ADMINISTRATION & PUBLIC WORKS COMMITTEE
Tuesday, April 8, 2014
6 p.m.

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers

AGENDA

I. DECLARATION OF A QUORUM: ALDERMAN HOLMES, CHAIR

II. APPROVAL OF MINUTES OF REGULAR MEETING OF March 24, 2014

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through March 23, 2014 $2,670,255.30

(A2) City of Evanston Bills -- April 9, 2014 $3,381,156.82
City of Evanston Credit Cards through February 28, 2014 $120,686.35
For Action

(A3.1) Approval of Agreement with CDM Smith for Reservoir and Clearwell Planning Study (RFP 14-10)
Staff recommends City Council authorize the City Manager to execute an agreement for the Reservoir and Clearwell Planning Study with CDM Smith (125 South Wacker Drive, Suite 600, Chicago, IL) in the not-to-exceed amount of $86,359. Funding is provided by the Water Fund, Account 733126.62140, with a budget of $100,000 for FY 2014. This item was held in Committee on March 24, 2014.
For Action

(A3.2) Approval of Tree Purchase from Suburban Tree Consortium for Spring Planting
Staff recommends approval of the purchase of 312 trees and planting services for 150 trees from Suburban Tree Consortium (STC) in the amount of $77,536.76. Funding for this purchase is provided from two sources: 1) Parks & Forestry Maintenance Account 2655.65005, with a total budget of $150,300 which is used for both the spring and fall planting seasons; and 2) the “Replant Express” program, which allows residents to pay $250 (the cost of the tree plus delivery) to be added to the planting list immediately.
For Action

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(A3.3) Approval of Contract with Sunrise Tree Service Company for 2014 Dutch Elm Injection Program (Bid14-15)
Staff recommends City Council authorize the City Manager to execute a contract in the amount of $761,745 with Sunrise Tree Service Company (110 Midlothian Road, Hawthorne Woods, IL) for the 2014 Dutch Elm Disease Control Program. Funding is provided by FY2014 approved one-time expenditures in the amount of $200,000 and reserve funds set aside from previous years in the amount of $557,216 (Account 100.41332). The balance of funding for this contract ($4,529) will be made up using a portion of the $46,000 remaining in General Fund Dutch Elm Disease Account (2655.62496).

For Action

(A3.4) Approval of Contract Extension with Golf Mill Ford Inc. for Ford Original Equipment Manufacturer (OEM) Parts (Bid 12-118)
Staff recommends City Council authorize the City Manager to execute the agreement for a one-year contract extension for the purchase of Ford Original Equipment Manufacturer (OEM) parts in the amount of $88,500 with Golf Mill Ford Inc. (9401 N. Milwaukee Avenue, Niles, IL). Funding for this purchase will be from the Major Maintenance, Materials to Maintain Autos Account (7710.65060).

For Action

(A3.5) Approval of Contract Extension with Arrow Road Construction for Hot Mix Asphalt (Bid 12-34)
Staff recommends City Council authorize the City Manager to execute the agreement for a one-year contract extension for the purchase of 500 tons of modified hot mix asphalt at a cost of $52 per ton and 300 tons of modified hot mix binder at the cost of $44 per ton with Arrow Road Construction dba Healy Asphalt (3401 South Busse Road, Mt. Prospect, IL) for Fiscal Year 2014 for a cost of $39,200. Funding is provided by the FY 2014 General Fund Street and Alley Account (2670.65055), the Water Fund Account (7115.65051), and the Sewer Fund Account (7400.65051).

For Action

(A3.6) Approval of Purchase of Davis Streetscape Furniture from Landscapeforms
Staff recommends City Council approval of the single source purchase of the streetscape furniture items for Davis Street from Landscapeforms (431 Lawndale Avenue, Kalamazoo, MI) in the amount of $51,006.00. Funding is provided by: $22,952.70 from the Washington National TIFF; and $28,053.30 from the CIP Fund (416438).

For Action
(A4) Resolution 14-R-14 Authorization for the City Manager to Negotiate and Execute Residential Lease for 631 Howard Street, Unit 2
Staff recommends that City Council approve Resolution 14-R-14 authorizing the City Manager to execute a residential lease with Anne Carlson and Cody Modeer for an apartment located at 631 Howard Street, Unit 2.
For Action

(A5) Resolution 22-R-14 Authorization for the City Manager to Negotiate and Execute Residential Lease for 631 Howard Street, Unit 1
Staff recommends that City Council approve Resolution 22-R-14 authorizing the City Manager to execute a residential lease with Marcus T. Yakhnis and Nicole M. Mickels for an apartment located at 631 Howard Street, Unit 1.
For Action

(A6) Resolution 13-R-14, Authorizing City Manager to Execute a License Agreement with Chiaravalle Montessori School for Use of Currey Park to locate Temporary Mobile Classrooms
Staff recommends approval of Resolution 13-R-14 to authorize the City Manager to execute a license agreement with Chiaravalle Montessori School (“Chiaravalle”) for use of a portion of Currey Park to locate temporary mobile classrooms for a 10-month period.
For Action

(A7) Resolution 20-R-14, Authorizing City Manager to Execute an Easement Agreement with Chiaravalle Montessori School
Staff recommends approval of Resolution 20-R-14 to authorize the City Manager to execute an easement agreement with Chiaravalle Montessori School (“Chiaravalle”) to provide for easements for the benefit of Chiaravalle on and under the City’s park property commonly known as “Currey Park”.
For Action

(A8) Ordinance 51-O-14, Approving and Authorizing Revenue Bonds and Related Matters Thereto (Chiaravalle Conduit Financing)
Staff recommends City Council approval of Ordinance 51-O-14 as introduced, for purposes of final action on April 28, 2014. Chiaravalle has requested the City act as the conduit financing authority for their debt issuance as a part of the expansion of their renovations originally started with the City’s initial conduit debt issuance in April 2010. The City will not incur a liability to repay this debt in the event of a default by Chiaravalle.
For Introduction
(A9) **Ordinance 41-O-14 Amending the City Code to Establish a 4-Way Stop Control at the Intersection of Broadway Avenue and Jenks Street**
Staff recommends adoption of Ordinance 41-O-14 by which the City Council would amend Section 10-11-5(D), Schedule V(D) of the City Code to establish a 4-Way Stop Control at the intersection of Broadway Avenue and Jenks Street.

*For Introduction*

(A10) **Ordinance 42-O-14, Amending Class P-1 Liquor License**
Local Liquor Commissioner recommends City Council adoption of Ordinance 42-O-14. Class P-1 liquor license is the craft brewery license. Several different licensees and license applicants will be operating in the City. Each licensee has different business models regarding product sampling or sale in their taprooms. The requirements of food service are more clearly defined in this Code amendment in order to match the scale of food service required, to the amount of craft beer offered for sampling and sold for on-site tasting.

*For Introduction*

(A11) **Ordinance 43-O-14, Decreasing the Number of Class C Liquor Licenses for La Macchina Café, LLC d/b/a La Macchina Café, 1620 Orrington Avenue**
Staff recommends City Council approval of Ordinance 43-O-14 which decreases the number of authorized Class C liquor licenses from 23 to 22, due to issuance of an upgraded liquor license C-1 to La Macchina Café, LLC d/b/a La Macchina Café (“Company”), 1620 Orrington Avenue.

*For Introduction*

(A12) **Ordinance 44-O-14, Increasing the Number of Class C-1 Liquor Licenses for La Macchina Café, LLC d/b/a La Macchina Café, 1620 Orrington Avenue**
Staff recommends City Council approval of Ordinance 44-O-14 which increases the number of authorized Class C-1 liquor licenses from five to six to permit issuance to La Macchina Café, LLC d/b/a La Macchina Café (“Company”), 1620 Orrington Avenue.

*For Introduction*

(A13) **Ordinance 45-O-14, Decreasing the Number of Class I Liquor Licenses for Ward Eight LLC d/b/a Ward Eight, 629 Howard Street**
Staff recommends City Council approval of Ordinance 45-O-14 which amends Evanston City Code of 2012 Subsection 3-4-6-(I), as amended, to decrease the number of authorized Class I liquor licenses from one to zero due to issuance of an upgraded Class D liquor license to Ward Eight LLC d/b/a Ward Eight (“Company”), 629 Howard Street.

*For Introduction*
(A14) Ordinance 46-O-14, Increasing the Number of Class D Liquor Licenses for Ward Eight LLC d/b/a Ward Eight, 629 Howard Street
Staff recommends City Council approval of Ordinance 46-O-14 which amends Evanston City Code of 2012 Subsection 3-4-6-(D), as amended, to increase the number of authorized Class D liquor licenses from 49 to 50 to permit issuance to Ward Eight LLC d/b/a Ward Eight (“Company”), 629 Howard Street.
For Introduction

(A15) Ordinance 49-O-14, Increasing the Number of Class P-1 Liquor Licenses for Common Culture Beer Co., d/b/a Sketchbook Brewing Co., 825 Chicago Avenue, Suite E2
Staff recommends City Council approval of Ordinance 49-O-14 which amends Evanston City Code of 2012 Subsection 3-4-6-(P-1), as amended, to increase the number of authorized Class P-1 liquor licenses from one to two, and permit issuance of a Class P-1 license to Common Culture Beer Co., d/b/a Sketchbook Brewing Co. (“Company”), 825 Chicago Avenue, Suite E2.
For Introduction

(A16) Ordinance 40-O-14, Recognizing the Cessation of Evanston Township and Codifying the City's Assumption of the Duties and Obligations of Evanston Township
Staff recommends City Council adoption of Ordinance 40-O-14. This ordinance is companion legislation to Ordinance 52-O-14. A companion resolution, 1T-R-14, will be on the agenda for action by the Town Board at the April 28, 2014 meeting. That resolution will discontinue, abolish, and cease Township operations as of April 30, 2014.
For Introduction

(A17) 52-O-14, Creating the City of Evanston General Assistance Fund and Defining Other City Duties and Obligations
Staff recommends City Council adoption of Ordinance 52-O-14. This ordinance is companion legislation to Ordinance 40-O-14.
For Introduction

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT