ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday, June 24, 2013
5:45 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN RAINEY, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING OF JUNE 10, 2013

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 6/2/13 $2,620,447.59

(A2) City of Evanston Bills FY2013 6/25/13 $2,245,896.49

(A3.1) Approval of Agreement with Infosend Inc. for Utility Bill Printing and Mailing Services (RFP 13-27)

Staff recommends City Council authorize the City Manager to execute an agreement for Utility Bill Printing and Mailing Services for a two-year term with Infosend, Inc. (1406 Centre Circle Drive, Downers Grove, IL) in the not-to-exceed amount of $27,507.90. Funding for the first year of the contract will be in the not-to-exceed amount of $13,753.95, of which $7,000 will be provided by the Water Fund (7125.62455) and $6,753.95 will be provided by the Sewer Fund (7400.62455).

For Action

(A3.2) Approval of Maintenance Plan Agreement for Sherman Plaza

The Parking/Transportation Committee and staff recommend approval to continue a maintenance agreement for Sherman Plaza that was established in 2006. The agreement covers the period of August 23, 2013 through August 22, 2014 for a maximum not-to-exceed amount of $115,000. Funding is provided by the Parking Fund, Account 7036.62660.

For Action
(A3.3) **Approval of Contract with Elanar Construction Company for the Firemen’s Park Renovation Project (Bid 13-39)**

Staff recommends that City Council authorize the City Manager to execute a contract for the base bid plus alternate bids 1, 2 and 3 for the Firemen’s Park Renovation Project with Elanar Construction Company (1739 Chestnut Avenue, #500, Glenview) in the amount of $ 255,400. Total funding of $315,000 is provided by FY2012 and FY2013 CDBG funds, FY2013 Capital Improvement Program (CIP) Account 415385, and Account 100.41333 (Nicor Park Easement).

**For Action**

(A3.4) **Approval of Contract with Construction Consulting and Disbursement Services, Inc. for the 2013 Municipal Service Center ‘D’ Building Roof and Masonry Repair Project (Bid 13-29)**

Staff recommends that City Council authorize the City Manager to execute a contract for the 2013 Municipal Service Center ‘D’ Building Roof and Masonry Repair Project with Construction Consulting and Disbursement Services, Inc. (CCDS) (900 Skokie Boulevard, Suite 100, Northbrook, IL) in the amount of $39,300. Funding is provided by the FY 2013 CIP Account Number 415224 with a budget of $75,000.

**For Action**

(A3.5) **Approval of Contract Award to A. Lamp Concrete Contractors Inc. for 2013 Water Main Replacement & Street Resurfacing Project II (Bid 13-45)**

Staff recommends that City Council authorize the City Manager to execute a contract for the 2013 Water Main Replacement & Street Resurfacing CIP 2 Project to A. Lamp Concrete Contractors Inc. (1900 Wright Blvd., Schaumburg, IL) in the amount of $1,568,320.50. Funding is provided by the Water Fund (733086.65515) in the amount of $982,262.50; Sewer Fund (7420.65515) in the amount of $81,980; and CIP Street Resurfacing Fund (415857.65515) in the amount $504,078.

**For Action**

(A4) **Approval of Change Order No. 4 for Evanston Water Utility SCADA Phase III Engineering Services (RFP 08-74)**

Staff recommends that the City Council authorize the City Manager to execute Change Order No. 4 to grant a time extension of 153 calendar days, to the agreement with CDM Smith, Inc. (125 South Wacker Drive, Suite 600, Chicago, IL), for the Evanston Water Utility SCADA Phase III Engineering Services (RFP 08-74). There is no cost associated with this change order.

**For Action**
(A5) **Ordinance 58-O-13, Decreasing the Number of Active Class D Liquor Licenses, Wingstop**
Staff recommends City Council adoption of Ordinance 58-O-13, which amends Evanston City Code of 2012 Subsection 3-4-6-(D), as amended, to decrease the number of authorized Class D liquor licenses to twenty-one (21), because Wingstop, 2434 Main Street, stopped selling alcohol in January 2013 and does not intend to renew its liquor license.

*For Introduction*

(A6) **Ordinance 64-O-13, Decreasing the Number of Active Class D Liquor Licenses, Siam Splendor**
Staff recommends City Council adoption of Ordinance 64-O-13, which amends Evanston City Code of 2012 Subsection 3-4-6-(D), as amended, to decrease the number of authorized Class D liquor licenses to twenty (20), because Vichida Corporation, d/b/a Siam Splendour, 1125 Emerson Street, is not renewing its Class D liquor license.

*For Introduction*

(A7) **Ordinance 65-O-13, Increasing the Number of Class P-1 Liquor Licenses, Temperance Beer Company**
Staff recommends City Council adoption of Ordinance 65-O-13, which amends Evanston City Code of 2012 Subsection 3-4-6-(P-1), as amended, to increase the number of authorized Class P-1 liquor licenses to one (1), to permit liquor license issuance to Temperance Beer Company, LLC, d/b/a Temperance Beer Company, 2000 Dempster Street.

*For Introduction*

(A8) **Ordinance 68-O-13, Amending Class P-1 Liquor License Capacity**
Staff recommends City Council adoption of Ordinance 68-O-13, which amends Class P-1 by increasing the maximum quantity of craft beer permitted for on-site production and storage from 465,000 gallons to 930,000 gallons annually. This amendment mirrors measures recently adopted by the state legislature in HB 1573.

*For Introduction*

(A9) **Ordinance 66-O-13, Authorizing Class N Liquor Licensees to Offer Tastings**
Staff recommends City Council adoption of Ordinance 66-O-13, which amends Evanston City Code of 2012 Subsection 3-4-6-(N), as amended, to authorize Class N liquor licensees to offer tastings of alcoholic liquor. Class N liquor licenses are held by grocery stores including Jewel Osco, Dominick’s, Food 4 Less, Whole Foods, and Sam’s Club.

*For Introduction*
(A10) **Ordinance 67-O-13, Authorizing Class T Liquor Licensees to Offer Samples**
Staff recommends City Council adoption of Ordinance 67-O-13, which amends Evanston City Code of 2012 Subsection 3-4-6-(T), as amended, to authorize Class T liquor licensees to offer samples of beer brewed by the licensee. Class T is the City’s brewpub liquor license, and Smylie Bros. Restaurant and Brewery is the City’s only Class T licensee.

*For Introduction*

(A11) **Ordinance 75-O-13, Increasing the Number of Active Class D Liquor Licenses, Kingston Grill**
Staff recommends City Council adoption of Ordinance 75-O-13, which amends Evanston City Code of 2012 Subsection 3-4-6-(D), as amended, to increase the number of authorized Class D liquor licenses to twenty-one (21), to permit liquor license issuance to Kingston Grill Restaurant, Inc., d/b/a Kingston Grill, 1164 Dodge Ave.

*For Introduction*

(A12) **Ordinance 56-O-13, Text Amendment to City Code Subsection 11-2-11-(B) to Correct Code Reference**
Staff recommends City Council adoption of Ordinance 56-O-13, which amends the text of Evanston City Code of 2012 Subsection 11-2-11-(B), as amended, to correct the Code reference regarding mailing notices of impending vehicle immobilization.

*For Introduction*

(A13) **Ordinance 74-O-13 Amending the City Code to Establish a Three-Way Stop at Dewey Avenue and Washington Street**
The Alderman of the Ninth Ward recommends the adoption of proposed ordinance 74-O-13 by which the City Council would amend Section 10-11-5 (C), Schedule V (C) of the City Code to establish a Three-Way Stop at Dewey Avenue and Washington Street. Funding is provided by the Traffic Control Supplies Account 2670.65115, which has $40,000 budgeted for FY 2013.

*For Introduction*

IV. **ITEMS FOR DISCUSSION**

V. **COMMUNICATIONS**

VI. **ADJOURNMENT**