ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday, November 25, 2013
6:00 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Room 2404

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN RAINY, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING OF November 11, 2013

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 11/3/13 $2,606,763.24

(A2) City of Evanston Bills FY2013 11/26/13 $3,239,717.82

For Action

(A3.1) Approval of Contracts for Purchase of Water Treatment Chemicals in FY 2014 (Bid 13-59)

Staff recommends that City Council authorize the City Manager to execute contracts with the following five vendors to supply water treatment chemicals for FY2014: 1) USALCO (1120 Middle River Road, Baltimore, MD) in the amount of $192,330.40 to supply aluminum sulfate (alum); 2) Alexander Chemical Corp (1901 Butterfield Road, Downers Grove, IL) in the amount of $40,624 to supply chlorine; 3) Key Chemical Inc. (9503 Dovewood Place, Waxhaw, NC) in the amount of $155,700 to supply HFS acid (fluoride); 4) Polydyne Inc. (One Chemical Plant Road, Riceboro, GA) in the amount of $21,520 to supply polymer; and 5) Carus Corporation (315 Fifth Street, Peru, IL) in the amount of $96,320 to supply blended phosphate. The total of these proposed purchases is $506,494.40. Funding is provided by various accounts in the Water Fund.

For Action
(A3.2) **Approval of Contract with Tank Industry Consultants for North and South Standpipe Rehabilitation Engineering Services (RFP 13-61)**

Staff recommends City Council authorize the City Manager to execute an agreement for North and South Standpipe Rehabilitation Engineering Services (RFP 13-61) with Tank Industry Consultants (7740 West New York Street, Indianapolis, IN) in the not-to-exceed amount of $141,720. Funding is provided by the Water Fund Account 733092.62140, with a budget of $1,250,000 for FY 2014.

**For Action**

(A3.3) **Approval of Purchase of Hardware and Installation Services from Dell, Inc.**

Staff recommends City Council approve the sole source purchase of server and storage hardware, Wyse desktop terminals, with licensing and related installation services from Dell, Inc., (One Dell Way, Round Rock, TX) in the amount of $134,708.29 to implement a virtual desktop environment and replace 100 desktop computers throughout the City. Funding is provided by IT Personal Computer Equipment Account 1932.65555 with a FY2013 budget of $284,200, and a current balance of $155,593.

**For Action**

(A3.4) **Approval of Purchase of Insurance/Renewals– Property, Excess Liability & Excess Worker’s Compensation for Fiscal Year 2014**

Staff recommends approval to purchase the outlined policies at a total cost of $544,942. The policies will renew all insurance coverage for the City for Fiscal Year 2014. All coverage exclusive of Worker’s Compensation is budgeted at $470,000. Worker’s Compensation is budgeted at $114,400 for FY2014 budget total of $584,400. Funding is provided by the Insurance Fund, Accounts 7800.62615 and 7800.66044.

**For Action**

(A4) **Resolution 67-R-13, Authorizing the City Manager to Sign a Notification and Conditions of Grant Award to Fund the Long-Term Care Ombudsman Program**

Staff recommends City Council approval of Resolution 67-R-13 authorizing the City Manager to sign notification of grant awards to fund and operate the Long Term Care Ombudsman Program for the City of Evanston. The overall budgeted expenses for the 2014 program are $115,278, of which $27,339 will be reimbursed by the AgeOptions grant award.

**For Action**
(A5) **Resolution 66-R-13, Phase II Engineering Agreements for the Dempster Street Traffic Signal Modernization and Coordination Project**
Staff recommends approval of Resolution 66-R-13 authorizing the City Manager to sign the Local Agency Agreement with the Illinois Department of Transportation (IDOT) and the Preliminary Engineering Services Agreement with Hampton, Lenzini and Renwick, Inc., (HLR) (380 Shepard Drive, Elgin IL) in the amount of $68,122.37 for the Dempster Street traffic signal modernization and coordination project. Funding will be provided by the CIP Fund Account 415941.

For Action

(A6) **Resolution 65-R-13, Local Agency Agreement with the Illinois Department of Transportation for Construction of the Safe Routes to School Project**
Staff recommends approval of Resolution 65-R-13 authorizing the City Manager to sign the Local Agency Agreement with the Illinois Department of Transportation (IDOT) for the Safe Routes to School sidewalk curb extension and sidewalk slab replacement project. Funding is provided by a grant from the Federal-aid Safe Routes to School Program in the amount of $249,862.

For Action

(A7) **Resolution 70-R-13, Approving the Fiscal Year 2014 Budget of the City of Evanston**
Staff recommends approval of Resolution 70-R-13 adopting the FY 2014 Budget of the City of Evanston in the amount of $254,627,610.

For Action

(A8) **Ordinance 130-O-13, Amending the Evanston City Code Relating to the City Waterworks System “Charges, Rates, Fees and Penalties”**
Staff recommends City Council approval of Ordinance 130-O-13 amending the Evanston City Code, Title 7, Chapter 12, relating to the City Waterworks System. Staff is recommending a ten percent (10%) water rate increase.

For Introduction

(A9) **Ordinance 133-O-13, Amending the Evanston City Code Relating to the Sanitation Service Charge for 95-Gallon Containers**
Staff recommends City Council adoption of Ordinance 133-O-13 amending Title 8, Chapter 4, Section 12, Imposition of Sanitation Service Charges to increase the sanitation service charge to $17.95 per month for a 95 gallon cart.

For Introduction
(A10) **Ordinance 131-O-13, One-Way East Traffic During Orrington School Drop-Off and Pick-Up Hours on Monticello Place between Orrington Avenue and First Alley West**

Staff recommends the adoption of the proposed ordinance 131-O-13 by which the City Council would amend Section 10-11-4, Schedule IV (A) of the City Code to establish one-way east traffic on Monticello Place between Orrington Avenue and the first alley west adjacent to Orrington Elementary School during drop-off and pick-up hours. Funding for signs is provided by the Traffic Control Supplies Account 2670.65115.

**For Introduction**

(A11) **Ordinance 132-O-13, Authorizing the City to Borrow Funds from the Illinois Environmental Protection Agency Public Water Supply Loan Program**

Staff recommends approval of Ordinance 132-O-13 authorizing the City to borrow funds from the Illinois Environmental Protection Agency (IEPA) Public Water Supply Loan Program for construction of the 48” Diameter Intake Improvements Project. This ordinance authorizes the City to borrow up to $2,300,000. Debt service will be paid from the Water Fund.

**For Introduction**

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT