MEETING MINUTES
Administration & Public Works
Monday, August 13, 2012
5:45 P.M.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers


Members Absent:

Staff Present: Lara Biggs, Wally Bobkiewicz, Paul D'Agostino, Rajeev Dahal, Brandon Dieter, Chief Eddington, Grant Farrar, Doug Gaynor, Louis Gergits, Stephen Griffin, Lonnie Jeschke, Stefanie Levine, Martin Lyons, Jim Maiworm, Dennis Marino, Joe McRae, Sat Nagar, Johanna Nyden, Suzette Robinson, Dave Stoneback, Matt Swentkofske, Rickey Voss

Others Present: Ald. Melissa Wynne
Dave King – Treasurer, Evanston Community Media Center

Presiding Member: Alderman Grover

I. DECLARATION OF A QUORUM: ALDERMAN GROVER, CHAIR
With a quorum present, Chair Grover called the meeting to order at 5:50 p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING OF July 23, 2012
A voice vote was taken and the minutes of July 23, 2012 were unanimously approved.

III. ITEMS FOR CONSIDERATION
(A1) City of Evanston Payroll through 07/15/12 $2,881,632.24
City of Evanston Payroll through 07/29/12 $2,809,797.48
A voice vote was taken and the Payrolls through 07/15/12 and 07/29/12 were unanimously approved.

(A2) City of Evanston Bills FY2012 through 08/14/12 $6,820,727.71
City of Evanston Credit Card Activity ending 06/30/12 $140,652.53
Ald Rainey asked for more detail on the Illinois State policy concerning refunds, especially she said the recovery of 110 grams of cocaine. Chief Eddington (COE Police Chief) responded with an apology. He had not had time to review the answer given. He said he would give her a fuller explanation. Ald. Rainey asked if Davis Transportation was not just a taxi service. Ald. Burrus added that the service included limo service. They have a private car service.
A voice vote was taken and the bills list through 08/14/12 and the Credit Card Activity ending 06/30/12 were approved unanimously.
(A3.1) Approval of Contract Award to UrbanWorks, Ltd. For Comprehensive Signage Design Program (RFP 12-41)

The Transportation and Parking Committee, Economic Development Committee and staff recommend that City Council authorize the City Manager to execute a contract for the Comprehensive Signage Design Program to UrbanWorks, Ltd., (213 West Institute Place, Suite 710, Chicago, IL) in the total amount of $52,270. Funding will be provided from: the Parking Fund (7005.65515); the West End TIF (5870.65515); and $4,280 from CDBG Fund (5170.62951).

Ald. Rainey explained that she had a huge problem with CDBG monies paying for this contract. It should be removed and another fund substituted. Stephen Griffin (Director Community and Economic Development) began his remarks stating that three years ago, the breakdown for payment was approved. The majority of the CDBG monies are going for the construction of the signs. The rest will go towards the design portion of this contract. Ald. Rainey noted that block curb signs and banners have all been done before and she wondered if they really did any good. She said that she still objects for the dollars being used and wondered why other wards cannot get this kind of money. Ald. Holmes replied that it took three years to get this approved. The City wants all the signs to be uniform.

A voice vote was taken and A3.1 was unanimously approved.

(A3.2) Approval of Contract Extension to Morton Salt for the Purchase of Rock Salt for 2012-13 Winter Season

Staff recommends City Council approval of a one-year contract extension for the purchase of up to 7,000 tons of rock salt from Morton Salt (123 N. Wacker Drive, Chicago, IL) at a cost of $60.61 per ton for a winter season total of $424,270. Funding is provided by the General Fund Snow and Ice Control Account 2680.65015.

A voice vote was taken and A3.2 was unanimously approved.

(A3.3) Approval of Contract Award to Chicagoland Paving for 2012 Additional Streets Resurfacing Project (Bid 12-161)

Staff recommends the City Council authorize the City Manager to execute a contract in response to Bid 12-161 to award the 2012 Additional Streets Resurfacing Contract to Chicagoland Paving (225 Telser Road, Lake Zurich, IL) in the amount of $689,606.44. Funding will be provided from the Capital Improvement Fund from the one-time General Fund transfer of $1,000,000 previously approved by the City Council.

A voice vote was taken and A3.3 was unanimously approved.

(A3.4) Approval of Contract Award to Jasco Electric Corporation for the Lorraine H. Morton Civic Center Parking Lot Lighting Replacement Project (Bid 12-148)

Staff recommends that City Council authorize the City Manager to execute a contract for the Lorraine H. Morton Civic Center (LHMCC) Parking Lot Lighting Replacement Project with Jasco Electric Corporation (2750 Barney Court, McHenry, IL) in the amount of $208,669. Funding is provided by Capital Improvement Program (Project 415176) with a budget of $320,000.

A voice vote was taken and A3.4 was unanimously approved.
(A3.5) Approval of Contract Award to Altus Works, Inc. for Noyes Cultural Arts Center Chimney & Roof Project (RFP 12-132)
Staff recommends that City Council authorize the City Manager to execute a contract for professional architectural and engineering services for the 2013 Noyes Cultural Arts Center Chimney & Roof Project to Altus Works, Inc. (4224 N. Milwaukee Avenue, Chicago, IL) at a total cost of $70,840. Funding is provided by Capital Improvement Program (Project 415663) with a budget of $120,000.
A voice vote was taken and A3.5 was unanimously approved.

(A3.6) Approval of Contract Award to Midway Contracting Group, LLC for the Evanston Water Utility Asbestos Abatement Phase 3 (Bid 12-155)
Staff recommends that City Council authorize the City Manager to execute a contract for Asbestos Abatement Phase 3 at the Evanston Water Utility (Bid 12-155) with Midway Contracting Group, LLC (7413 W. Duvan Drive, Tinley Park, IL) in the amount of $39,000. Funding will be provided by the Water Fund, Account 733095.65515, which has a budget of $50,000 specifically allocated for this project.
A voice vote was taken and A3.6 was unanimously approved.

(A3.7) Approval of Contract Award to American Pipe Liners, Inc. for 2012 CIPP Sewer Rehabilitation Contract B (Bid No. 12-154)
Staff recommends that City Council authorize the City Manager to execute a contract for the 2012 Cured-In-Place Pipe Lining Contract B (Bid 12-154) with American Pipe Liners, Inc. (P.O. Box 28, Highland Park, IL) in the amount of $202,779. Funding will be provided by the Sewer Fund, Capital Improvement Account 7420.65515 which has a budget allocation of $503,000.
A voice vote was taken and A3.7 was unanimously approved.

(A4) Approval of Line of Credit for Howard Ridge and West Evanston TIF Districts
Staff recommends that City Council authorize the City Manager to sign an agreement with First Bank and Trust to have access to a Line Of Credit up to an amount of $2.2 million for use in the Howard Ridge and West Evanston TIF Districts.
Ald. Rainey said that she was not sure how this was working. We are spending on a daily basis. Do we reimburse from a line of credit she asked? Martin Lyons (Assistant City Manager/Treasurer) stated that the identified projects are for land purchase, development and rehabilitation work that in fact the City is doing right now. The budget for 2012 contemplated using reserves and this line of credit. Should we be successful and continue with these projects this line of credit could be expanded forward this fall as need be. If these funds had been borrowed with the General Obligation issuance, all at once, it would have been taxable. As it is, we are only paying on amounts borrowed. Ald. Rainey thought this explanation addresses her concerns that the general public will think nothing has been done. A voice vote was taken and A4 was unanimously approved.
(A5) Approval of Sidewalk Café for the Alcove, 512 Main Street
Staff recommends that City Council consider a first-time application for a sidewalk café (SWC) permit for The Alcove, a Type 1 Restaurant located at 512 Main Street.
A voice vote was taken and A5 was unanimously approved.

(A6) Resolution 56-R-12: Authorizing a Lease Agreement for the Computer Lab in the Main Library with National Able Network, Inc.
Staff recommends City Council approval of Resolution 56-R-12 authorizing the City Manager to sign the lease agreement with National Able Network, Inc., for the lease of a computer lab in the Main Library. The lease will be for a six month term (July 1 through December 31, 2012), with an option to extend and leased at a rental rate of $8,800 for the initial term.
Ald. Rainey thought she might have never been so confused. Her two questions were, who owns the library and who gets the $8,800. Karen Danczak Lyons (Director Library) replied that the building is owned by the City. This renewal is of a lease approved in June. Cook County has changed the way they provide assistance so the original lease was no longer valid. This represents the entity that has and will continue to provide the service. Ald. Rainey said my question was where is the rental money going. Wally Bobkiewicz (City Manager) said that EPL is a department of the City of Evanston and still under the control of the City Manager. The Council voted to allow the Library Board to select members. And the Council also agreed to form a joint committee with the Library Board to discuss matters such as this prior to the adoption of the 2013 budget. Ald. Burrus asked, when going forward, will we be asked to approve this next year for the Library. W. Bobkiewicz said it needs to be discussed between the Council and the Board. I believe the Library Board will renew the lease. Ald. Burrus asked about rent payments. I hope she said someone is keeping a list of all these question that keep coming up such as rent payments. W. Bobkiewicz said that is for the Joint Board to discuss and decide.
A voice vote was taken and A6 was unanimously approved.

(A7) Resolution 60-R-12 Authorizing Extension of Service Agreement with Evanston Community Media Center (ECMC)
Staff recommends City Council approval of Resolution 60-R-12 authorizing the City Manager to execute an amendment to the Service Agreement between the City and Evanston Community Media Center, Inc. The amendment would extend the terms and conditions of the previous service agreement through December 31, 2012.
Ald. Burrus asked if there was anyone here from ECMC. Ald. Braithwaite said yes. Ald. Burrus said her question was, how is ECMC running right now with the Director not there. Dennis King (Treasurer, ECMC) said that operations are run on a day-to-day basis by two full-time staff members. It has been the Board’s position that with our reduced income, we would reduce our operations hours and operate for a period of time while going without an executive director. Ald. Burrus thought the committee should see the qualifications of these two employees. We need to know who is running ECMC. Ald. Rainey asked if the move is completed and ECMC is up and running. D. King replied that in two weeks, the studio and control room should be up and running, they are the only areas remaining. Ald. Rainey asked, if the studio was not ready, what does that mean to the viewers. D. King said the production facility is not yet open to
members. Ald. Rainey asked if all the equipment is at the new site and D. King said yes. A voice vote was taken and A7 was unanimously approved.

(A8) **Resolution 61-R-12 Authorizing Extension of a License to Comcast, Allowing Maintenance of a Building and Fence in the Public Right-of-Way in James Park**

Staff recommends City Council approval of Resolution 61-R-12 which authorizes a three (3) year extension of license to Comcast for facilities in James Park.

Ald. Rainey expressed a question regarding where this facility was placed. Joe McRae (Deputy City Manager) believed the installation is on the north side of Mulford on the south end of James Park. There is a small brick building with a fence around it that is the HUB site.

A voice vote was taken and A8 was unanimously approved.

(A9) **Ordinance 58-O-12: Regarding Designation of Chicago/Main Tax Increment Financing District**

Staff recommends adoption of Ordinance 58-O-12, “Designating, Proposing Approval of a Redevelopment Plan and Project, Adopting Tax Increment Allocation Financing, Convening a Joint Review Board, and Calling a Public Hearing Regarding the Proposed Chicago/Main Redevelopment Area.” Adoption of this ordinance will initiate the public hearing process for the designation of the Chicago/Main Tax Increment Financing (TIF) District.

Johanna Nyden (Economic Development Coordinator) presented a Power Point for information. She suggested six items in the overview. Proposed boundaries of the district, TIF district eligibility, a plan for implementation, budget, performance measures and timelines. Ald. Burrus referring to the comments in the memo about infrastructure noted that there are several new developments in the area. She asked if the City did not require monies for development. S. Griffin said these are main lines as opposed to lateral so that when new development comes in, we can provide the improvements needed for them to connect to the water and sewer system. The main lines are very old and in bad repair. Ald. Burrus said but didn’t we ask for money to be set aside and S. Griffin said no, we did not. Ald. Wynne stated that 515 Main, which is on the northeast-side, was not a planned development; it was built as a by-right development. J. Nyden referred to page 372 of the packet. It is the Redevelopment Plan for Implementation from which feedback from the Council is sought. Tonight, J. Nyden said, you are being asked to adopt this ordinance that will start the process. Ald. Burrus thanked her for the presentation. She mentioned that the notion of a risk to blight was questionable. And where are the pocket parks she asked. J. Nyden said that St. Paul’s Park, south of the newsstand is one. Ald. Burrus said that another to be considered is on Washington, the Jennifer Morris Park. Ald. Rainey said that one of the things we have seen is that no one comes to these meetings. We need to drum up some excitement to attend the hearings.

J. Nyden said that Ald. Wynne, Joe McRae and she have met to discuss this question. Most who we want there also own the buildings which will make the hearings more valuable.

A voice vote was taken and A9 was unanimously approved.
A voice vote was taken and A10 was unanimously approved.

(A11) Ordinance 79-O-12 Decreasing the Number of Class B Liquor Licenses Due to End of Alcohol Sales at Golden Olympic
Staff recommends adoption of Ordinance 79-O-12, which amends Subsection 3-5-6 (B) of the Evanston City Code to decrease the number of Class B liquor licenses from 17 to 16 due to the end of alcohol sales at Golden Olympic, 1608 Chicago Avenue.
A voice vote was taken and A11 was unanimously approved.

(A12) Ordinance 80-O-12, Decreasing the Number of Class C Liquor Licenses Due to Closure of Gio Restaurant
Staff recommends adoption of Ordinance 80-O-12, which amends Subsection 3-5-6 (B) of the Evanston City Code to decrease the number of Class C liquor licenses from 31 to 30 due to the closure of Gio Restaurant, 1631 Chicago Avenue.
Ald. Rainey said she believed that this ordinance and that in A13 should have the rules suspended since both places are closed.
A voice vote was taken and A12 was unanimously approved for introduction and action.

(A13) Ordinance 81-O-12, Decreasing the Number of Class C Liquor Licenses Due to Closure of Austin’s Tacos
Staff recommends adoption of Ordinance 81-O-12, which amends Subsection 3-5-6 (B) of the Evanston City Code to decrease the number of Class C liquor licenses from 30 to 29 due to the closure of Austin’s Tacos, 622 Davis Street.
A voice vote was taken and A13 was unanimously approved for introduction and action.

(A14) Ordinance 82-O-12 One-Way South Traffic during Lincoln School Drop-Off and Pick-Up Hours on Forest Avenue between Lee Street and Main Street
Staff recommends City Council adoption of Ordinance 82-O-12 which amends Section 10-11-4 (A), Schedule IV (A) of the City Code to make Forest Avenue one-way south from Lee Street to Main Street during Lincoln School drop-off and pick-up hours. Suspension of the Rules is requested for Introduction and Action on August 13, 2012.
Ald. Grover said she preferred the words arrival and dismissal times to drop-off and pick-up hours.
A voice vote was taken and A14 was unanimously approved.

(A15) Ordinance 83-O-12 Four-Way Stop at Michigan Avenue and Lee Street
Staff recommends City Council adoption of Ordinance 83-O-12 which amends Section 10-11-5 (D), Schedule V (D) of the City Code to establish a
A voice vote was taken and A15 was unanimously approved.

(A16) **Ordinance 85-O-12 Amending Schedule I to Reduce Speed Limits on Chicago Avenue and Central Street**
Staff recommends the adoption of the proposed ordinance 85-O-12 by which the City Council would amend Section 10-11-1, Schedule I of the City Code to establish a 25 mile per hour speed limit on Chicago Avenue from Dempster Street to South Boulevard and on Central Street from McDaniel Avenue to Central Park Avenue. Suspension of the Rules is requested for Introduction and Action on August 13, 2012.
A voice vote was taken and A16 was unanimously approved.

(A17) **Ordinance 86-O-12 Amending Schedule I to Reduce Speed Limit on Oakton Avenue**
Staff recommends the adoption of the proposed ordinance 86-O-12 by which the City Council would amend Section 10-11-1, Schedule I of the City Code to establish a 25 mile per hour speed limit on Oakton Avenue from Chicago Avenue to the city limits. Suspension of the Rules is requested for Introduction and Action on August 13, 2012.
It was pointed out that it is Oakton Street not Avenue.
A voice vote was taken and A17 was unanimously approved.

Ald. Burrus gave thanks to the Public Works Department and Suzette Robinson the Director for taking safety so seriously.

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT
Ald. Burrus moved and Ald. Braithwaite seconded that the meeting be adjourned.
Chair Grover adjourned the meeting at 6.35 p.m.

Respectfully Submitted,
Phillip Baugher
Administrative Assistant, Administrative Services