AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN RAINEY, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING OF January 27, 2014

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 1/26/14 $3,217,465.96

(A2) City of Evanston Bills for FY2014 2/11/14 $1,705,553.12
City of Evanston Bills for FY2013 2/10/14 $1,304,684.19
Credit Card Activity for period ending 12/31/13 $ 121,550.19

For Action

(A3.1) Approval of Contract with CS Geologic LLC for Environmental Consulting Services
Staff recommends that City Council authorize the City Manager to negotiate and execute a contract for Environmental Consulting Services with CS Geologic LLC (920 Cambridge Drive, Libertyville, IL) in an amount not to exceed $32,000. Funding will be from the Environmental Compliance Account 7800.62130.

For Action

(A3.2) Approval of an Electricity Supply Agreement for 23 City Owned Facilities (RFP 14-04)
Staff recommends approval of an Electricity Supply Agreement with the low, responsive and responsible proposer to RFP 14-04 to supply electrical energy to twenty-three (23) City-owned facilities beginning June 2014. The low responsive and responsible proposer will be determined upon receipt of pricing on the morning of February 10, 2014 which will then be presented to Administration and Public Works Committee that night. Exhibit 1 lists the buildings/facilities being served by this agreement and the accounts that are being charged.

For Action
(A3.3) Approval of 2014 Fuel Purchase from Palatine Oil Company Incorporated
Staff recommends approval of 2014 fuel purchases in the amount of $950,000 from Palatine Oil Company Incorporated (900 National Parkway, Suite 260, Schaumburg, IL). Palatine Oil Company is the Suburban Purchasing Cooperative/Northwest Municipal Conference Bid winner for all grades and types of fuels that are utilized by City vehicles. Funding is provided from the Fleet Services Major Maintenance Budget for Automotive Equipment (7710.65035). The 2014 budget has an approved amount of $1,020,000 of which $950,000 has been allocated for these types of fuel purchases.

For Action

(A3.4) Approval of Contract Renewal with Wentworth Tire Service for Tire Repair Services (Bid 12-164)
Staff recommends that City Council authorize the 2nd contract renewal for tire repair and recapping services for FY2014 in the amount of $25,008 with Wentworth Tire Service (300 North York Road, Bensenville, IL). Funding is provided by the FY2014 Tires and Tubes Account (7710.65065), which has a budgeted amount of $32,500. The $25,008 represents 76.9% of this budgeted amount.

For Action

(A3.5) Approval of 2014 Cold Patch Material Purchase from Peter Baker & Son
Staff recommends approval of the purchase of cold patch material for cold weather street maintenance activities from Peter Baker & Son (1349 Rockland Road Lake Bluff, IL) in the not to exceed amount of $50,000. Peter Baker & Son is the successful bid winner from the joint purchase bid let by the Municipal Partnering Initiative. Funding is provided by the Streets General Fund (2670.65055) in the amount of $30,000, Water Fund (7115.65051) in the amount $10,000, and Sewer Fund (7400.65051) in the amount of $10,000.

For Action

(A3.6) Approval of Renewal of Annual Azteca Cityworks Maintenance and Support Agreement
Staff recommends that City Council authorize the City Manager to execute a renewal of the annual sole source maintenance and support agreement for the term February 21, 2014 through February 20, 2015 with Azteca Systems Inc. (11075 South State Street, Sandy, UT) for Cityworks work order and service request management software in the amount of $22,405. Funding is provided by Utilities Department (Accounts 7125.62340 and 7410.62340) and Public Works Department (2670.62509). The renewal cost for 2014 reflects zero increase from the previous year for the same number of licenses.

For Action
(A3.7) Approval of Contract with Chicago Communications LLC for Purchase of Emergency Tone Alerting System for the Fire Department

Staff recommends that City Council authorize the City Manager to execute a contract for the purchase and installation of an Emergency Tone Alerting System from Chicago Communications LLC (200 Spangler Avenue, Elmhurst, IL) in the amount of $219,815.48. Funding is provided by the Emergency Telephone System Board’s Equipment Account (5150.65625) with a budget of $297,000.

For Action

(A3.8) Approval of Schafer Consulting Contract Extension

Staff recommends that City Council authorize the City Manager to execute a change order with Schafer Consulting (34179 Golden Lantern #105, Dana Point, CA) for Financial Management (FM) and Human Resource/Payroll (HR) software system support in the amount of $55,000. Funding will be provided by General Fund salary vacancy savings associated with the IT Application and Development Manager and the Human Resource Specialist positions.

For Action

(A4) Approval of Change Order No. 1 for Davis Street Water Main & Sewer Replacement Project (Bid 13-36)

Staff recommends that the City Council authorize the City Manager to execute Change Order No. 1 with Bolder Contractors, Inc. (less $9,000 non-compliance penalty due to Bolder Contractors violation of City of Evanston Local Employment Program (LEP) ordinance 1-17-1(C) 2) for the not-to-exceed amount of $60,592.43 for completing additional constructions items for the project (Bid 13-36). This change order will increase the total contract amount from $2,648,200 to $2,717,792.43. Funding is provided by $58,465.59 from the Water Fund (Account 733086.65515), and $11,126.84 from the Sewer Fund (Account 7420.65515). The $9,000 fine will be taken on a pro-rata basis from each of the above accounts. Prior to this expenditure, there was a total saving of $174,877 in the Water and the Sewer Funds from the 2013 water main replacement and sewer improvement projects.

For Action

(A5) Resolution 8-R-14, 2014 Motor Fuel Tax (MFT) Street Resurfacing Program

Staff recommends approval of Resolution 8-R-14 authorizing the City Manager to sign the agreement with the Illinois Department of Transportation (IDOT) for the 2014 MFT Street Resurfacing Program. Funding is provided by the Motor Fuel Tax Account (5100.65515) in the amount of $1,400,000.

For Action
(A6) **Resolution 9-R-14, Illinois Department of Transportation (IDOT) Agreement for Traffic Signal Upgrades**
Staff recommends approval of Resolution 9-R-14 authorizing the City Manager to sign the standard Illinois Department of Transportation cost participation agreement for upgrading the traffic signals on the state highways within the City of Evanston. Funding will be provided by the Capital Improvement Plan (CIP) (Account 415937.65515) which has $150,000 budgeted for pedestrian safety improvements.

**For Action**

IV. **ITEMS FOR DISCUSSION**

(APW1) **Logos on Standpipes**
For Discussion

(APW2) **Addition of Chapter 31 to Title 3 of the Evanston City Code Regulating Donation Boxes**
For Discussion

V. **COMMUNICATIONS**

VI. **ADJOURNMENT**