MEETING MINUTES  
Administration & Public Works  
Monday, February 14, 2011  
5:45 P. M.  
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston  
Council Chambers  

Members Present:  Ald. Burrus, Ald. Fiske, Ald. Holmes,  
Ald. Jean-Baptiste, Ald. Rainey  

Members Absent:  

Staff Present:  Lara Biggs, Wally Bobkiewicz, Dolores Cortez, Paul D’Agostino,  
Joellen Earl, Chief Eddington, Grant Farrar, Doug Gaynor, Louis Gergits, Paul Gottschalk, Catherine Hurley, Jewell Jackson, Chief Klaiber, Stefanie Levine, Kevin Lookis, Marty Lyons, Joe McRae, Sabina Mora, Suzette Robinson, Paul Schneider, Patrick Sheeran, Dave Stoneback, Evonda Thomas,  

Presiding Member:  Alderman Holmes  

Declaration of Quorum  
With a quorum present, Chairman Holmes called the meeting to order at 5:50 P. M.  

APPROVAL OF MEETING MINUTES January 24, 2011  
It was moved by Ald. Burrus and seconded by Ald. Fiske that the minutes of the  
January 24, 2011 meeting be approved.  
A voice vote was taken and the minutes were approved.  

NEW BUSINESS  
ITEMS FOR CONSIDERATION  

(A1)  City of Evanston Payroll through 1/30/11 $2,270,129.52  
It was moved by Ald. Jean-Baptiste and seconded by Ald. Fiske that the payroll  
of January 30, 2011 be approved.  
A voice vote was taken and A1 was approved.  

(A2)  City of Evanston Bills through 2/15/11 $3,987,810.05  
City of Evanston Credit Card Bills through 12/31/10 $ 73,145.63  
Ald. Rainey asked who I/O Solutions was and how the City used them. Joellen  
Earl (Administrative Services Director) stated that they are the agency that is  
used for the promotional information for testing for the sergeant’s positions. Ald.  
Jean-Baptiste asked for a further explanation. J. Earl said that a third party is  
brought in for the interviews to produce an eligibility list. Chief Eddington  
(Chief  

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Administration and Public Works
of Police) said many Officers say that this system is difficult but very fair. Ald. Jean-Baptiste asked how many positions needed to be filled and Chief Eddington said there is one vacancy. Ald. Jean-Baptiste mentioned that a report concerning the outreach program is due soon. Chief Eddington said the current worker has accepted another position within the City. Applications are being reviewed with hopes to fill the position within three to four weeks. As to places served, the focus is where the youth are and winter is different than summer. Ald. Rainey asked what Laundry World is about and where it is. Chief Eddington said that he would get an explanation to the Committee. They are the company that cleans the blankets for the cellblock.

It was moved by Ald. Jean-Baptiste and seconded by Ald. Fiske that the bills list and the Credit Card Bills be approved.

A voice vote was taken and A2 was approved

(A3.1) Approval of 1-Year Contract Extension for Inspections and Repairs for Heavy Fire Apparatus Vehicles (RFP 10-78)

Staff recommends City Council approval of a one year contract extension to Wirfs Industries (4201 West Main Street, Mc Henry, IL) in the amount of $163,000 for the coming year to provide required annual inspections and repairs for heavy fire apparatus vehicles (RFP 10-78). Funding for this service is provided by account 7710.65060, “Material to Maintain Autos” which has a budget of $910,000. These estimated expenditures in the amount of $163,000 represent 17.9% of this budget.

It was moved by Ald. Burrus and seconded by Ald. Rainey that A3.1 be approved.

A voice vote was taken and A3.1 was approved

(A3.2) Approval of Purchase of Insurance/Renewals—Property, Excess Liability & Excess Worker’s Compensation for Fiscal Year 2011

Recommend approval to purchase the outlined insurance policies. The policies will renew all insurance coverages for the City for Fiscal Year 2011. Quoted premium totals are $441,581, which is $69,929 less than budgeted for FY 2011.

Ald. Rainey thought that A & P W should comment on getting a reduction in premiums. It means either the staff did a good job or there have been less claims. Grant Farrar (Corporation Counsel/City Attorney) said that the Alderman is right, it is a combination of those two factors. As the market is beginning to tighten, the City is trying to get ahead of the curve. Ald. Jean-Baptiste says he has heard that companies are trying to get employees to practice preventive care so claims will stay down. G. Farrar noted that as the second step, it is an important issue to help lower premiums. Implementation of a plan will be done before next year’s negotiation. Ald. Holmes noted that six companies were looked at.

It was moved by Ald. Rainey and seconded by Ald. Burrus that A3.2 be approved.

A voice vote was taken and A3.2 was approved
(A3.3) Approval of Agreement for Wholesale Water Sales Engineering Services (RFP 11-41)

Staff recommends City Council approval of an agreement to provide engineering services associated with wholesale water sales (RFP 11-41) to Camp Dresser & McKee (CDM) Inc. (125 South Wacker Drive, Suite 600, Chicago, IL) in the not-to-exceed amount of $56,094. Funding will be provided from the Water Fund, Account 7125.62180. This account has an annual allocation of $50,000 for these services. This contract is awarded for one year and can be renewed in one-year extensions at the City’s discretion.

Ald. Jean-Baptiste asked that since this request is for a renewable source, what would the results give to the City. Wally Bobkiewicz (City Manager) said it is part of the City’s effort to cultivate an expansion in the area of water sales. This study will provide a better understanding of what the City can do. This is for a feasibility plan, the City does not have staff to do that. Ald. Rainey asked what impact there is for going forward since the hydraulic analysis shows that Evanston cannot provide more water beyond Skokie. W. Bobkiewicz said multiple factors are being looked into. It is time to fine tune the organizations judgment. Having more flexibility, the City can talk with the Northwest Water Commission (NWC). This contract will allow the City to step forward. Ald. Rainey asked who will pay for the hydraulic analysis to get water from here to Lincolnwood. W. Bobkiewicz stated that it is a joint payment plan. Much of this is done on spec, many of the communities that have been addressed are showing some interest. Ald. Fiske asked about the pressure in the Evanston system and Dave Stoneback (Director of Utilities) mentioned that our pressure is rather low and matches Skokie’s. However, it is insufficient to get water to the corridor communities bordering Skokie. These communities currently get their water from Chicago.

It was moved by Ald. Jean-Baptiste and seconded by Ald. Burrus that A3.3 be approved.

A voice vote was taken and A3.3 was approved.

(A3.4) Approval of Contract for Supply of Aluminum Sulfate (Bid 11-47)

Staff recommends City Council approval to award a contract for the purchase of aluminum sulfate (Bid No. 11-47) to USALCO (1120 Middle River Road, Baltimore, MD) in the amount of $179,103.60. Funding for this work will be from the Water Fund, Account 7110. This account has a budget of $420,665 allocated for the purchase of chemicals utilized in the water treatment process.

It was moved by Ald. Burrus and seconded by Ald. Rainey that A3.4 be approved.

A voice vote was taken and A3.4 was approved.

(A3.5) Approval of Contract Award for the 1964 Filter Addition Rehabilitation Project (Bid 11-39)

Staff recommends City Council approval to award a contract for the 1964 Filter Addition Rehabilitation Project (Bid No. 11-39) to Keno and Sons Construction Company (33 North Waukegan Road, Suite 204, Lake Bluff, IL) in the amount of $3,433,285. Funding for this work will be from the Water
Fund, Account 733048. This account has a budget allocation of $4,100,000 ($2,900,000 in FY 2011 and $1,200,000 in FY 2012).

It was moved by Ald. Rainey and seconded by Ald. Burrus that A3.5 be approved.

A voice vote was taken and A3.5 was approved.

(A3.6) Approval of Pre-qualification of Contractors for Cured-In-Place Pipe Rehabilitation of Sewers Mains (RFQ 11-40)

Staff recommends approval of American Pipe Liners, Inc. (310 W. Grand Lake Blvd, West Chicago, IL), Insituform Technologies, USA, Inc. (17988 Edison Ave., Chesterfield, MO), Kenny Construction Company (2215 Sanders Rd., Northbrook, IL), Michels Corporation (817 W. Main St., Brownsville, WI), SAK Construction, LLC. (102 N. Cool Springs Rd., O'Fallon MO), Utility Service Authority, LLC, (6001 Schooner Dr., Belleville, MI), and Visu-Sewer, Inc. (W230 N4855 Betker Drive, Pewaukee, WI), as pre-qualified contractors to perform Cured-In-Place Pipe (CIPP) rehabilitation in the City’s sewer system for a three-year period (2011, 2012 and 2013).

It was moved by Ald. Rainey and seconded by Ald. Burrus that A3.6 be approved.

A voice vote was taken and A3.6 was approved.

(A3.7) Approval of Contract for Comprehensive Parking Garage Repair Project

Staff recommends award of the 2011 Comprehensive Parking Garage Repair Project to Wiss, Janney, Elstner Associates, Inc. (330 Pfingsten Road, Northbrook, IL) at a total cost of $202,350. Funding provided by FY2011 Capital Improvement Program (CIP) budget of $2,100,000 (CIP #416138 established by the Parking Fund and allocated for these repairs).

Ald. Rainey asked for a refresher on this project. Stefanie Levine (Assistant Superintendent of Parks/Forestry & Management Facilities) noted that there are numerous issues in all the garages, structural, electrical and plumbing. Ald. Rainey asked specifically what the problems at the Sherman Garage are. Marty Lyons (Assistant City Manager) said that one example is that ten years ago, large portions of concrete were shaved off the roofs so larger vehicles could get through the garages. The supports are still okay but must be reviewed. The flooring is okay but the I-beams need to be looked at. Ald. Rainey stated that before this work was recommended, there was an engineering report. S. Levine said that this is to have a work plan created. Wiss wants to take additional core samples. Ald. Rainey asked what would be done if the samples show that it is worse than anticipated. S. Levine related that in most cases it is damage inherent in the rock used in the cement. The main fault may come down to salt brought in by the cars, it can leach through the floors and degrade the concrete. Does the City, Ald. Rainey asked, have any regulations in place allowing this work to be watched while it is being performed. S. Levine stated that that function is done by an independent firm, not the City or Wiss.

It was moved by Ald. Rainey and seconded by Ald. Burrus that A3.7 be approved.

A voice vote was taken and A3.7 was approved.
(A4) Resolution 8-R-11 Authorizing the Lease of 2022 Central Street, Evanston to Patio, Inc. d/b/a Perennials
Staff recommends City Council approval of Resolution 8-R-11 authorizing the lease between the City of Evanston and Patio, Inc. doing business as Perennials for the storefront at 2022 Central Street, Evanston adjacent to the North Branch of the Evanston Public Library for the period from March 1, 2011 through February 28, 2014. The monthly rental rates will be $2,900 for the term from March 1, 2011 through February 29, 2012; $3,000 from March 1, 2012 through February 28, 2013; and $3,100 from March 1, 2013 through February 28, 2014.

Ald. Burrus asked what the normal rental rate is for a building of this kind. Paul Gottschalk (Library Administrator) said a survey was performed by Community & Econ Development and these rates fall in range. Higher rates for other rentals are for rentals that are vacant. Ald. Burrus asked that with the new library structure, where does the revenue go and if the library closes will the City get more rent. W. Bobkiewicz stated that for now, the property is an asset of the City of Evanston and the rent is paid into the general fund. A combined space would be very large and hard to lease. This seems appropriate for the time. If the library closes, the City will have to look at it again. Ald. Burrus said since you said it is under the City’s jurisdiction, in the future we shall need to talk about City and Board relations. Ald. Fiske noted that the negotiators did a great job.

It was moved by Ald. Jean-Baptiste and seconded by Ald. Fiske that A4 be approved.

A voice vote was taken and A4 was approved.

(A5) Resolution 10-R-11 Approving the General Obligation Debt Funded Capital Improvements Program
The City Council approved the Capital Improvements Program on 11-22-10, with the exception of the General Obligation Debt funded projects. Staff presented a summary of these projects at the City Council Meeting on 01-10-11, at which time the City Council requested additional information and directed the City Manager to reduce the proposal by approximately $1,000,000. Resolution 10-R-11 contains the recommendation of the City Manager, which reduces the General Obligation Debt funding request by approximately $1,000,000.

Ald. Burrus asked what the dollars allocated to the Ecology Center greenhouse would cover. J. Earl said that the reduced amount is equal to the grant matched dollar amount applied for. If unsuccessful in obtaining the grant, the Council will be asked to refund the project at the original level. Ald. Burrus asked if the City knew what the contingency funds could cover. J. Earl stated that the monies are for the Noyes Center and the Fog/Signal houses. If necessary, the work will have to be postponed. However, the work needs to be done and we will have to work within the budget. Ald. Burrus asked what happens if the City cannot fix the Fog/Signal houses. W. Bobkiewicz said that it is desirable to have some flexibility. If the roof at Noyes cannot be made waterproof, then a tarp may have to be put in place. Noyes has to be made safe. I have asked Parks/Recreation to look into alternatives for the Fog/House classes. Doug Gaynor (Director Parks, Recreation & Community Services Department) said that he has been in contact.
with District 65 for support. The City may have to reduce the number of classes offered. We are comfortable with the 350K number. Ald. Jean-Baptiste asked what is being done for Green Bay Road pedestrian safety. Suzette Robinson (Public Works Director) acknowledged that there have been complaints about the blind spot at Emerson and Green Bay. Paul Schneider (City Engineer) said his department is trying to redesign that particular area, the complete circle section. They are looking to make the crossing closer to where the pedestrians are. This spring we are going out to do a study. W. Bobkiewicz said that the chart on page 155 shows what is being recommended. Ald. Rainey asked who made the recommendations and W. Bobkiewicz said that he did. Ald. Holmes mentioned that funds are now shown in the contingency line. Ald. Fiske asked to be supplied with a list of what Federal dollars or grants are available. W. Bobkiewicz said it would be provided. Ald. Fiske asked if there has been any meetings with the Lighthouse Commission and Board. W. Bobkiewicz said that there are larger issues currently. There will be a meeting in March. One question is, should the Park District take more responsibility. Some measures have to be temporary until the larger issues are resolved.

It was moved by Ald. Jean-Baptiste and seconded by Ald. Fiske that A5 be approved.

A voice vote was taken and A5 was approved

(A6) Resolution 11-R-11 Authorizing an Increase to the FY2011 City of Evanston Budget to a New Total of $198,928,176

Resolution 11-R-11 amending the 2011 Budget accompanies the request to fund the final portion of the Capital Improvements Program through General Obligation Bonds. It also increases the Economic Development Fund Budget by $250,000, and includes an increase for Special Service Area #4 of $17,918 which was included in the tax levy adopted on December 13, 2010. Resolution 11-R-11 increases the City’s FY 2011 budget by $5,346,418, from $193,581,758 to $198,928,176.

It was moved by Ald. Rainey and seconded by Ald. Jean-Batiste that A6 be approved.

A voice vote was taken and A6 was approved

(A7) Approval of “Letter of Intent” to the Temperature Equipment Corporation for Main Library Cooling Chiller Replacement Project

Staff recommends approval to issue a letter of intent to the Temperature Equipment Corporation (TEC) (17725 Volbrecht Rd., Lansing, IL) for the Main Library Chiller Replacement Project as proposed in the current 2010-2011 Capital Improvement Program. In order to proceed with this project, staff requires approval to issue a letter of intent to TEC to build Carrier HVAC Chiller equipment required for the project. The equipment purchase price of $149,198 will be incorporated into the project’s general construction contract scheduled for bidding this month. Funding is provided by 2010-2011 CIP account #415950 for $30,000 and the 2011 CIP account #415950 of $275,000.

It was moved by Ald. Fiske and seconded by Ald. Rainey that A7 be approved.

A voice vote was taken and A7 was approved
(A8) **Ordinance 14-O-11, Increasing the Number of Class P Liquor Licenses to permit issuance to Few Spirits**

The Local Liquor Commissioner recommends passage of Ordinance 14-O-11, amending Section 3-5-6-(P) of the City Code to increase the number of Class P liquor licenses from 0 to 1 to permit issuance to Few Spirits, LLC, d/b/a “Few Spirits,” 918 Chicago Avenue.

It was moved by Ald. Rainey and seconded by Ald. Fiske that A8 be approved.

A voice vote was taken and A8 was approved.

**ADJOURNMENT**

Ald. Jean-Baptiste moved and Ald. Rainey seconded a motion to adjourn.

A voice vote was taken and the motion was approved at 6:55 P. M., February 14, 2011.

Respectfully Submitted,

Phillip Baugher
Administrative Secretary, Administrative Services