MEETING MINUTES
Administration & Public Works
Monday, January 10, 2011
5:45 P. M.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers


Members Absent: Ald. Jean-Baptiste, Ald. Rainey

Staff Present: Wally Bobkiewicz, Dolores Cortez, Hitesh Desai, Joellen Earl, Chief Eddington, Grant Farrar, Doug Gaynor, Curtis Hanawalt, Lonnie Jeschke, Chief Klaiber, Marty Lyons, Sabina Mora, Paul Schneider, Patrick Sheeran, Dave Stoneback,

Presiding Member: Alderman Holmes

Declaration of Quorum
With a quorum present, Chairman Holmes called the meeting to order at 5:50 P. M.

APPROVAL OF MEETING MINUTES December `13, 2010
It was moved by Ald. Burrus and seconded by Ald. Fiske that the minutes of the December 13, 2010 meeting be approved.
A voice vote was taken and the minutes were approved.

NEW BUSINESS
ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 12/19/10 $2,354,670.68
City of Evanston Payroll through 01/02/11 $2,273,135.55
It was moved by Ald. Burrus and seconded by Ald. Fiske that the payrolls of December 19, 2010 and January 2, 2011 be approved.
A voice vote was taken and the payroll was approved.

(A2) City of Evanston Bills through 01/11/11 $4,026,597.12
It was moved by Ald. Burrus and seconded by Ald. Fiske that the Bills List of January 11, 2011 be approved.
A voice vote was taken and the Bills List was approved.

City of Evanston Credit Card Bills through 11/30/10 $65,453.99
It was moved by Ald. Burrus and seconded by Ald. Fiske that the Credit Card Bills of November 20, 2010 be approved.
A voice vote was taken and the Credit Card Bills were approved.

(A3.1) Approval of Fire & Life Safety Department Vehicle Replacement Purchase
Staff recommends approval of this replacement vehicle-purchase in the amount of $25,447.93 from Currie Motors (9423 W. Lincoln Hwy., Frankfort, IL) in the amount of $25,447.93. Funding provided by Fleet Services Capital Outlay Budget for Automotive Equipment (7720.65550). Staff conducted a “green” review of this purchase to determine if any “hybrid vehicle” would be feasible. However, staff believes a “hybrid” in this style of vehicle at twice the cost of a non-hybrid version to be cost prohibitive. Staff will continue to review each fleet purchase with the goal of moving to a “greener fleet” in the future.

It was moved by Ald. Burrus and seconded by Ald. Fiske that A3.1 be approved. A voice vote was taken and A3.1 was approved.

(A3.2) Approval of Contract Extension for Water Treatment Chemicals for FY 2011

Based on a review of current chemical prices, staff recommends City Council approval of a ten month contract extension to the following four vendors to supply water treatment chemicals: 1) JCI Jones Chemical Company (600 Bethel Ave., Beech Grove, IN) in the amount of $34,845.00 to supply chlorine, 2) Alexander Chemical Corp (1901 Butterfield Road, Downers Grove, IL) in the amount of $174,675.00 to supply HFS acid (fluoride), 3) SNF Polydyne Inc. (One Chemical Plant Road, Riceboro, GA) in the amount of $23,800.00 to supply polymer, and 4) Pristine Water Solutions (1570 Lakeside Drive, Waukegan, IL) in the amount of $88,268.25 to supply blended phosphate. The total of these proposed purchases is $321,588.25, provided by accounts 7110.65015 and 7110.65030.

Ald. Fiske asked staff about the adding of fluoride to the water. David Stoneback (Director of Utilities) stated that by law, fluoride must be added to the water. He further stated that a presentation is being prepared to take place at the City Council meeting on January 24, 2011.

It was moved by Ald. Burrus and seconded by Ald. Fiske that A3.2 be approved. A voice vote was taken and A3.2 was approved.

(A3.3) Accept and Place on File of Single Audit for FY 2009-10

Staff recommends that City Council review and place on file the Single Audit report for the fiscal year ending February 28, 2010. Single Audit is the audit of Federal Grants money received/spent by the City of Evanston.

Martin Lyons (Assistant City Manager) noted that a representative of Baker Tilley was present and asked if he should stay for the full Council meeting. Ald. Burrus asked if it would cost the city and M. Lyons said it would not. He was asked to remain available.

It was moved by Ald. Burrus and seconded by Ald. Fiske that A3.3 be approved. A voice vote was taken and A3.3 was approved.

(A3.4) National Clean Diesel Funding Assistance Program for City of Evanston Clean Refuse/Recycling Truck and Clean Motor Grader Project

Staff recommends authorization for the City Manager to sign the application for federal assistance for the National Clean Diesel Funding Assistance Program for the City of Evanston Clean Refuse/Recycling Truck and Clean Motor Grader Project. The estimated total cost of the project is
$645,000; including IEPA Grant funding of $161,250 and Fleet Funds of $483,750.
A3.4 was removed from the agenda.

(A4) **Ordinance 1-O-11, Amending City Code Section 7-15-1 to Amend the Membership of the Board of Local Improvements**
Illinois law (65 ILCS 5/9-2-7) establishes the membership of each board of local improvements ("BLI") in cities having a population of 50,000 or more and less than 500,000. Section 7-15-1 of the City Code establishes the membership of the City's BLI. Ordinance 1-O-11 will ensure the City Code complies with the statute and uses the current job titles of the board members.
It was moved by Ald. Burrus and seconded by Ald. Fiske that A4 be approved. A voice vote was taken and A4 was approved.

(A5) **Ordinance 3-O-11 Amending Various Sections of Title 8, “Mobile Food Vehicle Vendors”, Chapter 26 of the City Code**
The Law Department submits for consideration ordinance 3-O-11 amending Title 8, Chapter 26, of the City Code. The proposed amendments reflect a pro-rated fee for licenses granted after July 1 of any calendar year. The amendments also authorize the City Manager or his/her designee to enter food trucks at a reasonable time to ensure compliance with the Code. Finally, the amendment clarifies that vendors need not obtain temporary food establishment permits for private events unless the vendor changes its menu for the private event.
City Manager Wally Bobkiewicz said that he proposes to make an amendment to this ordinance, changing the effective date to December 31, 2010. There is only one vendor involved. Grant Farrar (Corporation Counsel/City Attorney) stated that sub-section C would contain the retroactive wording. Ald. Holmes asked what effect if any changing this service from the Health Department to the City Managers office would be. W. Bobkiewicz said that there are many departments involved in this item. When there are multiple departments, normally the City Manager oversees. The Health Department will still be involved. They just will not have to regulate the other parts of the ordinance.
It was moved by Ald. Burrus and seconded by Ald. Fiske that A5 be approved. A voice vote was taken and A5 was approved with recommended revisions.

**ADJOURNMENT**
The meeting was moved by Ald. Burrus and seconded by Ald. Fiske to adjourn. A voice vote was taken and the motion was approved at 6:05 P. M., January 10, 2011.

Respectfully Submitted,
Phillip Baugher
Administrative Secretary, Administrative Services