ADMINISTRATION & PUBLIC WORKS COMMITTEE  
Monday, February 23, 2015  
6 p.m.  

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston  
Council Chambers  

AGENDA  

I. DECLARATION OF A QUORUM: ALDERMAN BURRUS, CHAIR  

II. APPROVAL OF MINUTES OF REGULAR MEETING OF February 9, 2015  

III. ITEMS FOR CONSIDERATION  

(A1) City of Evanston Payroll through February 8, 2015  
     $3,259,779.46  

(A2) FY2014 City of Evanston Bills – February 24, 2015  
     $ 145,666.52  

FY2015 City of Evanston Bills – February 24, 2015  
     $1,456,475.26  

For Action  

(A3.1) Approval of Renewal of Printing Contract with Action Printing for the  
       Evanston Life Magazine and Annual Summer Camp Guide  
       
       Staff recommends that the City Council authorize the City Manager to execute  
       the final year renewal of the contract option for printing and mail preparation of  
       Evanston Life magazine and annual summer camp guide, in the amount not to  
       exceed $62,953 with Action Printing (N6637 Rolling Meadows Drive, Fond du  
       Lac, WI). Funding is provided by the Parks, Recreation and Community Services  
       Department (Account 3020.62210). The contract will increase from $61,719 to  
       $62,953, based on a 2% increase.  

       For Action  

(A3.2) Approval of One-year Contract Extension with Mid American Water of  
       Wauconda for the 2015 Water Distribution System Materials (Bid 14-06)  
       
       Staff recommends that City Council authorize the City Manager to execute the  
       one-year contract extension of the 2014 Distribution System Materials contract  
       (Bid 14-06) with Mid American Water of Wauconda (1125 N. Old Rand Road,  
       Wauconda, IL) in the amount of $64,739.55. Funding is provided by the Water  
       Fund, Account 510.71.7115.65055, with an FY2015 budget allocation of  
       $125,000. There will be no price increase for this contract extension.  

       For Action
(A3.3) **Approval of Contract with G & M Trucking, Inc. for Purchase of 2015 Granular Materials for the Utilities Department (Bid 15-07)**

Staff recommends that City Council authorize the City Manager to execute a one-year contract for the purchase of Granular Materials with G & M Trucking, Inc. (8811 Kathy Lane, Des Plaines, IL) in the amount of $35,828.00. Funding is provided from the Water Fund Account 510.71.7115.65055 and the Sewer Fund Account 515.71.7400.65055 with a total FY2015 budget of $60,000.

For Action

(A3.4) **Approval of Renewal of Annual Cityworks Maintenance and Support Agreement with Azteca Systems Inc.**

Staff recommends that City Council authorize the City Manager to execute a renewal of the annual sole source maintenance and support agreement for the term February 21, 2015 through February 20, 2016 with Azteca Systems Inc. (11075 South State Street, Sandy, UT) for Cityworks work order and service request management software, in the amount of $22,405, which includes no cost increase from 2014. Funding is provided by the Public Works Department ($9,602.14 from Account 2670.62509), and the Utilities Department ($10,702.86 from Account 7125.62340 and $2,100 from Account 7410.62340).

For Action

(A3.5) **Approval of Four Vehicle Purchases for Utilities Department from Currie Motors and Standard Equipment Company**

Staff recommends City Council approval for the purchase of three (3) replacements and one (1) new vehicle for the Utilities Department in the total amount of $412,675.00 from Currie Motors, (9423 W. Lincoln Highway, Frankfort, IL) in the amount of $61,080 for two Ford F-250 trucks, and from Standard Equipment (2033 W. Walnut Street, Chicago, IL) in the amount of $351,595 for Vactor and sewer rodder. Funding is provided by the Water Fund (Account 510.71.7130.65550) which has a FY2015 budget allocation of $346,500, and the Sewer Fund (515.71.7400.65550), which has a FY2015 budget allocation of $95,000.

For Action

(A3.6) **Approval of 2015 Fuel Purchases from Palatine Oil Company**

Staff recommends City Council authorize the City Manager to execute a one-year agreement to purchase fuel in the amount of $792,000 from Palatine Oil Company Incorporated, (900 National Parkway, Suite 260, Schaumburg, IL). Funding is provided from the Fleet Services Major Maintenance Budget (Account 600.26.7710.65035), and will be split between two fiscal years, 2015 ($660,000) and 2016 ($132,000).

For Action
(A3.7) Approval of Consulting Services Agreement for the Clark Street Beach Bird Habitat Restoration Project (RFP 14-66)

Staff recommends that City Council authorize the City Manager to execute a consulting services agreement for the Clark Street Beach Bird Habitat Restoration Project with Kettelkamp & Kettelkamp Landscape Architecture (1315 Sherman Place, Evanston, IL) at a total cost of $27,500.50. Funding is provided in the FY 2015 Capital Improvement Plan (CIP) #415424 with a total budget of $173,000.

For Action

(A3.8) Approval of Contract for Repair and Repainting of the North and South Standpipes (Bid 15-03)

Staff recommends that City Council authorize the City Manager to execute an agreement for the Repair and Repainting of the North and South Standpipes with American Suncraft Construction Co. (10836 Schiller Road, Medway, OH) in the amount of $3,271,043. Staff also recommends accepting the total M/W/EBE waiver request and the partial LEP waiver request, subject to the final analysis of the certified payroll. Funding is provided by the Water Fund (Account 513.71.7330.65515 - 733092), with a FY2015 budget of $3,500,000.

For Action

(A3.9) Approval of Emerson/Ridge/Green Bay Intersection and Green Bay Road Corridor Phase II Engineering Services Contract with ESI Consultants, Ltd., (RFQ 13-12)

Staff recommends City Council authorize the City Manager to execute an agreement for the Phase II Engineering Services with ESI Consultants, Ltd., (1979 N. Mill Street, Suite 100, Naperville, IL 60563) in the amount of $499,880.52 for the selected option of the Emerson Street/Ridge Avenue/Green Bay Road Corridor Improvement Project. Funding will be provided by the FY 2015 CIP Funds (415.26.4150.65515/415942) and (415.26.4150.65515/415855) in the amount of $354,000.00.

For Action

(A4) Approval of Change Order No. 2 for Automatic Meter Information System Project

Staff recommends City Council authorize the City Manager to execute Change Order No. 2 for the Automatic Meter Information System (RFP 13-04) with Water Resources Inc. (390 Sadler Ave., Elgin, IL). This Change Order will decrease the contract amount by $25,332.50 from $2,276,392.50 to $2,251,060.00 and extend the contract duration by 88 days to February 17, 2015.

For Action
(A5) **Authorization for Homeland Security and Emergency Management Grant Application**
Staff requests authorization for the City Manager to apply for the Homeland Security and Emergency Management Grant, Body-Worn Camera Problem-Solving Program, Competitive ID # BDA -2015-4067. The City of Evanston will be responsible for portions of the matching grant, although the bulk of funds will be provided by the Bureau of Justice Administration through the Cook County Department of Homeland Security and Emergency Management. Evanston’s actual funding responsibility will depend upon the total amount of the grant.

**For Action**

(A6) **Ordinance 29-O-15, Authorizing the City Manager to Negotiate with National School Towel Service, Inc. for the Sale of City-Owned Real Property Located at 1821 Ridge Avenue**
Staff recommends adoption of Ordinance 29-O-15, “Authorizing the City Manager to Negotiate with National Towel Service, Inc. for the Sale of City-Owned Real Property Located at 1821 Ridge Avenue, Evanston, Illinois.” The sale of City-owned real property is a two-step process; an ordinance must be adopted to authorize the City Manager to negotiate the sale of property followed by an ordinance at a later date that authorizes the City Manager to execute a sales contract that memorializes said negotiations. A two-thirds majority of City Council is required to adopt Ordinance 29-O-15. **Suspension of the Rules is requested for introduction and adoption by City Council on February 23, 2015.**

**For Introduction and Action**

(A7) **Ordinance 126-O-14, Increasing the Number of Class F Liquor Licenses for Highland Park CVS, LLC d/b/a CVS Pharmacy #8760, 3333 Central Street**
Staff recommends City Council adoption of Ordinance 126-O-14, which amends Evanston City Code of 2012 Subsection 3-4-6-(F), as amended, to increase the number of authorized Class F liquor licenses from eight (8) to nine (9), and permit issuance of a Class F license to Highland Park CVS, LLC d/b/a CVS Pharmacy #8760, 3333 Central Street. This ordinance was held in Committee on October 27, 2014.

**For Introduction**

IV. DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT