ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday, March 26, 2012
5:45 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN BURRUS, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING OF March 19, 2012

III. ITEMS FOR CONSIDERATION

ADMINISTRATION & PUBLIC WORKS COMMITTEE

(A1) City of Evanston Payroll through 03/11/12 $2,502,110.65

(A2) City of Evanston Bills FY2012 through 03/27/12 $1,123,694.48

(A3.1) Approval of Sole Source Purchase of Athletic Field Line Painter Machine
Staff recommends approval of the sole source purchase of a new athletic field line painting machine in the amount of $24,953 from Kromer Company, LLC (15020 27th Ave., Plymouth, MN). Funding is budgeted in the Recreation Maintenance Account 3085.65110. This purchase will be 100% reimbursed from the field maintenance fees paid to the City by Affiliated Athletic Organizations.

For Action

(A3.2) Approval of Lease/Purchase Contract Award to Reinders, Inc., for Two Riding Mowers
Staff recommends the City Council authorize the City Manager to execute a lease/purchase agreement for two Toro Groundsmaster riding mowers, from Reinders, Inc., (3816 Carnation Street, Franklin Park, IL) in the amount of $117,235.64, payable in three annual installments of $39,078.55. Funding for this purchase will be provided by the Parks/Forestry Division General Fund line items 3510.65550 in the amount of $38,000, and 3510.65005 in the amount of $10,000.

For Action
(A3.3) **Approval of Contract Award to Behles + Behles for 2012 Parking Garage Roof Project (RFP 12-100)**
Staff recommends that City Council authorize the City Manager to execute a contract for the 2012 Parking Garage Roof Project to Behles + Behles (818 Church Street, Evanston, IL) at a total cost of $45,950 for the Maple Avenue and Church Street garages. Funding will be provided by the Parking Fund Capital Improvement Program Account 416138 with a budget of $800,000.

*For Action*

(A3.4) **Approval of Contract Award to Behles + Behles for Washroom Renovations at Lorraine H. Morton Civic Center (RFP 12-109)**
Staff recommends that City Council authorize the City Manager to execute a contract for consulting services for the Washroom Renovations Project at the Lorraine H. Morton Civic Center (LHMCC) to Behles + Behles (Behles) (818 Church Street, Evanston, IL) at a total cost of $47,500. Funding will be provided by the 2012 Capital Improvement Program Account 415175 with a total budget of $530,000.

*For Action*

(A3.5) **Approval of Contract with CTR Systems, Inc., for 2012 CIPP Spot Lining (Bid 12-102)**
Staff recommends that City Council authorize the City Manager to execute a contract for the 2012 CIPP Spot Line Sewer Rehabilitation (Bid 12-102) to CTR Systems, Inc. (4350 DiPaolo Center #A, Glenview, IL) in the amount of $21,450. Funding for this work will be provided by the Sewer Fund, Account 7400.62461, with a budget of $215,000.

*For Action*

(A3.6) **Approval of Contract Award for Portable Motorola Radios to SAT Radio Communications, Ltd.**
Staff from the Police Department recommend City Council approval for the purchase of replacement portable radios from SAT Radio Communications, Ltd. DBA Industrial Communications (1019 East Euclid Ave., San Antonio, TX) for the base bid amount of $45,915.63. Funding will be provided by the Emergency Telephone System Furniture, Fixtures & Equipment Account 5150.65625 with a budget of $40,000.00. $8,425.56 will be provided by Parking Fund account 7005.64540.

*For Action*
(A3.7) **Approval of Sole Source Street Light Power Center Purchase from Excel Ltd. Inc.**
Staff recommends City Council approval to purchase 50 street light power centers in the amount of $196,400 from Excel Ltd. Inc. (888 E. Belvidere Road, Unit 405, Grayslake, IL). Excel is the sole distributor/fabricator of the street light power centers upon which the City has standardized. Funding will be provided by the General Fund Reserve in the amount of $196,400 of which $250,000 is earmarked for the purchase and replacement of 50 street light power centers.

*For Action*

(A3.8) **Approval of Contract Extension for Concrete (Bid 12-33)**
Staff recommends City Council approval of a one year contract extension for the purchase of 350 cubic yards of concrete at a cost of $101 per cubic yard, 200 cubic yards of high early strength concrete at a cost of $121 per cubic yard, and 50 cubic yards of flowable fill at a cost of $89 per cubic yard to Ozinga Ready Mix Concrete, Inc. (2222 South Lumber Street, Chicago, IL) for a total of $64,000. Funding will be provided by the FY 2012 General Fund Street and Alley Account, 2670.65055 in the amount of $48,800; the Water Fund Account 7115-65051 in the amount of $7,600; and the Sewer Fund Account 7400-65051 in the amount of $7,600.

*For Action*

(A4) **Resolution 20-R-12 Authorizing Extension of a License to Comcast, Allowing Maintenance of a Building and Fence in the Public Right-of-Way Adjacent to 2101 Mulford Street and Park Land in James Park**
Staff recommends City Council approval of Resolution 20-R-12 which authorizes a four month extension of license to Comcast for facilities in James Park, under existing terms and conditions until June 30, 2012. The license currently provides the City $1,200.00 in revenue per month.

*For Action*

(A5) **Update on Community Choice Electricity Aggregation Referendum, RFP for Indicative Pricing and Qualifications and Next Steps**
Staff recommends approval to proceed with the implementation of a Community Choice Electricity Aggregation program in Evanston in accordance with Public Act 96-0176 and the proposed approach outlined at the November 29, 2011 City Council meeting and memo dated February 10, 2012.

*For Action*

(A6) **Approval of 2012 Special Events Calendar**
Staff recommends City Council approval of the 2012 calendar of special events, with the exception of 5 proposed events, contingent upon compliance of all requirements as set forth by the Special Event Policy & Guidelines. Costs for city services provided for events require a 100% reimbursement from the sponsoring organization or event coordinator.

*For Action*
(A7) **Ordinance 11-O-12 Amending Title 7, Chapter 15 “Board of Local Improvements” to Enact a New Section for Alley Paving Improvements**

Staff recommends the adoption of the proposed ordinance 11-O-12 by which the City Council would amend Title 7, Chapter 15 of the City Code to enact a new section for alley paving improvements. Staff presented several cost sharing options to the Administrative and Public Works Committee on March 19, 2012 and the Committee selected the 50-50 funding split for the construction of both alley types.

For Introduction

(A8) **Ordinance 24-O-12 for the Construction of a Local Improvement Known as Evanston Special Assessment No. 1508**

Staff recommends approval of proposed Ordinance 24-O-12 by which City Council would authorize paving of the alley north of Brummel Street, East of Richmond Avenue through the Special Assessment Process. Funding will be provided from special assessment funds and from home owners to be collected over a period of ten years. Funding for the City’s share ($159,368.33) will be provided by the Special Assessment Fund 6365.65515, with a total budget of $670,000.

For Introduction

(A9) **Ordinance 25-O-12 for the Construction of a Local Improvement Known as Evanston Special Assessment No. 1509**

Staff recommends approval of the proposed Ordinance 25-O-12 by which City Council would authorize paving of the alley north of Brummel Street, East of Hartrey Avenue through the Special Assessment Process. Funding for this work will be from special assessment funds and from home owners to be collected over a period of ten years. Funding for the City’s share ($181,196.61) will be provided by the Special Assessment Fund 6365.65515, with a total budget of $670,000.

For Introduction

**Adoption of Ordinances to Initiate the Establishment of Dempster/Dodge Tax Increment Financing District**

Staff recommends adoption of Ordinance 33-O-12 and Ordinance 34-O-12 which authorize the establishment of interested parties registries and will initiate the public hearing process for the designation of the Dempster/Dodge (a/k/a “Evanston Plaza”) Tax Increment Financing (TIF) District. Suspension of the Council Rules is requested to allow Introduction and Action at the March 26, 2012 City Council meeting.

(A10) **Ordinance 33-O-12 Authorizing the Establishment of Interested Parties Registries and Adopting Rules for Such Registries for Redevelopment Project Areas in the City of Evanston**

Suspension of the Council Rules is requested.

For Introduction and Action
(A11) Ordinance 34-O-12 Designating, Proposing Approval of a Redevelopment Plan and Project, Adopting Tax Increment Allocation Financing, Convening a Joint Review Board, and Calling a Public Hearing Regarding the Proposed Dempster / Dodge Redevelopment Area
Suspension of the Council Rules is requested.
For Introduction and Action

IV. ITEMS FOR DISCUSSION

(APW1) Streetscape Project Concept Plans

V. COMMUNICATIONS

VI. ADJOURNMENT