project. It has been the City's practice to fund the share of public agencies. Funding for this work will be 75% special assessment funds and 25% by home owners to be collected over a period of ten years. The City’s share ($45,862.57) will be paid by the special assessment fund 6365.65515.

**For Introduction**

(A9) **Ordinance 21-O-11, Amending City Code Section 3-5-6-(Y) Class Y Liquor Licenses, to Regulate Wine Tastings and Permit Sales of Warm Beer**

Local Liquor Commissioner recommends City Council adoption of Ordinance 21-O-11, Amending City Code Section 3-5-6-(Y) Class Y Liquor Licenses, to Regulate Wine Tastings and Permit Sales of Warm Beer. The proposed ordinance will permit licensees to charge for wine tastings and to sell warm beer in no more than 10% of their stores. The proposed amendments conform to state statute.

**For Introduction**
IV. ITEMS FOR DISCUSSION

(APW1) Street Sweeping Discussion Follow-Up
(APW2) Bus Shelter

V. COMMUNICATIONS

VI. ADJOURNMENT