MEETING MINUTES
Administration & Public Works
Monday, July 23, 2012
5:45P.M.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers


Members Absent:

Staff Present:  Godwin Chen, Paul D'Agostino, Chief Eddington, Grant Farrar, 
Doug Gaynor, Louis Gergits, Stephen Griffin, Lonnie Jeschke, 
Stefanie Levine, Marty Lyons, Jim Maiworm, Joe McRae, Suzette 
Robinson, Dave Stoneback, Matt Swentkofske, Rickey Voss

Others Present:  Mayor Elizabeth Tisdahl
Charles and Marjorie Benton

Presiding Member:  Alderman Grover

I.  DECLARATION OF A QUORUM: ALDERMAN GROVER, CHAIR
With a quorum present, Chair Grover called the meeting to order at 5:49 p.m.

II.  APPROVAL OF MINUTES OF REGULAR MEETING OF July 09, 2012
A voice vote was taken and the minutes of July 09, 2012 were unanimously approved.

At this time, Chair Grover took a moment to thank Ald. Burrus for her leadership in chairing this committee over the past months.

III.  ITEMS FOR CONSIDERATION
(A1) City of Evanston Payroll through 07/01/12 $2,781,931.55
A voice vote was taken and the Payroll through 06/17/12 was unanimously approved.

(A2) City of Evanston Bills FY2012 through 07/24/12 $4,194,076.45
Ald. Rainey asked for an explanation of the payment to CEDA. Doug Gaynor (Director Parks, Recreation & Community Services Department) stated that the Community and Economic Development Association (CEDA) of Cook County funded the Handyman Program in Evanston for $11,000. They have an office in Evanston; they do the work needed and oversee it. The City then reviews the work and only then will Handyman be paid. The Handyman Program provides maintenance assistance for low and middle-income older adult homeowners and renters in Evanston. Senior Services are responsible for vetting the applicants. Ald. Rainey asked if the workers were CEDA employees and D. Gaynor replied that they were.
A voice vote was taken and the Bills List through 07/24/12 was unanimously approved.

At this time, Chair Grover welcomed Mayor Tisdahl and Charles and Marjorie Benton to the podium. Mayor Tisdahl recognized the Benton’s for their generous donation of the “Eagle” sculpture. It had been originally crafted for the United States Pavilion at the Brussels World’s Fair in 1958 by Koren Der Harootian. It has resided in the United States for over 59 years. Mr. Benton spoke and thanked the various staff in the City that helped make the donation realized. Ald. Grover thanked them for their generosity.

(A3.1) Approval of Maintenance Plan Agreement for Sherman Plaza in the Amount of $115,000 for One Year beginning August 23, 2012
The Parking/Transportation Committee and staff recommend approval to continue a maintenance agreement for Sherman Plaza that was established in 2006. The agreement covers the period of August 23, 2012 through August 22, 2013. Funding is provided by the Parking Fund Account 7036.62660 in the amount of $115,000.
A voice vote was taken and A3.1 was unanimously approved.

(A3.2) Approval of Contract Award to L. Marshall, Inc. for the 2012 Roof Replacement Project at the Police-Fire Headquarters (Bid 12-145)
Staff recommends approval of the 2012 Roof Replacement Project at the Police/Fire Headquarters to L. Marshall, Inc. (2100 Lehigh Avenue, Glenview, IL) in the amount of $384,000. Funding is provided by the Capital Improvement Plan Projects #415739 and #415227 with a total budget of $410,000.
Ald. Holmes conveyed the thought that she hoped this was it. Ald. Rainey agreed saying that the last time the City paid, we hoped it would be the last time. A voice vote was taken and A3.2 was unanimously approved.

(A3.3) Approval of Contract with KLF Trucking for 2012 Debris Hauling and Disposal (Bid 12-149)
Staff recommends that City Council authorize the City Manager to execute a contract for debris hauling and disposal (Bid 12-149) with KLF Trucking (2300 W. 167th Street, Markham, IL) in the amount of $163,305. Funding is provided by the Water Fund (7115.62415), Sewer Fund (7400.62415) and General Fund (2670.62415) with a total budget of $110,000 for the remainder of FY2012.
A voice vote was taken and A3.3 was unanimously approved.

(A4) Approval of Change Order #3 for the Service Center Parking Deck Repair Project (Bid 12-65)
Staff recommends that City Council authorize the City Manager to execute change order #3 with G.A. Johnson & Son for the Service Center Parking Deck Repair Project, which extends the substantial completion deadline from July 20, 2012 to September 10, 2012.
Ald. Rainey stated that she thought some of these findings should have been found earlier. She asked if the City used an outside engineering firm. Paul
D'Agostino (Parks/Forestry & Facilities Management Supervisor) stated that a few items, like asbestos around a boiler that had been encased in metal, were invisible at the time the engineering report was prepared. Ald. Rainey asked if the firm designed the work for the contract and P. D'Agostino replied they did. Ald. Rainey asked what they did. Did they drill holes. P. D'Agostino said that no drilling was done, they did soundings. Ald. Rainey noted that engineering firms are paid big dollars and wondered if they ever discovered big problems. P. D'Agostino said they did. Ald. Holmes asked if they could be held responsible for further findings. P. D'Agostino said probably not. Ald. Holmes asked if they knew something was there, shouldn’t there have been more investigation to which P. D'Agostino replied that the firm did the scope as requested. Martin Lyons (Assistant City Manager/Treasurer) noted that contracts need to be looked at early on. We want everything to be found out early on. He asked if the City could anticipate any further additional work. D. Gaynor said yes. The Contractor will do a change order based on these new findings. He continued, a consultant cannot find everything. The scope is not written that way. That is why extra money is put into the plan. Renovations can have surprises. Ald. Grover asked what change order #4 might look like. P. D'Agostino said they are still putting the figures together. He should have them in late August or early September.

A voice vote was taken and A4 was unanimously approved.

(A5) Resolution 26-R-12: Authorizing Access to the Local Government Debt Recovery Program
Staff recommends adoption of Resolution 26-R-12 authorizing the City Manager to execute an Intergovernmental Agreement with the Illinois Office of the Comptroller for access to the Local Debt Recovery Program to recoup dollars owed to the City of Evanston.

A voice vote was taken and A5 was unanimously approved.

(A6) Approval of Extension of Agreement for Collection Coordinator Position
Staff recommends that City Council authorize the City Manager to execute an extension of the agreement with Accountemps for the Collection Coordinator position through December 31, 2012. Funding is provided by Administrative Services Account 1905.62185 with a FY 2012 budget of $50,000.

A voice vote was taken and A6 was unanimously approved.

(A7) Ordinance 73-O-12 Amending Title 10, Section 9, Parking “Prohibited at Certain Times,” Regarding Prohibited Parking on Lake Street
The Transportation/Parking Committee and staff recommend that the City Council approve Ordinance 73-O-12 amending portions of City Code Section 10-11-9, Schedule IX, Parking “Prohibited Parking at Certain Times,” to add “At any time, daily except Saturday, Four o’clock (4:00) P.M. to eight o’clock (8:00) P.M. and Sunday”, Lake Street, South side, Maple Avenue to Oak Avenue.

Ald. Rainey suggested that if she was driving up to Lake Avenue and saw this sign she would not be sure what it meant. The wording needs work. Rickey Voss (Revenue/Parking Manager) said the signage will be simple, saying “except Saturday 4 to 8 and Sundays.”

A voice vote was taken and A7 was unanimously approved.
Ald. Rainey proposed an amendment to this ordinance; substitute the word wagon for truck. There are no “wagons” being used. Ald. Burrus said though she is not opposed to a change, she felt that “vehicle” was more appropriate. Grant Farrar (Corporation Counsel/City Attorney) repeated, the nature of the amendment is to read junk vehicle instead of junk wagon. Ald. Burrus said that it could be a van or a bus that is used. G. Farrar said that the change will be made to vehicle and there will be an expanded definition. Ald. Grover asked where this came from. What specific proposed problems are we looking to address with this ordinance. This would seek to license junk collectors for the first time. She continued, are we experiencing theft. Are they unsafe or uninsured. Ald. Burrus said that in her ward several park on Custer Avenue. She continued, the junk is the issue, not the vehicle, Often the sticker is from Chicago. The junk is piled high and parked on residential streets. Ald. Holmes added that there have been parking complaints in her Ward. Ald. Grover felt the primary issue is the parking. They do serve a purpose to the City she added. Ald. Rainey stated that all junk vehicles should have a “B” license. It is a commercial vehicle. Then, they would have to park behind a residence not on a residential street. However, this does not address the dangerous load they carry. A3-15-6 requires insurance and a valid driver’s license. There is no way to contact these people. We might be able to find them if they have to get a license. Ald. Grover asked if the City Code or the Illinois State code covers loose loads. G. Farrar thought there may be a “loose load” clause in the Illinois State Code. If so, a citation could be issued. Ald. Burrus said that she had called the City Police Department about these vehicles on Custer Street and they could not find an ordinance to write a ticket on. Chief Eddington (Police Chief) said that one of the things inherent in the code is the vehicle has to be in motion. If it is parked, even if it is a loose load, it is not in ISC violation. This ordinance is to address a broad set of circumstances. Ald Grover asked if Chicago regulated this activity and G. Farrar said they do. We will consult with several suburbs and Chicago. Ald. Grover asked if we pass this now, how do we pass on further information. Ald. Rainey thought it would happen when they saw the information. Ald. Grover mentioned that this ordinance was up for introduction and action. She asked if anyone knew why. There was no response.

A voice vote was taken and A8 was unanimously approved as amended.

IV. ITEMS FOR DISCUSSION

(Municipal Solid Waste Franchise Cost Assistance Program)

Suzette Robinson (Director Public Works) started this discussion and a Power Point presentation by noting that several months ago, a large business in Evanston asked for consideration to extend the Municipal Solid Waste Franchise Cost Assistant Program. The cost assistance program was initiated because at the time some businesses had a better deal for waste hauling then the City was offering. This cost assistance plan was for six months. Only seven percent of the
businesses had a better deal. Sixty thousand dollars was budgeted by the City to cover this assistance program. We spent seventy-five thousand dollars. The City was responsible for years one, two and five. There are options to extend the program. M. Lyons noted that our auditors view this, solid waste contract, on its own, as an enterprise fund but currently it is part of the general fund. Ald. Rainey asked if they could be told which entities might get subsidies. S. Robinson said a list could be supplied. Ald. Rainey asked what the City could do and S. Robinson said that if they liked one of the options, we could do a memo. S. Robinson noted that only 7% of the businesses did not elect to participate. These are the ones this discussion concerns. There are three options. 1) Sharing the increase in cost with Businesses, 2) covering the entire cost of the increase using Economic Development and/or the Solid Waste Funds (General Fund) and 3) allowing businesses to fund increase as originally adopted. M. Lyons said the flip side is 93% of businesses achieved a benefit out of this program. Their costs were reduced and stabilized. We are now looking at options and ramifications if any as we continue. Perhaps a memo will not be written. It is the business community that has asked for this extension. Ald. Holmes said that if she remembered correctly, several sites had opted out of the program. S. Robinson stated that hospitals and NU for example have exemptions. There are about ten in total. Ald. Holmes asked if those exempted will be revisited. S. Robinson pointed out that national chains do not have much wiggle room. They get gas increases that we do not allow with our contracts. That is a major advantage to the franchise program. She said the hospital and NU will be talked with again. Ald. Grover said that more information was required so this committee could help.

V. COMMUNICATIONS

VI. ADJOURNMENT
Ald. Holmes moved and Ald. Braithwaite seconded that the meeting be adjourned. Chair Grover adjourned the meeting at 6.50 p.m.

Respectfully Submitted,
Phillip Baugher
Administrative Assistant, Administrative Services