ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, March 28, 2011
5:45 p.m.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN HOLMES, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING of March 14, 2011

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 3/13/11 $2,462,035.56

(A2) City of Evanston Bills FY2010/11 through 3/29/11 $1,210,791.09
City of Evanston Bills FY2011 through 3/29/11 $ 906,275.92

(A3.1) Approval of Contract Award for the Crown Park Phase I and Phase II Environmental Site Assessment and Preliminary Geotechnical Engineering Services to Environmental Protection Industries (RFP 11-53)

Staff recommends City Council approval of a contract award for the Crown Park Phase I and Phase II Environmental Site Assessment and Preliminary Geotechnical Engineering Services to Environmental Protection Industries (EPI) (16650 South Canal, South Holland, IL) at a total cost of $7,510. This study is to determine if potential environmental concerns exist on the property, evaluate those concerns, and conduct preliminary geotechnical investigations to determine potential foundation systems for a new Crown Center prior to releasing an RFP to prequalified vendors. Funding will be provided by Capital Improvement Program Account #415555, with a budget of $143,000.

For Action
(A3.2) Approval of Contract Award for Crown Market Validation and Financial Feasibility Study to HVS Convention, Sports & Entertainment Facilities Consulting (RFP 11-59)
Staff recommends City Council approval of a contract award for the Crown Market Validation and Financial Feasibility Study to HVS Convention, Sports & Entertainment Facilities Consulting (205 West Randolph, Suite 1650, Chicago, IL) at a total cost of $49,500. This study is to validate the market feasibility and financial strategy of the proposed project prior to releasing an RFP to prequalified vendors. Funding will be provided by Capital Improvement Program Account #415555, with a budget of $143,000.
For Action

(A3.3) Approval of 2011 Special Events Calendar
Staff recommends City Council approval of the 2011 calendar of special events, contingent upon compliance of all requirements as set forth by the Special Event Policy & Guidelines, with the exception of one new proposed event: Women's TK9 Race. The Special Events Committee requires further discussion with the Women's TK9 Race event coordinator and will provide a recommendation for this event at a later date.
For Action

(A3.4) Approval of Three Year Schedule for Public Elm Tree Injection Program
Staff recommends that the City Council approve a three-year schedule for the Elm Tree Injection Program. At the November 22, 2010 Council meeting approving the FY2011 budget, staff was directed by Council to include all public elm trees above 10" diameter, thus adding 840 additional trees. At that time, a report was requested by Council to outline how the additional trees would be added to the program.
For Action

(A3.5) Approval of Contract award for 2011 MFT Street Resurfacing Program to Schroeder Asphalt Services (Bid 11-85)
Staff recommends City Council approval of a contract in response to Bid 11-85 to award the 2011 MFT Street Resurfacing Contract to Schroeder Asphalt Services (P.O. Box 831, Huntley, IL) in the amount of $693,865.90. Funding for this work will be from Motor Fuel Tax Funds. The budgeted amount is $1,000,000.
For Action
(A3.6) Approval of Estimated Annual User Charge for 2011 with the Metropolitan Water Reclamation District of Greater Chicago for Disposal of Sludge Generated as Part of the Water Treatment Process

Staff recommends City Council approval of the Estimated Annual User Charge for 2011 with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) for Disposal of Sludge generated as part of the water treatment process in the amount of $300,958.19. Ten payments of $30,095.82 will be made beginning March 1 and ending on December 1, 2011. Funding for this work will be from the Water Fund, Account 7110.62420. This account has a budget of $387,345 specifically allocated for MWRDGC sludge disposal fees.

For Action

(A3.7) Approval of Purchase of Recycling Containers from Wausau Tile, Inc., (Bid 11-68)

Staff recommends City Council approval of a purchase in response to Bid 11-68 of 350 recycling containers for the business districts and 75 recycling containers for athletic fields from Wausau Tile, Inc. (Wausau, WI 54402) in the amount of $89,750. Funding for this work will be from the Energy Efficiency and Conservation Block Grant which has budgeted $90,000 for this project.

For Action

(A4) Resolution 16-R-11 Authorizing the City Manager to Execute the Easement Agreement with Sunesys L.L.C. for the Installation of Dark Fiber Optic Cable

Staff recommends that the City Council adopt Resolution 16-R-11 to grant a utility easement to Sunesys L.L.C. for the installation of Dark Fiber Optic Cable in the public right-of-way. The local Sunesys office is located at 18 West 140 Butterfield Road, 15th floor, Oakbrook Terrace, IL, 60181. No City funding is required for this fiber optic cable installation. Sunesys will be assessed a utility easement fee of $5 per square foot for 13,800 square feet, for a total fee of $69,000 to be deposited into Right-of-Way account 2630.52126.

For Action

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT