ADMINISTRATION & PUBLIC WORKS COMMITTEE
Monday, March 24, 2014
6 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN RAINHEY, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING OF March 10, 2014

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 3/9/14 $2,702,907.62

(A2) City of Evanston Bills 3/25/14 $2,513,982.69
For Action

(A3.1) Approval of Contract with CTR Systems, Inc. for 2014 CIPP Spot Line Sewer Rehabilitation (Bid 14-13)
Staff recommends that City Council authorize the City Manager to execute a contract for the 2014 CIPP Spot Line Sewer Rehabilitation with CTR Systems, Inc. (7400 Waukegan Road, Niles, IL) in the amount of $48,114. Funding is provided by the Sewer Fund, Account 7400.62461, which has a FY 2014 budget of $215,000.
For Action

(A3.2) Approval of 2014 CIPP Sewer Rehabilitation Contract A with Insituform Technologies USA, LLC (Bid 14-12)
Staff recommends that City Council authorize the City Manager to execute a contract for the 2014 Cured-In-Place Pipe Lining Contract A with Insituform Technologies USA, LLC (17988 Edison Avenue, Chesterfield, MO) in the amount of $318,989.40. Funding is provided by the Sewer Fund, Account 7420.62461, which has a FY 2014 budget allocation of $515,000.
For Action

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(A3.3) **Approval of Agreement with CDM Smith for Reservoir and Clearwell Planning Study (RFP 14-10)**

Staff recommends City Council authorize the City Manager to execute an agreement for the Reservoir and Clearwell Planning Study with CDM Smith (125 South Wacker Drive, Suite 600, Chicago, IL) in the not-to-exceed amount of $86,359. Funding is provided by the Water Fund, Account 733126.62140, with a budget of $100,000 for FY 2014.

For Action

(A3.4) **Approval of Renewal of Annual Harris Computer Systems Maintenance and Support Agreement for Utility Billing Software**

Staff recommends that City Council authorize the City Manager to execute a renewal of the annual sole source maintenance and support agreement for the term March 1, 2014 through February 28, 2015 with Harris Computer Systems (1 Antares Drive, Suite 400, Ottawa, Ontario) for Harris NorthStar Utility Billing software in the amount of $42,698.96. Funding is provided by the Utilities Department, Account 7125.62340.

For Action

(A3.5) **Approval of the Purchase of Two Replacement Vehicles for Utilities Department**

Staff recommends City Council approval for the purchase of two (2) replacement vehicles for the Utilities Department in the total amount of $167,808 as follows: from Currie Motors (9423 W. Lincoln Highway, Frankfort, IL) in the amount of $34,511 and from Rush Truck Center (formerly Prairie Archway International, 401 S. Dirksen Parkway, Springfield, IL) in the amount of $133,297. Funding is provided by the Water Capital Outlay budget, Account 7130.65550, with a total FY2014 allocation of $184,600.

For Action

(A3.6) **Approval of the Purchase of Eight Police Replacement Vehicles from Currie Motors for 2014**

Staff recommends City Council approval for the purchase of eight (8) police vehicles in the total amount of $212,104.00 from Currie Motors (9423 W. Lincoln Highway, Frankfort, IL). Funding is provided by the Equipment Replacement Fund, Account 7780.65550, which has a FY2014 budget of $2,694,000.

For Action
(A3.7) **Approval of Contract Renewal with Havey Communications Inc. for Emergency Lighting & Sirens (Bid 13-15)**
Staff recommends City Council authorize the City Manager to execute a one (1) year contract renewal for the purchase of emergency lighting, sirens and after-market products and services in the amount of $68,973.60 with Havey Communications Inc. (28835 Herky Drive #117, Lake Bluff, IL). Funding is provided by: 50% from the Equipment Replacement Account 7780.65550, and 50% from the Fleet Maintenance Account 7710. 65060. Havey has agreed to hold their present pricing, terms and conditions for 2014.

**For Action**

(A3.8) **Approval of Contract Extension with Ozinga Ready Mix Concrete for Purchase of Concrete**
Staff recommends City Council authorize the City Manager to execute a one year contract extension with Ozinga Ready Mix Concrete, Inc. (2222 South Lumber Street, Chicago, IL) for a total of $64,000 for the FY2014 purchase of concrete. Funding is provided by: $48,800 from Street and Alley Maintenance, Account 2670.65055; $7,600 from the Water Fund, Account 7115.65051; and $7,600 from the Sewer Fund, Account 7400.65051.

**For Action**

(A3.9) **Approval of Agreement with Infrastructure Engineering, Inc for Engineering Services for Central Street Improvement Project (Hartrey Avenue to Eastwood Avenue) (RFP 13-62)**
Staff recommends City Council authorize the City Manager to execute the agreement for engineering services for the Central Street Improvement Project in the amount of $297,950 with Infrastructure Engineering, Inc. (33 West Monroe Street, Suite 1540, Chicago, IL). Funding is provided by the FY2014 Capital Improvement Plan (CIP): from the Central Street Sidewalk Project 415924 for $275,000 and the Pedestrian Safety Improvements Project 416434 for $22,950.

**For Action**

(A3.10) **Approval of 2014 Motor Fuel Tax (MFT) Street Resurfacing Construction Contract with Chicagoland Paving (Bid 14-09)**
Staff recommends the City Council authorize the City Manager to execute the construction contract for the 2014 MFT Street Resurfacing Project with Chicagoland Paving (225 Telser Road, Lake Zurich, IL) in the amount of $1,119,900. Funding will be provided from the approved 2014 Motor Fuel Tax budget, Account 5100.66515.

**For Action**
Approval of Additional Project Funding for Safe Routes to School Sidewalk Replacement and Curb Extension Construction Project

Staff recommends that City Council authorize the City Manager to approve additional funding of $24,953.95 to the Illinois Department of Transportation for the local share of the Safe Route to School Sidewalk Replacement and Curb Extension Project. The lowest qualified bid for the project is $274,815.95, which is $24,953.95 over the previously authorized funding level. Funding will be provided by the FY2014 CIP Neighborhood Traffic Calming Project 415870.

For Action

Approval of Utilities SCADA System Upgrades Change Order No. 2 (Bid 11-42)

Staff recommends that City Council authorize the City Manager to execute Change Order No. 2 for the SCADA System Upgrades with Allan Integrated Control Systems, Inc. (2021 Beulah Avenue, East Troy, WI). This final change order will decrease the total value of the contract by $17,012.77 from $1,649,642.00 to $1,632,629.23 and increase the total contract time by 335 days.

For Action

Resolution 17-R-14, FY2013 Budget Amendment

Staff recommends adoption of Resolution 17-R-14, authorizing the City Manager to increase the total Fiscal Year 2013 appropriation by $2,278,752, to a new total of $256,214,008.

For Action

Approval of Grant Agreement with the Illinois Historic Preservation Agency to Inventory and Record Landmark Properties Located Outside Local Historic Districts

Staff recommends that the City Council authorize the City Manager to sign a grant agreement for $53,200 with the Illinois Historic Preservation Agency (IHPA) to inventory and record with the Cook County Recorder of Deeds designated Evanston landmarks located outside local Evanston Historic Districts. The grant is $37,240 to be reimbursed to the City, with the City’s match of $15,960. Following the March 10, 2014 Administration & Public Works Committee meeting, staff revisited the City contribution and was able to decrease the City’s financial expenditure to $3,990 through the increased utilization of volunteers.

For Action

Approval of 2014 Special Events Calendar

Staff recommends City Council approval of the 2014 calendar of special events, contingent upon compliance of all requirements as set forth by the Special Event Policy & Guidelines. This year’s calendar includes four new proposed events; two of which are low-impact events that involve use of the lakefront path. Costs for City services provided for events require a 100% reimbursement from the sponsoring organization or event coordinator.

For Action
IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT