I. DECLARATION OF A QUORUM: ALDERMAN GROVER, CHAIR
With a quorum present, Chair Grover called the meeting to order at 5:49pm

II. APPROVAL OF MINUTES OF REGULAR MEETING OF November 12, 2012
A voice vote was taken and the minutes of November 12, 2012 were unanimously approved.

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 11/04/12 $2,658,036.06
(A2) City of Evanston Bills FY2012 11/27/12 $4,419,784.60
A voice vote was taken and the payroll through 11/04/12 and the bills through 11/27/12 were unanimously approved.

(A3.1) Approval of Contract with G.A. Johnson & Son for the 2012 Washroom Renovation Project at the Lorraine H. Morton Civic Center (Bid 12-137)
Staff recommends that City Council authorize the City Manager to execute a contract for the 2012 Washroom Renovation Project at the Lorraine H. Morton Civic Center with G.A. Johnson & Son (828 Foster Street, Evanston, IL) in the amount of $284,880. Funding is provided by FY 2012 and 2013
Capital Improvement Project (CIP) Account 415175 with a total budget of $675,000.
A voice vote was taken and A3.1 was unanimously approved.

(A3.2) **Approval of Single Source Purchase of Hardware and Installation Services from Dell, Inc.**
Staff recommends City Council approval of the purchase of server and storage hardware, licensing and related installation services from Dell, Inc. (One Dell Way, Round Rock, TX) in the amount of $138,149.96. Funding is provided by account 1932.65555 – IT Personal Computer Equipment: $69,996.45 from the FY2012 budget allocation of $210,000, and $68,153.51 from the FY2013 budget allocation of $285,000.
Ald. Grover noted that this will move us closer to the cloud. The software will put us in a better place to do that. In addition it will save us space and energy.
A voice vote was taken and A3.2 was unanimously approved.

(A3.3) **Approval of Contracts for Water Treatment Chemicals (Bid 12-172)**
Staff recommends that City Council authorize the City Manager to execute contracts to the following vendors to supply water treatment chemicals: 1) USALCO (1120 Middle River Road, Baltimore, MD) in the amount of $192,330.40 to supply aluminum sulfate (alum); 2) Alexander Chemical Corp (1901 Butterfield Road, Downers Grove, IL) in the amount of $40,714 to supply chlorine; 3) Alexander Chemical Corp in the amount of $161,700 to supply HFS acid (fluoride); 4) BASF Corporation (2371 Wilroy Road, Suffolk, VA) in the amount of $30,400 to supply polymer; and 5) Pristine Water Solutions (1570 Lakeside Drive, Waukegan, IL) in the amount of $107,070 to supply blended phosphate. The total of these purchases is $532,214.40, which is provided by accounts 7110.65015, 7110.65030 and 7110.53591 with a total FY2013 budget of $670,000.
A voice vote was taken and A3.3 was unanimously approved.

(A3.4) **Approval of Sole Source Purchase of Salt Brine Machine from EJ Equipment**
Staff recommends City Council approval of a sole source purchase of a Cargill Model ABS-2 Automated Brine Maker from EJ Equipment (P.O. Box 665, Manteno, IL) not to exceed the amount of $88,000. Funding is provided by the Capital Improvement Plan New Salt Dome Construction Account (416088.655150) with a budget of $460,000.
Ald. Rainey asked how this process works. James Maiworm (Superintendent Streets and Sanitation) replied that in the past, the City purchased salt brine which is salt melted down to a salt water substance. Research showed that having our own brine machine would be cost effective. We will still use geo-melt (beet juice), eventually the City will reduce its use of salt. The machine is an automatic blending machine connected to a water source. A bucket of salt is added to the water. The salt is reduced to a 23.5% brine consistency which is then injected into storage tanks to be blended with the beet juice. It takes about one half hour for the process to make what can then be put down on the streets. Ald. Rainey asked how it is disposed on the streets. J. Maiworm explained that a 1000 gallon liquid tank has been purchased that sits in back of one of our dump trucks. We will fill the tank with the new liquid and go out on the streets and in an anti-icing method, treat bridges and other hot spots before a snow fall happens.
The salt trucks, which have saddle bag tanks, can go out and spray some more and spread salt. Ald. Burrus asked if this system was more environmentally sound and if the City uses less salt the streets will last longer. J. Maiworm said the answer is yes to both questions. A voice vote was taken and A3.4 was unanimously approved.

(A3.5) Approval of 2012 Final Vehicle Purchases from Currie Motors and Russo’s Power Equipment
Staff recommends City Council approval for the purchase of five (5) vehicles/units for various departments in the amount of $121,444.50 as follows: Currie Motors (9423 W. Lincoln Highway, Frankfort, IL) in the amount of $97,908.00 and Russo’s Power Equipment Incorporated (9525 W. Irving Park Road, Schiller Park, IL) in the amount of $23,536.50. Funding is provided by the Equipment Replacement Fund (7780.65550) in the amount of $127,058.50.
Item A3.5 was deferred to add other items to December 10, 2012.

(A3.6) Approval of Contract with First Bank and Trust of Evanston for Banking Services (RFP 12-142)
Staff recommends that City Council authorize the City Manager to execute a four-year contract for commercial banking services with First Bank and Trust of Evanston. Commercial services include City payroll, accounts payable and cash management functions.
Mr. Jay Lytle took the floor and said that after three tries, First Bank got the bid. He noted that his staff had worked very hard on the presentation as has the City’s staff worked on their end. He introduced the bank staff that had been instrumental in creating the bid submitted. They are much honored he continued and will do their best for the City. Ald. Burrus said that she was glad the deal was worked out. She offered her thanks to Mr. Lytle and the bank staff that are so involved in the community. J. Lytle said one of the questions in the RFP was what do we do for the community. The officers have contributed during the last year about 4000 hours to Evanston non-profits. Ald. Rainey mentioned that many may not know that Jay Lytle is a former Mayor of the City of Evanston. Martin Lyons (Assistant City Manager/Treasurer) said that many good responses were received for this bid and the City will continue to be involved with BMO Harris Bank who has been very active in the community. He ended saying he is looking forward to this relationship noting that by March 1 there may be some more changes made. J. Lytle brought to everyone’s attention that the bank is involved in both school districts and NU with a program that encourages them to hire employees that live in the City. The bank offers a low rate mortgage and interest rate.
A voice vote was taken and A3.6 was unanimously approved.

(A4) Approval of Change Order No. 1 for Evanston Water Utility Supervisory Control and Data Acquisition (SCADA) System Upgrades (RFP 11-42)
Staff recommends that the City Council authorize the City Manager to execute Change Order No. 1, granting a time extension of 121 calendar days, to the agreement with Allan Integrated Control Systems, Inc. (2021 Beulah Avenue, East Troy, WI), for the Evanston Water Utility SCADA System Upgrades (RFP 11-42). No additional funding will be required for Change Order No. 1.
A voice vote was taken and A4 was unanimously approved.
(A5) **Resolution 73-R-12; Approving Release of Certain Closed Session Minutes**

It is recommended that the City Council adopt Resolution 73-R-12 releasing the closed session meeting minutes listed on Exhibit A and finding that a need still exists for confidentiality as to the minutes on Exhibit B.

A voice vote was taken and A5 was unanimously approved.

(A6) **Resolution 81-R-12 Authorizing the City Manager to Execute a License Amendment with SprintCom, Inc. for Wireless Service Improvements at Fleetwood-Jourdain Center**

Staff recommends that the City Council adopt resolution 81-R-12 amending the license agreement with SprintCom, Inc for the installation of additional underground connections to the existing monopole at the Fleetwood-Jourdain Center. No City of Evanston funding is required for the installation of this equipment.

A voice vote was taken and A6 was unanimously approved.

(A7) **Resolution 82-R-12 Authorizing Permit Agreements to Establish a Construction Yard for the Large Diameter Sewer Rehabilitation Project**

Staff recommends adoption of Resolution 82-R-12 authorizing the City Manager to execute agreements with the Metropolitan Water Reclamation District of Greater Chicago and the Skokie Park District to establish a construction yard on property owned by the MWRDGC and leased to the Skokie Park District in conjunction with Bid 12-153, Cleveland and Davis Streets Large Diameter Sewer Rehabilitation Project. There are no fees associated with the proposed permit agreements.

A voice vote was taken and A7 was unanimously approved.

(A8) **Ordinance 106-O-12, Amending Title 10, Motor Vehicles and Traffic, Chapter 6, Illegally Parked or Abandoned Autos**

Staff recommends that the City Council approve Ordinance 106-O-12 amending Title 10, Motor Vehicles and Traffic, Chapter 6, Illegally Parked or Abandoned Autos, adding subsection 10-6-14: Fire Lanes. Under the proposed amendment, by contract the City will be empowered to enter onto private property to enforce fire lane violations.

Ald. Burrus said that she had received word about City vehicles parking in fire lanes. This would be a good time to reiterate to all staff about where they park City vehicles. Ald. Rainey added that she thinks this is a great ordinance. Many times she has observed at the malls cars lined up in the fire lanes. She asked how the City knows to ticket them or tow them. Rickey Voss (Revenue/Parking Manager) replied that the answer is two fold. Under current State statute we need to be asked to come on to private property. State statute does allow us to enter into agreements with stores so then if a Police Officer sees a violation they can issue a ticket.

A voice vote was taken and A8 was unanimously approved.

(A9) **Approval of Downtown Evanston FY2013 Request for Budget Contribution Share**

The Economic Development Committee and staff support a recommendation to the City Council for approval of the Fiscal Year 2013 budget for Downtown Evanston. Funding is provided by: 1) $370,000 from
the Special Service Area # 4 (SSA #4) for downtown operations and maintenance; 2) $113,000 from the Economic Development Fund for supplemental marketing and Economic development activities; and 3) $88,247 split equally between the Washington National TIF and Economic Development fund for additional maintenance contract reimbursements for a total budget allocation of $571,247.

Ald. Rainey noted that she was unable to attend the Economic Development meeting when this item was discussed. She asked why the Economic Development portion to contribute is such a large portion of the package. M. Lyons noted the amount is subject to some flexibility within the agreement. The $113,000 is high this year due mainly to the issue with the property tax situation. The council can direct the TIF portion be changed. We would need to do some due diligence which I think the Downtown growth would show. If the Council wishes to change something in the budget it would not affect the downtown budget this evening. Ald. Rainey noted that the SSA will generate tax dollars. M. Lyons stated that the SSA goal and the Downtown Board goal allow them to levy four hundred and ten thousand on themselves. It is only stopped by the cap of 4164. If reached, it will reduce Economic Development by $40,000. It could be amended mid-year to require more from Washington National. Ald. Rainey suggested that $113,000 be taken from Washington National. The split can stay the same. Ald. Braithwaite asked Mr. Lyons how much was in the Washington National TIF. M. Lyons replied that the sum is about five million in the cash balance. $3.3 million is for debt service payment. The Washington National TIF could sustain the charge. We would have to make sure the money is spent in the TIF area. Ald. Rainey asked if the monies could be $113,000, $50,000 from Economic Development and $33,249 from Washington National. M. Lyons responded that he felt they would be on safe ground. Ald. Burrus said she agreed it should be taken from TIF so Economic Development is in reserve for other needs. Ald. Rainey moved the figures read, $113,000 from Washington National TIF, $50,000 from Economic Development and $33,247 come from the Washington National TIF. Ald. Burrus seconded the motion. Chair called for a vote. The amended version was passed, 4 – 0, Ald. Holmes voting no.

(A10) Resolution 83-R-12 Adopting the FY 2013 Budget of the City of Evanston

Staff recommends approval of Resolution 83-R-12 adopting the FY 2013 Budget of the City of Evanston in the amount of $247,359,877.

Ald. Rainey asked for an understanding of why the Library budget was imbedded in this budget. The Library is a total and distinct operation. Wally Bobkiewicz (City Manager) replied that this is the first of these that has been done. It is for transparency sake. M. Lyons said that the Library is still deemed a municipal part, a component unit of the municipality. This is done in other cases such as pension funds. Ald. Rainey contended that this is the least transparent of funds. The Council votes on pension funds but there is no input into the Library funds. There was no public discussion for these figures. Ald. Burrus said that she agreed with many points raised by Ald. Rainey. She reminded staff that the committee has asked for at least one year to have library expenses pulled out of the City budget. Why she asked is it still happening. They want to be a separate unit, but upset residents are going to come here for answers. W. Bobkiewicz said the budget reflects that library spending comes solely from their tax levy. It is in the current budget. There is an ordinance for a second reading this evening that will authorize the Library Board to approve their own expenses. A & P W will
no longer see these items in the Bills List. The third piece was that Council appointed a committee of Ald. Fiske and Ald. Tendam to work with the Library Board on the remaining issues. They should have their report back to Council in January. Ald. Rainey asked how much of their expenditures creep into the City levy. W. Bobkiewicz replied that ¾ are there for internal services. W. Bobkiewicz stated that not one penny will be spent from the general fund in 2013. M. Lyons said that work will continue on the presentation of the Bills List. We can change that. Ald. Burrus thought that now that the Library Board can tax residents, as far as transparency goes, their meetings should be televised so as to be held accountable. As to charge backs she said if Parks became a separate unit that is not the same. W. Bobkiewicz stated that under Illinois law, it is not a comparison. In Illinois there are two types of libraries, municipal libraries and library districts. Ald. Burrus asked if in other municipalities their districts are taxing residents. Are they paying for their own payroll or is it coming out of the General Fund. W. Bobkiewicz related that in some communities there are no charge backs. Others charge for everything. I understand from the Council that every penny must get back to the General Fund. The City Council approves the Library tax levy. Ald. Rainey expressed the thought that a presentation of the Library budget would be appropriate. W. Bobkiewicz stated that we were prepared with all departments at budget time. It was in the overview we gave. We were prepared to answer any question. We do plan for the Library Board to come to a Rules Committee meeting. I felt it important he continued to wait until the sub-committee on property issues had their report ready. They should be ready in January. Ald. Grover thought that it seemed to be part of the transition. Ald. Rainey asked him to briefly explain the situation at ECTV. W. Bobkiewicz stated that ECTV, formerly ECMC, has been going through changes. The City is working on a new agreement. We will pay for maintenance of Channel 16 and the coverage of Council meetings. There are no services attached to the amount in the budget. In 2010 you made it clear the Council wanted changes, from 400K to 50K. Now that the studio is open, we need a new contract. Ald. Rainey asked what was covered. W. Bobkiewicz replied the current contract states ECTV will take whatever the City can pay and still provide all services. Ald. Rainey asked if it included equipment from Comcast. W. Bobkiewicz said there is a new model being reviewed. All equipment needs to be redone. Ald. Burrus relayed that in 2010 the committee questioned the budget and again recently someone spoke about fund raising. We encouraged them to do fund raising. What percent of the budget is from that source. W. Bobkiewicz thought it was still in the developmental stages.

A voice vote was taken and A10 was unanimously approved.

(A11) **Ordinance 127-O-12, Amending the Evanston City Code Title 7, Chapter 12, City Waterworks System “Charges, Rates, Fees and Penalties”**

Staff recommends City Council adoption of Ordinance 127-O-12 Amending the Evanston City Code, Title 7, Chapter 12, Relating to the City Waterworks System “Charges, Rates, Fees, and Penalties.” Staff is recommending a three percent (3%) water rate increase.

Ald. Rainey declared that a 3% raise sounds worse than it is and she still does not like it. $150.00 average water bill for a year she asked. I cannot figure out who that family is. I would like it explained. And, a 3% raise on July 1st when we start to use more water do to drought conditions. Dave Stoneback (Director of Utilities) said the 3% was only on water, it will not impact the sewer rates.
$86,000 gallons a year divided by the customer count gives the average bill. Ald. Rainey asked if usage affects sewer charges. D. Stoneback said yes. The sewer rate though is not being changed, it has not been for several years. Ald. Holmes related that the biggest complaint is the water bill. It is difficult to get people to understand what it is. Ald. Grover asked what the increase would cover; structure, maintenance or operations. D. Stoneback said it will cover capital improvement programs $3 million for water main replacement and $3 million for improvements at the water treatment plant. Ald. Grover asked if this was the lowest increase of the past three and D. Stoneback said it was. The first was 10%, the second was 5% and now only 3% is recommended. W. Bobkiewicz said if the increase is not supported the water budget will be out of balance. Ald. Rainey said that she believed that this item should go to the full Council for discussion. Ald. Grover suggesting that it be passed to Council with no recommendation from this committee. W. Bobkiewicz said that they are working on a revised customer bill to better explain the various parts. D. Stoneback mentioned that the usage in gallons is already on the bill. W. Bobkiewicz declared that we have the lowest water rates in the State of Illinois. Ald. Holmes thought a bit of history would help here. What you are fighting is when the sewer project began, it was maybe thirty years ago, residents feel put upon since the five year sewer plan is now so many years ago. There has to be education and a careful presentation. W. Bobkiewicz said this is money invested to guarantee water is available when needed. Ald. Rainey said there is always something. An earlier meeting only had three people attend. It is hard to get them involved. However, thanks to the sewer work, streets and basements are not flooding. But, I believe, if you held a meeting and told all the residents that we have the lowest water rates in the State of Illinois they would not believe you. Ald. Grover said the ordinance needs to be cleaned up. Ald. Rainey suggested that the water and sewer changes be on separate bills.

A voice vote was taken and A11 was not approved by a vote of 1 to 4 against but would be passed to the full Council for consideration.

V. ITEMS FOR DISCUSSION

VI. COMMUNICATIONS

VII. ADJOURNMENT

Ald. Burrus moved and Ald. Holmes seconded that the meeting be adjourned. It was unanimously approved at 6:55 p.m.

Respectfully Submitted,
Phillip Baugher
Administrative Assistant, Administrative Services