ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, July 25, 2011
5:45 p.m.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN HOLMES, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING of July 11, 2011

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 07/17/11 $2,836,107.68

(A2) City of Evanston Bills FY2011 through 07/26/11 $2,483,592.30

(A3.1) Approval of Contract Award for James Park Irrigation System Improvement Project to Halloran & Yauch, Inc. (Bid 12-30)

Staff recommends that City Council authorize the City Manager to execute a contract for the James Park Irrigation System Improvement Project to Halloran & Yauch, Inc. (28322 Ballard Drive, Lake Forest, IL) for the base bid plus alternate 1 in the total amount of $79,340. Funding will be provided by FY2011 Capital Improvements Program (CIP) #415411 totaling $80,000 and additional $20,000 from FY2011 CIP #415410.

For Action

(A3.2) Approval of Contract Award for the Twiggs Park Renovation Project to Clauss Brothers Inc. (Bid 12-42)

Staff recommends that City Council authorize the City Manager to execute a contract for the Twiggs Park Renovation Project for the base bid to Clauss Brothers Inc. (360 West Schaumburg Road, Streamwood, IL) in the total amount of $74,012. Funding will be provided by FY 2011 Community Development Block Grant (CDBG) #5170.62830 ($40,000) and a reallocation of FY2010 CDBG funds ($34,892).

For Action
(A3.3) Approval of Contract Award Recommendation to O’Hara Construction, Inc. for the Cabinet Replacement at the Fleetwood-Jourdain Community Center (Bid 11-62)
Staff recommends that City Council authorize the City Manager to execute a contract for the Cabinet Replacement at the Fleetwood-Jourdain Community Center Project with O’Hara Construction, Inc. (636 Ridge Avenue, Evanston, IL) in the amount of $26,360. Funding will be provided by FY2011 Community Development Block Grant Account # 5275.62800 totaling $30,000.
For Action

(A3.4) Approval of Contract for North Fuel Tank Repairs
Staff recommends that the City Council authorize the City Manager to execute a sole source contract with Metro Tank and Pump Company (1111 West Dundee Road, Wheeling, IL) in the the amount of $23,948.00 to repair two underground storage tanks (UST) at the service center. In order to expedite this critical repair since North Tank #1 is already exposed, staff recommends a sole source contract with Metro. This underground storage tank holds 87 octane gasoline. Funding will be provided by FY2011 Municipal Service Center Account # 2610.65515.
For Action

(A3.5) Approval of Contract Award for Towing Services to North Shore Towing, Inc. (RFP 12-37)
Staff recommends that City Council authorize the City Manager to execute a contract with North Shore Towing, Inc. (2527 Oakton, Evanston, IL) to provide towing and other related services for the City. The contract term is for an initial 3-year period commencing on August 1, 2011 and terminating on July 31, 2014 with two optional 1-year renewals. Funding is provided by General Fund account 1941.62451 (Boots and Tows).
For Action

(A3.6) Approval of Contract Award to Impactor for Demolition of 1708 and 1710 Darrow Avenue (Bid 12-38)
Staff recommends that City Council authorize the City Manager to execute a contract in response to Bid 12-38, for the demolition and removal of the residential-style buildings, accessory structures, and trees located at 1708 and 1710 Darrow Avenue to the lowest responsive and responsible bidder Impactor (1460 Fairlane Drive #516, Schaumburg, IL) in the amount of $27,400. Funding for this work will be from the West Evanston Tax Increment Financing (TIF) District Account #5870.62605 – “Other Charges”. The adopted FY2011 budget for the West Evanston TIF included $490,000 for “Capital Projects,” of which Staff had budgeted $40,000 for this demolition project.
For Action
(A4) **Approval of Change Order #2 for 1964 Filter Addition Rehabilitation Project at the Water Utility**
Staff is seeking City Council approval authorizing the City Manager to execute Change Order # 2 in the amount of $8,927 to the agreement with Keno and Sons Construction Company for the 1964 Filter Addition Rehabilitation project. This will increase the total contract from $3,453,912 to $3,462,839. Funding for this work will be from the Water Fund, Account 733048. This account has a budget allocation of $4,100,000 ($2,900,000 in FY2011 and $1,200,000 in FY2012).

**For Action**

(A5) **Resolution 38-R-11 Approving Amended FY2011 Capital Improvements Program**
Staff recommends City Council adoption of Resolution 38-R-11 approving the amended FY2011 Capital Improvements Program, increasing the FY2011 CIP funding request by a total of $1,022,513, from $31,415,446 to $32,437,959. This resolution was originally presented at the July 18, 2011 City Council meeting.

**For Action**

(A6) **Ordinance 63-O-11 Authorizing the Sale of Surplus Fleet Vehicles Owned by the City of Evanston**
Staff recommends that the City Council authorize the City Manager to publicly offer for sale through public auction (Obenauf Auction Service) various vehicles and equipment owned by the City based on Ordinance 63-O-11. The vehicles and equipment are presently out of service and were assigned to various divisions/departments within the City of Evanston.

**For Introduction**

(A7) **Ordinance 62-O-11 Approval of Amendment to Title 4, Chapter 22 of the City Code Regarding Demolition Taxes**
Staff recommends approval of Ordinance 62-O-11 amending Title 4, Chapter 22 of the City Code regarding Demolition Taxes. This ordinance will provide a waiver process for properties that involve demolition without possible redevelopment as originally contemplated in the definition of the tax and properties that recycle demolished materials.

**For Introduction**

IV. **ITEMS FOR DISCUSSION**

V. **COMMUNICATIONS**

VI. **ADJOURNMENT**