ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday, September 12, 2011
5:45 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN HOLMES, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING of August 8, 2011

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 08/14/11 $2,745,227.46
City of Evanston Payroll through 08/28/11 $2,590,693.33

(A2) City of Evanston Bills FY2011 through 09/13/11 $4,575,116.80
Credit Card Activity for Period Ending July 31, 2011 $101,491.79

(A3.1) Approval of Contract Award to DEM Services, Inc. for the Evanston Water Utility Asbestos Abatement Phase 2 (Bid 12-55)
Staff recommends that City Council authorize the City Manager to execute a contract for Asbestos Abatement Phase 2 at the Water Utility (Bid 12-55) with DEM Services, Inc. (1765 Cortland Court, Suite A, Addison, IL) in the amount of $27,530.20. Funding for this work will be from the Water Fund, Account 733095.65515. This Capital Improvement account has a budget of $50,000 specifically allocated for the engineering and abatement associated with this project.
For Action

(A3.2) Approval of Contract Award to Mechanical Concepts of Illinois, Inc. for Service Center Air Unit Project (Bid 12-12)
Staff recommends that the City Council authorize the City Manager to execute a contract for the Service Center Fleet Services Make Up Air Unit Replacement Project (Bid 12-12) to Mechanical Concepts of Illinois, Inc. (333 S. O’Hare Drive, Romeoville, IL) in the total amount of $102,350. Funding will be provided by FY 2011 Capital Improvement Plan Account #416427 in the amount of $85,000 and from General Fund Account 2610.62446 in the amount of $17,350.
For Action
(A3.3) Approval of Contract Award to Office Concepts for a Three Year Office Furniture Supplier Contract (RFP 12-31)
Staff recommends that the City Council authorize the City Manager to execute an office furniture supplier contract with Office Concepts (965 W. Chicago Avenue, Chicago, IL) in response to RFP 12-31. The contract will be valid for three years beginning January 1, 2012. Funding will be provided by individual departments as budgeted annually for furniture replacements.

For Action

(A3.4) Approval of Contract Award to Utility Dynamics Corporation for SNAP Lighting Project (Bid 12-53)
Staff recommends that the City Council authorize the City Manager to execute a contract in response to Bid 12-53 to award the Darrow Avenue (Simpson Street to North Dead End) Safer Neighborhood Area Project (SNAP) Lighting Contract to the lowest responsive and responsible bidder, Utility Dynamics Corporation (23 Commerce Dr., Oswego, IL) in the amount of $52,839.75. Funding for this work will be from Community Development Block Grant Fund (CDBG) (5170.62780) in the amount $50,807 and Traffic Operations Fund (2640.65515) in the amount of $2,032.75.

For Action

(A3.5) Approval of Contract Award to D'Land Construction for 2011 Block Curb, Sidewalk & ADA Curb Ramp (Bid 12-54)
Staff recommends that the City Council authorize the City Manager to execute a contract in response to Bid 12-54 to award the 2011 Block Curb, Sidewalk & ADA Curb Ramp Program to the lowest responsive and responsible bidder, D'Land Construction (600 S. County Line Road, Bensenville, IL) in the amount of $361,976.40. Funding for this work will be from CDBG Fund (5170.62780 & 5170.63030) in the amount of $220,000 and Special Assessment Reserve Fund (6365.65515) in the amount of $141,976.40.

For Action

(A3.6) Approval of Contract Award for Economic Development Consulting Services to Kane McKenna and Associates, Inc. (RFP 12-39)
Staff and the Economic Development Committee recommends City Council authorize the City Manager to execute a contract in response to RFP 12-39 for consulting services pertaining to economic development activities to Kane McKenna and Associates, Inc. with Special Consultant: Michio Murakishi (150 North Wacker Drive, Chicago, IL) for an amount not to exceed $80,000. Funding will be provided by the Economic Development Fund-Other Consulting Services - Account 5300.62185.

For Action
(A4) **Accept and Place on File the FY2010-11 Audited Annual Financial Report**


**For Action**

(A5) **Resolution 50-R-11, Authorizing the Lease of Space within the City’s Service Center to Evanston Community Media Center**

Staff recommends that City Council approve Resolution 50-R-11 authorizing the City Manager to lease space within the City’s Service Center to Evanston Community Media Center (ECMC) from October 1, 2011 to September 30, 2014. Due to budget constraints, (including reductions in the allocation received from the City) ECMC has been looking for a more affordable location to house its PEG channel operations.

**For Action**

(A6) **Resolution 52-R-11, Appointing a Director and Alternate Director to the Solid Waste Agency of Northern Cook County Board of Directors**

Staff recommends City Council consideration of Resolution 52-R-11, which appoints Mayor Tisdahl to serve as Director of the Solid Waste Agency of Northern Cook County, with City Manager Bobkiewicz as Alternate Director, with terms to expire April 30, 2013, or until a successor is appointed.

**For Action**

(A7) **Ordinance 69-O-11, Authorizing the Sale of Surplus Fleet Vehicles Owned by the City of Evanston through Obenauf Auction Service Municipal Equipment Auction**

Staff recommends that the City Council authorize the City Manager to publicly offer for sale through public auction various vehicles and equipment owned by the city based on Ordinance 69-O-11. The vehicles and equipment are presently out of service or will be in the next few weeks and were assigned to various divisions/departments within the City of Evanston.

**For Introduction**

(A8) **Ordinance 65-O-11, Amending Subsection 3-5-6-(O) of the City Code to Increase the Number of Class O liquor licenses from 2 to 3 to Permit Issuance to ALDI, Inc., 2211 Oakton Street**

Local Liquor Commissioner recommends City Council adoption of Ordinance 65-O-11. ALDI, Inc. has paid the annual Class O liquor license application fee and provided proof of Surety Bond and Liquor Liability Insurance. At the July 13 Liquor Control Review Board meeting, the Commissioner and the Board Members voiced concern over applicant’s plan for placement of the beer and wine for sale. Section 2 of Ordinance 65-O-11 conditions ALDI’s license on compliance with recommendations from Evanston Police Chief Eddington regarding placement.

**For Introduction**
(A9) Ordinance 72-O-11 Amending Subsection 3-5-6-(D) of the City Code to Decrease the Number of Class D Liquor Licenses from 24 to 23 Due to a Change in License Class for Peter Mills Productions, Inc., d/b/a “Chef’s Station,” 915 Davis Street

The Local Liquor Commissioner recommends adoption of Ordinance 72-O-11, which decreases the Number of Class D Liquor Licenses due to a change in license class for Chef’s Station.

For Introduction

(A10) Ordinance 73-O-11 Amending Subsection 3-5-6-(C) of the City Code to Increase the Number of Class C Liquor Licenses from 25 to 26 Due to a Change in License Class for Peter Mills Productions, Inc., d/b/a “Chef’s Station,” 915 Davis Street.

The Local Liquor Commissioner recommends adoption of Ordinance 73-O-11. On August 11, 2011, the Liquor Control Review Board met and voted to recommend an increase in the number of Class C liquor licenses due to a change in license class for Chef’s Station.

For Introduction

(A11) Ordinance 74-O-11 Amending Subsection 3-5-6-(K) of the City Code to Increase the Number of Class K Liquor Licenses from 1 to 2 to Permit Issuance to Sodexo America, LLC, 1501 Central Street

Local Liquor Commissioner recommends City Council adoption of Ordinance 74-O-11, which Increases the Number of Class K Liquor Licenses to permit issuance to Sodexo America. Sodexo has paid the annual Class K liquor license application fee and provided proof of Surety Bond and Liquor Liability Insurance.

For Introduction

(A12) Ordinance 76-O-11, Amending Section 10-11-16 of the City Code to Update Designated Truck Routes

Staff recommends the consideration of proposed ordinance 76-O-11 by which the City Council would amend Section 10-11-16 to update the designated truck routes within the City. Funding for any necessary sign updates would be provided through the General Fund budget, 2670.65115, traffic control supplies.

For Introduction

(A13) Ordinance 37-O-11, Amending the City Code to Establish a City Wide 8,000 Pound Weight Limit on City Streets

Staff recommends the consideration of Ordinance 37-O-11 by which the City Council would amend Section 10-1-3, 10-1-9-2, and delete 10-11-13, Schedule XIII to establish a City-wide eight thousand (8,000) pound weight limit on City streets unless otherwise designated. The City-wide 8,000 pound limit will not apply to streets under the jurisdiction of the Illinois Department of Transportation (IDOT), City designated truck routes or prohibited truck routes.

For Introduction
(A14) **Ordinance 50-O-11, Provisionally Adopting, Enacting and Re-enacting Titles 3 and 7 of the Evanston City Code**

Staff submits for review and consideration adoption of Ordinance 50-O-11 provisionally amending the following Titles to the Evanston City Code: Title 3, Business Regulations; and Title 7, Public Ways.

Please note: *Due to length, proposed Ordinance 50-O-11 with blackline revisions to Titles 3 and 7 are included on the City Council Agenda & Minutes Webpage with the Council agenda packet as a separate document.*

**For Introduction**

IV. **ITEMS FOR DISCUSSION**

(APW1) **Comcast Cable Franchise Negotiation Update**

V. **COMMUNICATIONS**

VI. **ADJOURNMENT**