AGENDA

ADMINISTRATION & PUBLIC WORKS COMMITTEE

Monday, September 27, 2010
5:30 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue – Council Chambers

I. DECLARATION OF QUORUM

II. APPROVAL OF MINUTES OF REGULAR MEETING of September 13, 2010

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 09/12/10 $2,176,734.53

(A2) City of Evanston Bills through 09/28/10 $3,654,586.49

(A3.1) Approval of Contract Award for 2010 Safer Neighborhood Area Project (SNAP) Lighting Project (Bid 11-32)

Staff recommends City Council approval of a contract in response to Bid 11-32 to award the Jackson Avenue (Emerson Street to Foster Street) Safer Neighborhood Area Project (SNAP) Lighting Project Contract to lowest responsive and responsible bidder, Utility Dynamics Corporation (23 Commerce Dr., Oswego, IL) in the amount of $22,819. Funding for this work will be from Community Development Block Grant Fund (5170.62780) in the amount $22,819.

For Action

(A3.2) Approval of Contract Award for the Davit Arm Street Light Fixture Replacement Project (Bid 11-33)

Staff recommends City Council approval of a contract in response to Bid 11-33 to award the Davit Arm Street Light Fixture Replacement Project contract to the lowest responsive and responsible bidder, Hecker and Company, Inc., (Wheeling, IL) in the amount of $109,972.50. Funding for this work will be from the Energy Efficiency and Conservation Block Grant (Account 416136).

For Action

(A3.3) Approval of Single Source Purchase for Cold Patch Street Maintenance Material

Staff recommends approval of a single source purchase of cold patch material for cold weather street maintenance activities from Healy Asphalt Company, LLC (3401 S. Busse Road, Mount Prospect, IL) in the amount of $36,000. Funding for this work will be from Water Fund (7115-65051) in the amount $18,000 and Sewer Fund (7400-65051) in the amount of $18,000. Healy Asphalt is the only regional supplier of UPM (unique paving materials) high performance cold patch mix.

For Action
(A3.4) **Approval of Purchase of 5 Replacement Vehicles**

Staff recommends City Council approval to purchase 5-replacement vehicles/equipment for the various divisions and departments in the amount of $310,908 from Currie Motors (9423 W. Lincoln Hwy., Frankfort, IL) in the amount of $155,594, and from Prairie Archway International (401 S. Dirksen Pkwy, Springfield, IL) in the amount of $155,314. Funding provided by Fleet Services Capital Outlay Budget for Automotive Equipment (7720.65550) which has an approved budget of $1,700,000.00 of which $320,000 was allocated for this replacement equipment.

**For Action**

(A3.5) **Approval of Purchase of One (1) Pierce 105’ Aerial Ladder Truck (Bid 11-30)**

Staff recommends City Council approval to purchase one (1) Tractor Drawn, Rear Tiller Steered 105’ aerial ladder truck for Evanston Fire and Life Safety Services Department in the amount of $958,121 from the lowest responsive and responsible bidder Global Emergency Products (1401 N. Farnsworth Avenue, Aurora, IL). Funding provided by Department of Homeland Security (DHS) and Federal Emergency Management Agency (FEMA) grant for Assistance to Firefighters’ Grants (AFG) in the amount of $600,000 with the balance of $358,121 from the Capital Improvement Project Reserve Fund.

**For Action**

(A3.6) **Approval of Fall Tree Purchase**

Staff recommends approval of the purchase of 300 trees and planting services from Suburban Tree Consortium (STC) in the amount of $64,377. Funding for these purchases is provided from a general fund line item in the Parks/Forestry Division budget (3525.65005). The total budget within this line item is $165,000 which is used for both the spring and fall planting seasons. The total expenditure this year for both the spring and fall plantings will total $157,042.

(A3.7) **Yard Waste Collection and Disposal Contract**

Staff recommends City Council authorize the City Manager to negotiate and sign a solid waste agreement with Groot Industries, Inc. (2500 Landmeier Rd, Elk Grove Village, IL) for the collection and disposal of yard waste at the rate of $3.35 per stop per month for the first year of a five year contract commencing November 1, 2010, for a total contract amount of $476,370. Funding for this project will be from the Sanitation Yard Waste General Fund Account 2695. The account has a total of $470,278 budgeted for FY2010/11.

**For Action**
(A3.8) **Single Family Residential Refuse Collection Contract**
Staff recommends City Council authorize the City Manager to negotiate and sign a solid waste agreement with Groot Industries, Inc. (2500 Landmeier Rd, Elk Grove Village, IL) for the collection of single family residential refuse at the rate of $7.16 per 95-gallon cart per month and a rate of $5.50 per 65-gallon cart per month for the first year of a five year contract commencing November 1, 2010 for a total contract amount of $1,261,890. Additional carts will be collected at a rate of $5.10 for 95-gallon carts and $5.00 for 65-gallon carts. Funding for this project will be from the Sanitation Refuse General Fund Account 2685. The account has a total of $1,496,355 budgeted for FY2010/11. The budgeted amount reflects the elimination of the four solid waste positions at a cost of $300,000.

For Action

(A3.9) **City Condominium Program Refuse Collection Contract**
Staff recommends City Council authorize the City Manager to sign a solid waste agreement with Lakeshore Waste Services, LLC. (6132 Oakton St., Morton Grove, IL) for the collection and disposal of city condominium refuse at the rate of $5.50 per unit for the first year of a five year contract commencing November 1, 2010 for a total contract amount of $363,000. Funding for this project will be from the Sanitation Refuse General Fund Account 2685. The account has a total of $550,000 budgeted for FY2010/11.

For Action

(A3.10) **Approval of Contract Award for Citywide Bus Shelter Program (RFP 10-107)**
Staff recommends the award of the Citywide Bus Shelter Program contract to Creative Outdoor Advertising of America (COA) Inc., (1930 Commerce Lane, Suite 1, Jupiter, FL) for a contract term of 10 years. Creative Outdoor Advertising will install the bus shelters at their own cost and reimburse the City either 10% of the advertising net revenues or $250 for each installed bus shelter per year, whichever is higher. Revenue will be applied to the Right-of-Way Permit account # 2630.52126.

For Action

(A4) **Approval of 2009-10 Audited Comprehensive Annual Financial Report**
Staff recommends that the 2009-10 Audited Annual Financial Report be accepted and placed on file. A manager from Baker Tilly will be present on September 29, 2009 to discuss their annual review. This document is available on the City’s Website at www.cityofevanston.org.

For Action

(A5) **Ordinance 50-O-10, Amending the Code to Add Subsection 1-17-1(D) “Minority, Women and Evanston Business Enterprise (M/W/EBE) Goals**
Staff recommends passage of Ordinance 50-O-10. While the M/W/EBE program has existed for over a decade, its requirements have never been codified. This proposed ordinance codifies the City’s M/W/EBE goals which demonstrate the City’s strong commitment to remedying discrimination in the Evanston market while providing full and equitable opportunities for participation in contracts for all businesses.

For Introduction
IV. ITEMS FOR DISCUSSION

(APW1) Light Pole Banner Policy

(APW2) Presentation: Minority, Women and Evanston Business Enterprise (M/W/EBE) Goals and Local Employment Programs (LEP)

V. COMMUNICATIONS

VI. ADJOURNMENT