AGENDA
ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday, July 26 2010
5:30 p.m.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue – Council Chambers

I. DECLARATION OF QUORUM

II. APPROVAL OF MINUTES OF REGULAR MEETING of July 12, 2010

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 0718/10 $2,398,970.23

(A2) City of Evanston Bills through 07/27/10 $1,856,689.01

(A3.1) Approval of Contract Award to Argon Electric Company, Inc. for the Church Street Self Park Lighting Upgrade (Bid 11-16)
Staff recommends City Council approval of the Church Street Self Park Lighting Upgrade contract award to Argon Electric Company, Inc. (353 Hastings Drive, Buffalo Grove, IL) in the amount of $104,548.00. Funding provided by Energy Efficiency and Conservation Block Grant, Accounts No. 70050 for $63,514.88 and No. 7015.62230 for $41,845.12, totaling $105,360.00. Staff is submitting an application to the Illinois Department of Commerce and Economic Opportunity (DCEO) Public Sector Electric Efficiency Program for a rebate of the $41,845.12 portion, however, rebates are not issued until projects are completed.
For Action

(A3.2) Approval of Contract Award to Arthur Weiler, Inc. for the AT&T VRAD Screening Project (Bid 11-25)
Staff recommends approval of the AT&T VRAD Screening Project contract to Arthur Weiler, Inc. (12247 W. Russell Road, Zion, IL), in the amount of $39,709.88. Per a prior agreement with the City, AT&T is providing funding in the amount of $1,500 per VRAD location to install landscape screening to help reduce the visual impact of these utilities. Residents were provided with the option to either install landscape screening material on their own with reimbursement up to the $1,500 amount by the City or have the City install landscape screening for them. This contract will install landscape screening at 56 VRAD locations where residents have opted for City installation. Funding provided by AT&T, Account No. 100.22711, which has a balance of $84,000.00.
For Action
(A3.3) **Approval of Contract for High Lift Pumping Station Roof Replacement (Bid 11-27)**

Staff recommends City Council approval of a contract in response to Bid 11-27 for the High Lift Pumping Station Roof Replacement to G.E. Riddiford Company (2333 Hamilton Road, Arlington Heights, IL) in the amount of $76,378.00. Funding is provided from the Water Fund. Funding for this work is available in the current fiscal year from savings realized by favorable bids received for water main installation work. The FY 10/11 CIP allocation for water main replacement is $2,000,000. The water main replacement scheduled for FY 10/11 will cost a total of approximately $1,825,000, leaving a balance of $175,000 for this work.

For Action

(A3.4) **Approval of Lease for Nine Lanier Copiers from United Business Solutions**

Staff recommends approval of a 2010 Addendum that amends the United Business Solutions (UBS) contract approved at the City Council meeting March 9, 2009. The 2010 Addendum contracts for nine additional Lanier copiers through UBS United Business Solutions, LLC (2171 Executive Dr, Ste 250, Addison, IL) as a single source to be leased through U. S. Bancorp Business Equipment Finance Group. Funding is provided by account 1932.62380, Copy Machine Charges. The new total annual cost is estimated at $31,498, which is approximately a 50% annual reduction.

For Action

(A3.5) **Approval of Renewal of Police Service Agreement with Motorola**

Staff from the Police Department recommends approval for the City Manager to renew the annual sole source service agreement with Motorola, Inc. (1301 East Algonquin Road, Schaumburg, IL). The agreement is effective from July 1, 2010 through June 30, 2011. The annual cost is $38,960.04. Funding is provided in the Emergency Telephone System budget account 5150.62509 Service Agreements/Contracts.

For Action

(A3.6) **Approval of March 1, 2010 Police and Firefighter Pension Actuarial Report**

Staff recommends that City Council review and approve the March 1, 2010 Actuarial Valuation for usage in the 2009-10 Comprehensive Annual Finance Report, and for usage in the 2011 Tax Levy for Police and Firefighter funding purposes.

For Action

(A3.7) **March 1, 2010 GASB 45 Other Post Employment Benefits (OPEB) Actuarial Report**

As a part of our Annual Financial Report, the City is required to provide an evaluation of the total liability of all other post employment benefits. The attached report from Gabriel, Roeder, Smith & Company (GRS) provides a detailed analysis of our total liability. Staff recommends that this report be accepted and placed on file for use in the 2009-10 Annual Financial Report.

For Action
(A4) Approval of Change Order # 1 to the 2010 Water Main Replacement & CIP Street Resurfacing Project (Bid 11-02)
Staff recommends City Council approval of Change Order # 1 to the 2010 Water Main Replacement & CIP Street Resurfacing Contract (Bid 11-02) to A. Lamp Concrete Contractors (800 W. Irving Park Road, Schaumburg, IL) in the amount of $142,112. This change order will extend the limits of street resurfacing on Oakton Street from Hartrey Avenue west to the 2424 Oakton Development main access drive. Funding for this work will be from a State reimbursement of $70,000 for the Ridge Avenue Traffic Signal Project and Capital Improvement Street Resurfacing Fund of $72,112 (415857.65515). Since last year the asphalt surface on Oakton Street has deteriorated at faster pace and the ride quality has decreased significantly.
For Action

(A5) Approval of Change Order # 1 for the Lorraine H. Morton Civic Center Roof Replacement Project (Bid 10-93)
Recommend approval of change order #1 in the amount of $58,511 for the Lorraine H. Morton Civic Center (LHMCC) Roof Replacement Project. During the liner removal process, a number of wood framing / bedding areas have been found severely damaged by water infiltration to the extent that reconstruction of the bed area or complete rebuilding of the framing system itself have been required. This change order will increase the current contract amount from $1,478,580 to $1,537,091. Funding provided by 2010/11 CIP account #415169: $1,700,000.
For Action

(A6) Resolution 47-R-10: Bridge Street Bridge Project – RFQ 10-25 Phase I Engineering Contract Award
Staff recommends approval of Resolution 47-R-10 authorizing the City Manager to sign the Local Agency Agreement with the Illinois Department of Transportation (IDOT) and a Preliminary Engineering Services Agreement with Alfred Benesch & Company for Federal Participation for the Bridge Street Bridge Phase I Engineering Contract. Funding for Phase I Engineering with Alfred Benesch & Company (205 North Michigan Avenue, Suite 2400, Chicago, IL) will be from the Capital Improvements Fund Account 415885 in the amount of $274,765, which the City will be reimbursed $219,812 (80%) by the Highway Bridge Program Funds through IDOT. The remaining City share from the Capital Improvement Fund, Account 415885 Bridge Street Bridge Project, will be $54,953 (20%).
For Action
(A7) **Resolution 48-R-10 Authorizing the City Manager to Enter into a Co-Lease Agreement with Sarah Kaiser and Elena Kaiser for Use of Studio B9 at the Noyes Cultural Arts Center**

Staff recommends City Council approval of Resolution 48-R-10 authorizing the City Manager to enter into a Co-Lease agreement with Sarah Kaiser and Elena Kaiser for use of Studio B9 at the Noyes Cultural Arts Center. All Noyes Cultural Arts Center leases will be up for renewal on March 1, 2011. Revenue from rent payments are posted to account 3710.53565 (Noyes Center), City of Evanston General Fund. **For Action**

(A8) **Ordinance 55-O-10, Enacting a New Subsection 3-5-6-F1 of the City Code, “Classification and License Fees,” Class F1 Liquor License**

Local Liquor Commissioner recommends City Council adoption of Ordinance 55-O-10. The one day liquor license currently available for events not held on City property, Class F, permits the sale of beer and wine, but not liquor. The text of this ordinance mirrors the Class F regulations. Consideration arose from a request by Foodstuffs, which attended the hearing and presented testimony and facts that supported the creation of the new class of liquor license. **For Introduction**

IV. **ITEMS FOR DISCUSSION**

(APW1) **Proposed Ordinance 52-O-10 Amending Sections of the City Code Relating to Taxicab Service Regulations**

Proposed Ordinance 52-O-10 is intended to assure that taxis serving Evanston are meeting the standard established by the City Code. The proposed language strengthens the prohibition against the solicitation of business by outside cabs.

V. **COMMUNICATIONS**

VI. **ADJOURNMENT**