ADMINISTRATION & PUBLIC WORKS COMMITTEE
MINUTES
Monday, December 13, 2010
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Council Chambers


Members Absent:


Others Present:  Joel Freeman – Chairman of the Utility Commission

Presiding:  Ald. Jean-Baptiste

I. DECLARATION OF QUORUM
With a quorum present, Chairman Jean-Baptiste called the meeting to order at 5:50 p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING of November 22, 2010
Minutes were approved  4 - 0.

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 11/21/10 $2,290,744.24
City of Evanston Payroll through 12/5/10 $2,152,471.53
A1 was approved 4 – 0

(A2) City of Evanston Bills through 12/14/10 $16,183,537.21
City of Evanston Credit Card Bills through 10/31/10 $74,844.44
Ald. Holmes asked that next year wreaths be placed in areas of small businesses. She asked that Emerson at Ridge and Greenbay and Simpson at Ashland and Payne be included. Paul D’Agostino (Parks/Forestry and Facilities Management Supervisor) said he would look into it. Ald Rainey mentioned that the lights at Ridge and Garnett Place are out. Ald. Jean-Baptiste said many lights throughout the city are out. Suzette Robinson (Director, Public Works) said she would compile a report together on the progress of replacing lights.
A2 was unanimously approved 5 – 0

(A3) Approval of Utilities Commission 2010 Annual Report
Staff recommends that the Utilities Commission 2010 Annual Report be discussed and accepted and placed on file.
Ald. Jean-Baptiste asked Dave Stoneback (Director of Utilities) to give a brief overview of the annual report. D. Stoneback turned the floor over to Joel Freeman, Chairman of the Utility Commission. He stated that over the past year, the members dealt with ComEd issues, especially with regard to electrical usage. The report lists accomplishments and future goals. ComEd met some reporting requirements of the franchise. The Commission was made up of volunteers who had interests in many areas such as building use and their electric needs. The commission will also be reviewing the water and sewer concerns of the staff. As to energy reviews, one being looked into is the water plant. It is the largest users of energy purchased by the City. Ald. Fiske asked what area a circuit covers. Mr. Freeman said they all vary. Some serve several blocks while others cross the city first before getting to the buildings it serves.

A3 was unanimously approved 5 – 0

(A3.1) Approval of Contract Award to Gila Corporation for Collection of Outstanding Debt
Staff recommends award of the contract to Gila Corporation d/b/a Municipal Sales Bureau (6505 Airport Blvd, Austin, TX) to collect outstanding debt for several City departments (Bid 11-18). Funding provided on a commission basis, with the net amount collected, to be deposited to appropriate revenue accounts.

A3.1 was unanimously approved 5 – 0

(A3.2) Approval of Contract Award to Boller Construction Company, Inc. for the Evanston 311 Call Center Project
Staff recommends award of the Evanston 311 Call Center Project (Bid 11-36) to Boller Construction Company, Inc. (3045 Washington Street, Waukegan, IL) in the amount of $61,100. Funding provided by Capital Improvement Program.

Ald. Rainey asked where the bids were from Evanston contractors. There is only one bid she stated. At this meeting, I am asking the Evanston minority business groups to get into these jobs. This bid was advertised. Ald. Jean-Baptiste noted that the same advertising was done as usual. He believes that the committee needs to ask the M/W/EBE Coordinator why there were no more bids. We have talked about greater outreach. We talk about it all he time he said. He did not know why the city does not get the results of city bids. Ald. Rainey suggested that maybe the association leaders are not as on top as they say they are.

A3.2 was unanimously approved 5 – 0

(A3.3) Approval of Purchase of Dehumidification System for the West Filter Gallery at the Evanston Water Treatment Plant
Staff recommends City Council approval of a contract for the purchase of a Munters Dehumidification System to G.V. Zintel Associates, Inc., (3330 Dundee Road, Suite C7, Northbrook, IL) in the amount of $36,000 (Bid 11-38). Funding for this work will be from the Water Fund, Account 7130.65702. This account has a budget of $155,000 in FY 2010/2011, of which $40,000 was allocated for the purchase of a dehumidification system for the west filter gallery.

A3.3 was unanimously approved 5 – 0
(A3.4) Approval of Contract Award for Testing, Repair and Certification of Vehicle Mounted Aerial Devices

Staff recommends City Council approval of the lowest responsive and responsible bid (Bid 11-43) for Testing, Repair and Certification of Vehicle Mounted Aerial Devices to Dueco Incorporated (N4 W22610 Bluemound Road, Waukesha, WI) in the amount of $21,268.00 for the period of December 15, 2010 through December 14, 2011. Funding provided by the Fleet Services Fund for Major Maintenance, Material to Maintain Autos (Budget of $950,000: Account 7710.65060). The allocation for these services within the budget is $30,000.00.

A3.4 was unanimously approved 5 – 0

(A3.5) Approval of Vehicle Replacement Purchases

Staff recommends City Council approval of eleven (11) vehicle purchases in the amount of $278,397.76 as follows: Currie Motors (9423 W. Lincoln Hwy., Frankfort, IL) in the amount of $82,982.76; Bredemann Ford (2038 North Waukegan Road, Glenview, IL) in the amount of $166,703.00; and Sutton Ford (21315 Central Avenue, Matteson, IL) in the amount of $28,712.00. Fleet Services Capital Outlay Budget for Automotive Equipment (7720.65550) for fiscal year 2010-2011 has an approved budget of $1,700,000.00. This purchase represents 16.1% of the Fleet Capital Outlay Budget.

Marty Lyons (Assistant City Manager) began the discussion by stating that one vehicle has been removed from the proposed replacements. That was item #342. It is a hybrid and at this time it does not work. By pulling it and not replacing it at this time, the full purchase price will be reduced by $29,978 giving a grand total of $248,419.76. Fleet Services will return later with facts. This purchase was to be made at Currie Motors. Ald. Jean-Baptiste reiterated that the purchase would now be for ten vehicles, not eleven. Ald. Fiske asked what did not work. M. Lyons stated that it is the size of the vehicle. For an Escape vehicle, the cost is about five thousand. Tahoe’s and such in that size category can fit all the equipment used these days, but they cost a lot more. As an example, the Chief’s car requires space for three radios. Ald. Burrus said it was rather depressing that the City cannot make these hybrids work. Are there not other departments in the City that can use them she asked. Ald. Rainey agreed, maybe a hybrid would work better elsewhere than in the Police and Fire Departments. A while back one was donated to the City she remembered that could not be retrofitted so it was given to another department. S. Robinson stated that in January the department is applying for a grant for a hybrid garbage and dump truck.

A.5 was unanimously approved 5 – 0

(A3.6) Approval of Purchase of Additional Cityworks Licenses and Implementation Services for Streets and Sanitation Department

Staff recommends City Council approval of the purchase of twelve (12) additional Cityworks licenses, implementation services, and first year maintenance from Azteca Systems, Inc. (11075 South State Street, Sandy UT). This expands the Cityworks work order management software tools utilized by the Utilities Department to the Streets and Sanitation Division of the Public Works Department. Cityworks is only available from Azteca Systems, Inc. The cost for Cityworks licensing for 12 additional users and implementation fees in the Streets and Sanitation Division is $74,329 to be funded by CIP Account 416393 which has a
current balance of $90,000.
A3.6 was unanimously approved 5 – 0

(A4) **Approval of Contract Change Order No. 1 for the Davit Arm Street Light Fixture Replacement Project**
Staff recommends City Council approval of a Change Order No. 1 to Bid 11-33, the Davit Arm Street Light Fixture Replacement Project Contract, increasing the original contract by $79,464.00, from $109,972.50 to $189,436.50. This Change Order will provide for the replacement of 112 light fixtures on Dodge Avenue from Howard Street to Simpson Street. Funding for this work will be from the Energy Efficiency and Conservation Block Grant in the revised total amount $189,436.50 (Account 416136).
Ald. Rainey asked if the same fixtures will be used or others that will look different. Paul Schneider (City Engineer) said that they are updated. The current lights are mercury and the new ones use induction lighting which emits more light and is energy efficient. The pole will be the same, only the luminaries change. Ald. Rainey asked if there would be a difference in the light emitted. P. Schneider said yes, there would be more light and it will be a higher whiter light. Ald. Rainey asked if the project will be finished by February to which P. Schneider stated that is the plan. Ald. Jean-Baptiste asked if there will be a test. P. Schneider said that there will be but the first installation is about to start. Ald. Jean-Baptiste asked if the new system will double the light. P. Schneider stated that it will depend on how far away you are from the fixture. As you move away, there is more light than with the current ones. The current lights are 400 watts. The new lights are 200 watts and give better light for half the cost.
A4 was unanimously approved 5 – 0

Staff recommends that City Council review and adopt the following eleven (11) property tax abatement resolutions (Agenda Items A5 through A15). The resolutions will abate (decrease) the amount of the 2010 property tax levy needed to retire the outstanding general obligation debt. Generally, abated debt amounts are funded through sources other than property taxes such as TIF incremental revenue, water/sewer receipts, and parking garage revenues. The following information summarizes by bond series the abatement amount and the other sources used to pay down the debt.

Ald. Jean-Baptiste asked Marty Lyons, Assistant City Manager to give a short overview of these resolutions. M. Lyons said that this will abate the amount of the 2010 property tax levy needed to retire the outstanding general obligation debt. Annually the City abates taxes when there are other sources of funds to use other than the general tax levy.
Ald. Jean-Baptiste read each resolution and bond title for a consent agenda.

(A5) **Resolution 68-R-10 General Obligation Debt Property Tax Abatement**
Staff recommends approval of proposed Resolution 68-R-10 abatement for bond series 2000.

(A6) **Resolution 69-R-10 General Obligation Debt Property Tax Abatement**
Staff recommends approval of proposed Resolution 69-R-10 abatement for bond series 2002AB.
(A7) Resolution 70-R-10 General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 70-R-10 abatement for bond series 2002C.

(A8) Resolution 71-R-10 General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 71-R-10 abatement for bond series 2004.

(A9) Resolution 72-R-10 General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 72-R-10 abatement for bond series 2005.

(A10) Resolution 73-R-10 General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 73-R-10 abatement for bond series 2006.

(A11) Resolution 74-R-10 General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 74-R-10 abatement for bond series 2007.

(A12) Resolution 75-R-10 General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 75-R-10 abatement for bond series 2008B.

(A13) Resolution 76-R-10 General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 76-R-10 abatement for bond series 2008C.

(A14) Resolution 77-R-10 General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 77-R-10 abatement for bond series 2008D.

(A15) Resolution 78-R-10 General Obligation Debt Property Tax Abatement
Staff recommends approval of proposed Resolution 78-R-10 abatement for bond series 2010B.
A5 through A15 were unanimously approved by consent 5 – 0

(A16) Ordinance 75-O-10 Amending Various Sections of Title 9 “General Offenses”, Chapter 8, “Weapons”
Staff submits for consideration Ordinance 75-O-10 which amends the City’s current handgun ordinance. The proposed language constitutes reasonable regulation of firearms in accord with recent U.S. Supreme Court decisions.
A16 was unanimously approved 5 – 0

(A17) Ordinance 92-O-10 Regarding Sale of Sewer Service to 2010 Hawthorne Lane
Staff recommends that the City Council authorize the City Manager to sell a portion of sewer service, owned by the City of Evanston and located beneath McCormick Boulevard and 2010 Hawthorne Lane, to the abutting property owner Marvin Kantor.
Ald. Rainey said that she was curious. She said she is assuming that once Mr. Kantor owns the sewer, he must maintain it. P. Schneider said she is correct. Mr. Kantor owns it and he is responsible for its maintenance from his property all the way to the main line. Ald. Rainey asked what happens if he moves. P. Schneider said that Legal has stated that
this purchase will be attached to the property papers. Ald. Rainey asked if the pipe deteriorates, will it affect anyone else and P. Schneider replied no, it is a private line. The reason for this is that the water shed drains onto Mr. Kantor’s property. All the water ponds in his back yard during a storm. Others in the neighborhood do not feel the brunt of heavy rains. This pipe will alleviate the problem for Mr. Kantor.

A17 was unanimously approved 5 – 0

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT
The meeting adjourned at 6:35 p.m.

Respectfully submitted,
Phillip Baugher
Administrative Secretary, Administrative Services