ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday, June 25, 2012
5:45 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN BURRUS, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING OF June 11, 2012

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 06/03/12 $2,577,994.87

(A2) City of Evanston Bills FY2012 through 06/26/12 $3,936,198.81

(A3.1) Approval of Agreement with MWH Americas, Inc. for an Engineering Study for Water Supply Transmission Main to Potential New Wholesale Water Customers (RFP 12-131)

Staff recommends City Council authorize the City Manager to execute an agreement for an engineering study for a water supply transmission main to potential new wholesale water customers (RFP 12-131) with MWH Americas, Inc. (175 W. Jackson Blvd, Suite 1900, Chicago, IL) in the not-to-exceed amount of $149,800. Funding for Evanston’s portion of the agreement in the amount of $21,400 will be from the Water Fund, account 7125.6218. Evanston’s partners in this study will reimburse the balance of the funding.

For Action

(A3.2) Approval of Contract with Badger Meter, Inc. for 2012 Water Meter Purchase (Bid No. 12-138)

Staff recommends that City Council authorize the City Manager to execute a contract for the 2012 Water Meter Purchase (Bid No. 12-138) to Badger Meter, Inc. (4545 West Brown Deer Road, Milwaukee, WI) in the amount of $64,090.10. Funding will be from the Water Fund, Account 7120.65070 and Account 7125.65080 with total allocations of $85,000 for FY 2012.

For Action
(A3.3) Approval of Contract with Palatine Oil Company, Inc for 2012 Fuel Purchases

Staff recommends that City Council authorize the City Manager to execute a contract for the last six (6) months of Fiscal Year 2012 fuel purchases in the amount of $500,000 from Palatine Oil Company Incorporated, (900 National Parkway, Schaumburg, IL). Palatine Oil Company is the Northwest Municipal Conference Bid winner for all grades and types of fuels that are utilized by City vehicles. Funding is provided from the Fleet Services Major Maintenance Budget for Automotive Equipment Account 7710.65035.

For Action

(A3.4) Approval of Contract with Infrastructure Management Services for Comprehensive Pavement Condition Evaluation and Right-of-Way Asset Management

Staff recommends that the City Council authorize the City Manager to execute a contract with Infrastructure Management Services (1895-D Rohlwing Road, Rolling Meadows, IL) in the amount of $139,708.50 for pavement condition evaluation and right-of-way asset management. Funding will be provided by the Capital Improvement Program (Account #415921), which has a budget of $200,000.

For Action

(A3.5) Approval of Emergency Contract with PBR Chicago for Noyes Cultural Arts Center Northeast Chimney Repair

Emergency repair work in the amount of $23,785 was authorized on June 13, 2012, by City Manager Wally Bobkiewicz for the northeast chimney at the Noyes Cultural Arts Center. Staff recommended award of this contract for emergency repairs to PBR Chicago (540 W. Frontage Road, Northfield, IL). Funding is provided by Capital Improvement Program Project #415663, with a total budget allocation of $120,000.

For Action

(A3.6) Approval of Contract for Purchase of One (1) Replacement Engine from Pierce Manufacturing for Evanston Fire and Life-Safety Services

Staff recommends City Council approval to purchase one (1) replacement engine for Evanston Fire & Life Safety Services as follows; Pierce Manufacturing Inc., (2600 American Drive, Appleton, WI) in the amount of $578,238. Funding is provided by the Equipment Replacement Fund Account 7780.65550 using the Northwest Municipal Conference Suburban Purchasing Cooperative Competitive Bid.

For Action
(A3.7) **Approval of Single Source Purchase of Street Furniture from Landscapeforms for Church Street, Hartrey Avenue and the Lorraine H. Morton Civic Center**

Staff recommends City Council approval of purchase of street furniture items from Landscapeforms (431 Lawndale Avenue, Kalamazoo, MI) in the amount of $227,689. Funding is provided by the Washington National TIF in the amount of 118,689, Howard Hartrey TIF in the amount of $22,185, and the General Fund Street Maintenance Account 2670.65055 in the amount of $7,830.

(A4) **Approval of Change Order for Extension of Utility Bill Print and Mail Services with Third Millennium Associates, Inc.**

Staff recommends that the City Council authorize the City Manager to execute Change Order #1 for a 1-year extension with Third Millennium Associates, Inc. (4200 Cantera Drive, Suite 105, Warrenville, IL) in the amount of $17,827.98 to provide utility bill printing and mailing services at the same pricing as obtained in June of 2009. Funding is shared between the water fund and the sewer fund, in accounts 7125.62455 and 7400.62455, which have a total combined budget allocation of $19,600 for FY2012.

**For Action**

(A5) **Approval of Request for Proposal 12-142: Depository and Various Other Banking Services**

Staff recommends that the City Council authorizes the City Manager to distribute a request for proposal (RFP) for banking services. These services will include all payroll, accounts payable and optional investment services.

**For Action**

(A6) **Resolution 28-R-12 Authorizing the City Manager to Sign a City of Evanston Community Public Art Program Agreement with Krivanek + Breaux / Art +Design LLC for Artwork at the Sherman Garage**

Public Art Committee members recommend approval of a $75,000 commission for the artist team of Krivanek + Breaux to create a new work of public art at the Sherman Plaza garage, titled *Search & Effect*. Funding for this project is provided through the Percent for Art Program by the Washington TIF Fund #4.

**For Action**

(A7) **Resolution 50-R-12 by Authorizing the Use of Motor Fuel Tax Funds for Additional Roadway Resurfacing Project**

Staff recommends City Council approval of Resolution 50-R-12 authorizing the use of Motor Fuel Tax Funds (MFT) in the amount of $300,000 for the 2012 additional MFT Street Resurfacing Project. Funding for this project is provided by the Motor Fuel Tax Fund (# 200).

**For Action**
(A8) **Resolution 51-R-12, Authorizing the City Manager to Execute a Letter of Understanding for the Lease of 727-729 Howard Street to City Lit Theatre Company**
Staff recommends approval of Resolution 51-R-12, authorizing the City Manager to negotiate and execute a second Letter of Understanding between the City of Evanston and City Lit Theater for the consideration of a lease-to-own agreement at City-owned property at 727-729 Howard Street. This second Letter of Understanding extends the time allowed for the City to negotiate exclusively with City Lit Theatre.
*For Action*

(A9) **Resolution 52-R-12 Authorizing the City Manager to Execute a Contract for the Purchase of Real Property Located at 1801-05 Church Street**
Staff recommends the approval of Resolution 52-R-12 authorizing the City Manager to execute a contract for the purchase of real property located at 1801-1805 Church Street for an amount not to exceed $127,000 from E-Town Community Ventures LLC.
*For Action*

(A10) **Ordinance 63-O-12 Authorizing Negotiation to Sell City-Owned Property at 1131 Sherman**
Staff recommends adoption of Ordinance 63-O-12 authorizing the City Manager to negotiate the sale of a City-owned vacant lot located at 1131 Sherman Avenue, Evanston, Illinois 60202 to Mark Hammergren.
*For Introduction*

(A11) **Ordinance 64-O-12; Authorizing the City Manager to Execute a Real Estate Contract for the Sale of 1131 Sherman Avenue**
Staff recommends adoption of Ordinance 64-O-12 directing the City Manager to execute a real estate contract for the sale of a City-owned vacant lot at 1131 Sherman Avenue, Evanston, Illinois 60202 to Mark Hammergren.
*For Introduction*

(A12) **Ordinance 67-O-12 Approval of 2012 General Obligation Bond Issue**
Staff recommends approval of proposed ordinance number 67-O-12 for the FY 2012 bond issuance totaling $16.22M. The ordinance will be completed and signed after the bond sale date, which is tentatively scheduled for July 10, 2012.
*For Introduction*

(A13) **Ordinance 68-O-12, Increasing the Number of Class C Liquor Licenses to Permit Issuance to Montarra Restaurant Group**
The Local Liquor Commissioner recommends adoption of Ordinance 68-O-12, amending Subsection 3-5-6-(C) of the Evanston City Code of 1979, as amended, to increase the number of Class C liquor licenses from 29 to 30 to permit issuance to Montarra Restaurant Group, LLC d/b/a Terra, 2676 Green Bay Road. Suspension of the Rules is requested to allow for Introduction and Action on June 25, 2012.
*For Introduction and Action*
(A18) Resolution 54-R-12 Authorizing an Agreement with Bonnie Management for TIF Eligible Expenses at the Evanston Plaza Shopping Center
Staff recommends the approval of Resolution 54-R-12 authorizing the City Manager to negotiate a TIF redevelopment agreement with Bonnie Management for an amount not to exceed $2 million for TIF eligible expenses for the real property located at 1900 Dempster at the Evanston Plaza Shopping Center. For Action

IV. ITEMS FOR DISCUSSION

(APW1) Recycling Center Lease Agreement with Evanston Sports Federation

(APW2) Cars Parking Too Close

V. COMMUNICATIONS

VI. ADJOURNMENT