ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday, March 19, 2012
5:45 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN BURRUS, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING OF February 27, 2012

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 02/26/12 $2,638,074.85

(A2) City of Evanston Bills FY2012 through 03/20/12 $3,941,913.91
Credit Card Activity for period ending January 31, 2012 $ 81,880.63

(A3.1) Approval of a Contract Award to Gallagher Materials for 2012 Cold Patch Material Purchase
Staff recommends that City Council authorize the City Manager to execute a contract in response to Request for Bids through the Municipal Partnering Committee to award the 2012 UPM (Unique Pavement Material) cold patch material purchase to Gallagher Materials (18100 S. Indiana Ave, Thornton, IL) in the not to exceed amount of $50,000. Funding will be provided by the Streets General Fund (2670.65055) in the amount of $30,000, Water Fund (7115.65051) in the amount $10,000, and Sewer Fund (7400.65051) in the amount of $10,000.

For Action

(A3.2) Approval of a Contract Renewal of Watercraft Maintenance and Repair Services to Full Throttle Marine Incorporated (Bid 11-51)
Staff recommends that City Council authorize the renewal of the watercraft maintenance and repair services contract (Bid 11-51) to Full Throttle Marine Inc. (45 Baker Road, Lake Bluff, IL) in a not to exceed amount of $40,000 for the period of April 15, 2012 through April 14, 2013. Funding will be provided by the Fleet Services Fund for Major Maintenance Account 7710.65060 with a FY2012 Budget of $950,000, of which $48,000 is allocated for these services. There is no increase in pricing for this renewal.

For Action

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(A3.3) **THIS ITEM HAS BEEN REMOVED FROM THE AGENDA**

(A3.4) **Approval of Purchase of Auto Parts from CARQUEST**
Staff recommends City Council authorize the City Manager to execute a contract for the purchase of auto parts for three (3) years from CARQUEST (2312 Main Street, Evanston, IL) in the amount of $76,000 annually. Funding will be provided by the Major Maintenance Account 7710.65060 within the Fleet Services Fund, which has a total budget of $950,000 for FY2012 of which $90,000 is allocated for this purchase.

**For Action**

(A3.5) **Approval of Emergency Rental of Scaffolding for the Sherman Parking Garage from Gilco Scaffolding Company LLC**
Staff recommends City Council approval for the rental of scaffolding from Gilco Scaffolding Company LLC (515 Jarvis Ave. Des Plaines, IL) for pedestrian safety purposes during the inspection of the Sherman Parking Garage façade. Total estimated costs are $31,672 for installation and removal. Funding will be provided from the Parking Fund which has an $800,000 budget in the 2012 Capital Improvements Program.

**For Action**

(A3.6) **Approval of a Contract with American Pipe Liners, Inc. for the 2012 Cured-In-Place Pipe Lining Contract A (Bid 12-101)**
Staff recommends that City Council authorize the City Manager to execute a contract for the 2012 Cured-In-Place Pipe Lining Contract A with American Pipe Liners, Inc. (P.O. Box 28, Highland Park, IL) in the amount of $362,408. Funding will be provided by the Sewer Fund, Capital Improvement Account 7420.62461 with an allocation of $250,000 for this type of sewer rehabilitation work. The remaining $112,408 will be funded from Account 7420.65515, which has an allocation of $428,000 for sewer improvements on streets being resurfaced.

**For Action**

(A3.7) **Approval of 1-Year Extension of the Agreement for Wholesale Water Sales Engineering Services with CDM Smith (RFP 11-41)**
Staff recommends City Council authorize the City Manager to execute a one year extension of the agreement to provide engineering services associated with wholesale water sales (RFP 11-41) to CDM Smith (125 South Wacker Drive, Suite 600, Chicago, IL) in the not-to-exceed amount of $100,000. Funding will be provided from the Water Fund, Account 7125.62180. This account has a FY2012 allocation of $100,000 for these services.

**For Action**
(A4) Approval of Estimated Annual User Charge for 2012 with the Metropolitan Water Reclamation District of Greater Chicago for Disposal of Sludge
Staff recommends City Council approval of the Estimated Annual User Charge for 2012 with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) for disposal of sludge generated as part of the water treatment process in the amount of $304,119.65. Funding will be provided from the Water Fund, Account 7110.62420, with a budget of $458,000.
For Action

(A5) Approval of Modifications to the 2012 Capital Improvement Program (CIP) for Street Resurfacing and Power Center Projects
Staff recommends City Council approval of the modification to the 2012 CIP to resurface additional streets in the amount of $1,000,000, and to replace power centers in the amount of $250,000. Funding will be provided by the General Fund Reserve.
For Action

(A6) Approval of 2012 Fleet Purchasing Plan and Green Initiative Update
Staff recommends City Council approval of the 2012 Fleet Purchasing Plan which includes the 2012 Equipment Replacement Proposal in the amount of $2.4 million, the 2012 Additional Equipment Replacement Proposal in the amount of $1.1 million and the 2013 Equipment Specification and Bid Plan. Funding for this plan will be from the Fleet Fund in the amount of $2.4 million, Fleet Fund Reserve in the amount of $600,000 and the General Fund Reserve in the amount of $500,000.
For Action

(A7) Resolution 7-R-12 Authorizing Easement Agreement with Sunesys, LLC for Fiber Optic Cable
Staff recommends that the City Council approve Resolution 7-R-12 which authorizes the City Manager to execute a 20-year easement agreement with Sunesys, LLC for the installation of dark fiber optic cable on public property at the alleyway south of Davis and east of Orrington Avenue for a fee of $2,015.
For Action

(A8) Resolution 13-R-12 Authorizing Easement Agreement with Evanston Venture Partners, L.L.C.
Staff recommends that the City Council approve Resolution 13-R-12 which authorizes the City Manager to execute an easement agreement with Evanston Venture Partners, L.L.C. (formerly Focus Development LLC) in the City’s right-of-way adjacent to the property commonly known as 1717 Ridge Avenue for the installation of tie back rods and earth retention materials for a fee of $3,050.
For Action
(A9) **Resolution 21-R-12, Designating Room 2200 in the Lorraine H. Morton Civic Center as the “Fleetwood-Jourdain Art Guild Meeting Room”**

Staff recommends that the City Council approve Resolution 21-R-12 which designates Room 2200 in the Lorraine H. Morton Civic Center as the “Fleetwood-Jourdain Art Guild Meeting Room”. The room will serve as a gallery and meeting room.

**For Action**

(A10) **Ordinance 32-O-12 Authorizing the City Manager to Execute an Assignment of Real Estate Contract for the Purchase of Real Property at 1223-1225 Chicago Avenue, Evanston**

Staff recommends that City Council approve Ordinance 32-O-12, authorizing the City Manager to execute an assignment of a real estate contract for the purchase of real property at 1223-1225 Chicago Avenue, Evanston. The acquisition of the property at 1223-1225 Chicago Avenue is recommended to support the parking needs at the new Trader Joe’s development at 1211 Chicago Avenue.

**For Introduction**

(A11) **Ordinance 29-O-12 Increasing the Number of Class C Liquor Licenses to Permit Issuance to Sankalp & Shanti LLC, d/b/a Mt. Everest Restaurant**

The Local Liquor Commissioner recommends adoption of Ordinance 29-O-12 increasing the number of Class C liquor licenses from 27 to 28 to permit issuance to Sankalp & Shanti LLC, d/b/a Mt. Everest Restaurant, 630 Church Street.

**For Introduction**

(A12) **Ordinance 30-O-12, Amending Liquor License Class AA to Permit the Sale of Alcoholic Liquor**

The Local Liquor Commissioner recommends adoption of Ordinance 30-O-12, which amends Subsection 3-5-6-(AA) of the Evanston City Code of 1979, as amended, to permit service of alcoholic liquor for immediate consumption.

**For Introduction**

(A13) **Ordinance 31-O-12, Amending Liquor License Class AC to Permit Alcohol Consumption in All Viewing Auditoriums**

The Local Liquor Commissioner recommends adoption of Ordinance 31-O-12, which amends Subsection 3-5-6-(AC) of the Evanston City Code of 1979, as amended, to permit consumption of alcoholic beverages, purchased on-site, in all viewing auditoriums.

**For Introduction**
(A14) **Ordinance 23-O-12 Increasing the Number of Class B Liquor Licenses to Permit Issuance to Evanston Pub, Inc.**

The Local Liquor Commissioner recommends adoption of Ordinance 23-O-12 increasing the number of Class B liquor licenses from 16 to 17 to permit issuance to Evanston Pub, Inc., d/b/a World of Beer, 1601 Sherman Avenue. This item was introduced at the February 27, 2012 City Council meeting, and will be considered at the March 19, 2012 Administration & Public Works and City Council meetings.

**For Action**

IV. **ITEMS FOR DISCUSSION**

(APW1) Pilot Bike Corral at Evanston Athletic Club  
(APW2) 50/50 Alley Paving Ordinance

V. **COMMUNICATIONS**

VI. **ADJOURNMENT**