MEETING MINUTES
Administration & Public Works
Tuesday, April 10, 2012
5:45P.M.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers


Members Absent:

Staff Present:  Wally Bobkiewicz,  Godwin Chen, Paul D’Agostino, Bob Dorneker,
Chief Eddington, Sarah Flax, Doug Gaynor, Louis Gergits, Jewell
Jackson, Lonnie Jeschke, Chief Klaiber, Stefanie Levine, Marty
Lyons, Michelle Masoncup, Joe McRae, Sat Nagar, Bruce Slown,
Jennifer Spaulding, David Stoneback, Suzette Robinson,

Others Present:  Steve Bartlebaugh – Executive Director of ECMC
John Nieuwsma – Member Citizens for a Greener Evanston

Presiding Member:  Coleen Burrus

I. DECLARATION OF A QUORUM: ALDERMAN BURRUS, CHAIR
With a quorum present, Chair Burrus called the meeting to order at 5:50 p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING OF March 26, 2012
A voice vote was taken and the minutes were unanimously approved.

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 03/25/12 $2,467,405.58
A voice vote was taken and the Payroll of 03/25/12 was unanimously approved.

(A2) City of Evanston Bills through 04/11/12 $3,953,332.17
City of Evanston Credit Cards through 02/29/12 $113,427.29
Ald. Rainey noted that the monies paid for exterior security improvements were paid to the contractor rather than the condominium. Sarah Flax (Planner Community Development) said the project started in 2008 and was only completed in September of 2011. The contractor paid the bill and the City repaid them. Ald. Rainey continued with the questions of why it took so long. S. Flax said it was not the fault of the installer. It was a long job. Ald. Rainey said the City needs to look at the rate of progress. Installing should not take three years. A voice vote was taken and the Bills through 04/11/12 and Credit Card payments through 02/29/12 were unanimously approved.
A3.1) Approval of Single Source Purchase of Surveillance Cameras from Current Technologies for Installation at the Levy Senior Center
Staff recommends approval of the single source purchase of VoIP surveillance/monitoring cameras, installation, and configuration for the Levy Senior Center to Current Technologies (1423 Centre Downers Grove, IL) in the total amount of $23,898.05. Funding will be provided by the Capital Improvement Program.
Ald. Rainey reported that this past weekend a rock was thrown through a large window at the Levy Center. She was told the there was no video of the incident since the system has not worked since last July. She continued that she wanted an explanation of this time span when one considers the facility has young and old present. She asked why they waited to install new equipment. Doug Gaynor (Director Parks, Recreation & Community Services Department) replied that the system never had an outside camera. The system started to fail in August. The City attempted to fix it. By December, it was obvious that a consultant would be required. The repairs and replacement are going forward now and should be completed in two weeks. Ald. Rainey suggested that it should have been treated as an emergency purchase last September.
A voice vote was taken and A3.1 was unanimously approved.

(A3.2) Approval of Contract Award to Christy Webber and Company for Green Bay Road Landscape Maintenance (Bid 12-124)
Staff recommends that the City Council authorize the City Manager to execute the 2012 Green Bay Road landscape maintenance contract with the low bidder Christy Webber and Company (2900 W. Ferdinand, Chicago, IL) in the amount of $25,650.65. Funding is provided in the FY 2012 Budget, Account 3510.62195, which has a total allocation of $120,000 for landscape maintenance services.
Ald. Rainey wondered when a Howard Street contract would be presented. Paul D’Agostino (Parks, Forest and Facilities Management Supervisor) replied that the contract for the Howard Street Streetscape has been awarded to the company hired for the last two years. The contract amount was under 20K so it did not go to Council.
A voice vote was taken and A3.2 was unanimously approved.

(A3.3) Approval of Contract Award to Chicagoland Paving for 2012 Motor Fuel Tax (MFT) Street Resurfacing Program (Bid 12-108)
Staff recommends that the City Council authorize the City Manager to execute a contract for the 2012 MFT Street Resurfacing Program with Chicagoland Paving (225 Telser Road, Lake Zurich, IL) in the amount of $1,109,900. Funding will be provided from the Motor Fuel Tax Funds. The budgeted amount is $1,400,000.
A voice vote was taken and A3.3 was unanimously approved.

(A3.4) Approval of Financial Support for ECMC
Staff recommends that City Council authorize the City Manager to provide $39,850 in financial assistance to Evanston Community Media Center (ECMC) to cover five months’ rent expenses for the period of January 2012 – May 2012. Funding will be provided by the City Manager’s Contingency Fund, Account 1525.68205 with a total budget of $258,200, in an amount not
to exceed $39,850. In exchange for rental assistance, the City will withhold $39,850 in PEG fee revenues annually allocated to ECMC for City government access purposes.

Ald. Rainey asked if anyone had signed up to speak tonight about this. Steve Bartlebaugh (Executive Director, ECMC) thought the request documentation was self-explanatory. ECMC wants to move. This is a one-time expense.

A voice vote was taken and A3.4 was unanimously approved.

(A3.5) Approval of 2012 Fleet Purchasing Plan and Green Initiative Update

Staff recommends City Council approval of the 2012 Fleet Purchasing Plan, which includes the 2012 Equipment Replacement Proposal in the amount of $2.4 million, the 2012 Additional Equipment Replacement Proposal in the amount of $1.1 million and the 2013 Equipment Specification and Bid Plan. This item was held in Committee on March 19, 2012.

Marty Lyons (Administrative Services Director/CFO) made a slide presentation concerning the 2012 Fleet Purchasing Plan. (The full presentation can be seen on YouTube for 4-10-12.) Ald. Grover noted that the City has reduced fleets over the years and she wondered how much of it was because of the reduction in payroll. M. Lyons said that some was but departments now share vehicles. In addition, some are leased in the summer so as not to be sitting dormant in the winter months. M. Lyons reiterated, life spans vary. Longer lives cost more. Useful life vehicles have cost one million over the past twenty years. Ald. Rainey asked if the capital expendable fund in Fleet is funded by charge backs to which M. Lyons said “yes.” He states that it is a ten-year program. Since there are 151 vehicles due to replaced, it is recommended the City catch-up. The City is currently keeping vehicles over ten years. We are spending less on capital and more on maintenance and repairs. Ald. Rainey asked why in the right sizing of the Fleet, so many passenger vehicles are justified. M. Lyons said they are used by inspectors, engineers, administrators and the Police Department. Ald. Rainey asked if other cities have passenger cars. M. Lyons replied they do. We still are ahead on the municipal edge if not corporate with this plan. A passenger vehicle allows us to get to a resident who needs help, in a quick manner. Ald. Rainey asked what the justification was for passenger cars in Fleet. M. Lyons stated the some cities have eliminated these vehicles and issued mileage programs. Ald Rainey stated that it is cheaper than buying cars. Ald. Burrus asked what the amount of time was that a car sat idle in the parking lot. M. Lyons said that this will be audited four times a year. Suzette Robinson (Director Public Works) said that her Department makes periodical underutilization tests. The information is used to downsize the number of sedans - it is right sizing. Even with this action there is always a vehicle available and we do pool cars. Ald. Burrus said that she appreciated this attempt to find ways to correct this problem without bonding for the money. Ald. Rainey noted that she was disappointed. She said she could not support this idea of taking money from the General Fund, money that may be needed. M. Lyons noted that if the City moved forward in 2012 this matter can be revisited in 2013. Ald. Rainey asked if a report has been prepared concerning the saving from salt/snow removal this past winter to which S. Robinson said it should be ready for the next meeting.

A voice vote was taken and A3.5 was approved 4 – 1, Ald. Rainey voting against.
(A3.6) Approval of the Purchase of Six (6) Replacement Dump Trucks for Various Departments from Prairie Archway International Trucks
Staff recommends City Council approval to purchase six (6) replacement dump trucks for various Departments in the amount of $749,320 from Prairie Archway International Trucks (401 S. Dirksen Pkwy, Springfield, IL) in the amount of $749,320. Funding will be provided by the Equipment Replacement Fund, Automotive Equipment Account 601.65550, which has a FY 2012 adopted budget of $2,400,000, of which $760,000 is allocated for these replacement vehicles.
A voice vote was taken and A3.6 was unanimously approved.

(A3.7) Approval of Purchase of Twelve (12) Replacement Vehicles for Various Departments from Currie Motors
Staff recommends City Council approval to purchase twelve (12) replacement vehicles for various Departments in the amount of $638,008.68 from Currie Motors (9423 W. Lincoln Hwy., Frankfort, IL) in the amount of $638,008.68 for these ¾ and 1-ton vehicles. Funding will be provided by the Equipment Replacement Fund, Automotive Equipment Account 601.65550, which has a FY 2012 adopted budget of $2,400,000, of which $650,000 is allocated for these replacement vehicles.
A voice vote was taken and A3.7 was unanimously approved.

(A3.8) Approval of Annual Harley Davidson Lease Agreement for the Evanston Police Department (Bid 12-123)
Staff of the Fleet Services Division of Public Works and of the Evanston Police Department recommend that City Council authorize the City Manager to execute a one (1) year lease agreement with Chicago Harley Davidson Inc. (2929 Patriot Boulevard, Glenview, IL) in the amount of $24,780 for the period of June 1, 2012 to May 31, 2013 for seven (7) leased Harley Davidson motorcycles. Funding will be provided by the Equipment Replacement Fund, Vehicle Lease Charges Account 601.62402, which has a budgeted amount of $25,000.
A voice vote was taken and A3.8 was unanimously approved.

(A4) Resolution 10-R-12 Authorizing the City Manager to Execute a Local Agency Agreement for the Illinois Transportation Enhancement Program Tree Replacement Project
Staff recommends approval of Resolution 10-R-12 authorizing the City Manager to execute a Local Agency Agreement with the Illinois Department of Transportation (IDOT) for the Illinois Transportation Enhancement Program (ITEP) Tree Replacement Project. Funding will be provided by the Federal ITEP Program ($36,000) and the City’s Tree Planting Account 3525.65005 in the amount of $9,000, for a total allocation of $45,000.
A voice vote was taken and A4 was unanimously approved.

(A5) Resolution 23-R-12 Authorizing the City Manager to Submit an Illinois Transportation Enhancement Program Application for the Renovation of the Ladd Arboretum Multiuse Trail
Staff recommends approval of Resolution 23-R-12 authorizing the City Manager to certify and submit an Illinois Transportation Enhancement Program (ITEP) application for the renovation of the Ladd Arboretum Multiuse Trail. Funding will be provided by the ITEP in the amount of $580,000. Additional project funding of $9,000 from the FY 2013 CIP, $13,000 from the FY 2014 CIP, and $123,000 from the FY 2015 CIP will be provided for a total project allocation of $725,000.

A voice vote was taken and A5 was unanimously approved.

(A6) Resolution 30-R-11 Authorizing the City Manager to Submit an Illinois Transportation Enhancement Program Application for Davis Street Protected Bike Lane and Davis Street Streetscape

Staff recommends approval of Resolution 30-R-12 authorizing the City Manager to certify and submit an Illinois Transportation Enhancement Program (ITEP) application for the Davis Street protected bike lane and the Davis Street Streetscape. Funding will be provided by ITEP in the amount of $776,000 with additional funding of $97,000 from the FY 2013 CIP and $97,000 from the FY 2014 CIP for a total project allocation of $970,000.

A voice vote was taken and A6 was unanimously approved.

(A7) Ordinance 37-O-12 Authorizing an Electricity Aggregation Program for the City of Evanston

Staff recommends City Council approval of Ordinance 37-O-12 which authorizes an electricity aggregation program for the City of Evanston. Suspension of the Suspension of the Council Rules is requested to allow for Introduction and Action at City Council meeting on April 10, 2012.

John Nieuwsma, a member of Citizens for a Greener Evanston, advocating for this 100%. It will bring in more power at lower prices. Thanks go to Dave Stoneback and Catherine Hurley for the additional work put in to this project, for the good work. Ald. Grover said it was a good idea to reflect back to John Nieuwsma and his associates for all their work. Ald. Rainey said that all the residents who voted for this program should be mentioned. A voice vote was taken and A7 was unanimously approved.

(A8) Resolution 24-R-12 Approving a Plan of Operation and Governance for the Electricity Aggregation Program

Staff recommends City Council approval of Resolution 24-R-12 which approves the Plan of Operation and Governance for the City of Evanston Electricity Aggregation Program.

Wally Bobkiewicz (City Manager) spoke up saying there have been three community meetings to discuss the draft Plan of Operation and Governance. D. Stoneback states that they have identified three suppliers. The definition of what a small business is has been changed eliminating some from participating. There will be a ruling on Thursday. COMED has submitted their figures but the tariff will change those figures. COMED then has ten days to respond. W. Bobkiewicz noted that there are other communities around us working as a consortium. We did not elect to join, so you the Council can then make a decision. If we feel the price is not right, we will hold off until the first meeting in May. Other communities are going with the minimum State price. We are not recommending it. Ald. Rainey thought the flexibility ensures the right to get the right price.
When will we know the price on the tariff she asked. D. Stoneback said that information should be available next Thursday. Homes that use 9000KWH annually and small businesses using up to 15000 KWH will be included. With this reduction in small businesses, the power consumed will be less. Ald. Rainey said that in the south end of town, companies are going door to door asking to see the residents COMED and Comcast bills. They have been very aggressive. One even told a resident that I had sent them. Can the City send out an email about this situation. W. Bobkiewicz replied that Catherine Hurley is the city’s one stop shop. Refer residents to her. However, an e-mail can be sent out and maybe the press will help spread the word. D. Stoneback mentioned that if you sign up for an alternate supply you will save over COMED (7.3 cents to 6 cents). However, an aggregate company will save more money over a longer period of time.

A voice vote was taken and A8 was unanimously approved.

(A9) **Ordinance 23-O-12 Increasing the Number of Class B Liquor Licenses to Permit Issuance to Evanston Pub, Inc.**

The Local Liquor Commissioner recommends adoption of Ordinance 23-O-12 increasing the number of Class B liquor licenses from 16 to 17 to permit issuance to Evanston Pub, Inc., d/b/a World of Beer, 1601 Sherman Avenue. This item was introduced at the February 27, 2012 City Council meeting, and was held at the March 19, 2012 Administration & Public Works and City Council meetings.

Ald. Grover stated that in the Friday Packet there was a menu for the Evanston Pub, which will now qualify as a restaurant. W. Bobkiewicz noted the World of Beer was moving in this direction at other sites. Ald. Rainey said the committee never disliked the applicant. They proposed a new license be created. We have never been anti-small business or anti-Ted Mavrakis. The best solution has now been successfully reached. However, if another applicant comes along we cannot approve them. She concluded, the City needs to look at creating another kind of license.

A voice vote was taken and A9 was unanimously approved.

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT

Ald. Grover moved and Ald. Braithwaite seconded that the meeting be adjourned. Chair Burrus adjourned the meeting a 6:53 p.m.

Respectfully Submitted,
Phillip Baugher
Administrative Assistant, Administrative Services