MEETING MINUTES
Administration & Public Works
Monday, June 13, 2011
5:45 P. M.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers


Members Absent:

Staff Present:   Lara Biggs, Wally Bobkiewicz, Donald Cornelius, Paul D’Agostino,
Rajeev Dahal, Joellen Earl, Chief Eddington, Grant Farrar, Doug Gaynor, Rodney Greene, Stephen Griffin, Curtis Hanawalt, Shanee Jackson, Lonnie Jeschke, Marty Lyons, Suzette Robinson, Paul Schneider, David Stoneback, Matt Swenkofske, Evonda Thomas

Others Present:   Jeanne Lindwall – resident
Mitchell Dulin – Central Street Café, Owner

Presiding Member:   Alderman Holmes

DECLARATION OF QUORUM
With a quorum present, Chairman Holmes called the meeting to order at 5:55 P. M.

APPROVAL OF MEETING MINUTES MAY 9, 2011.
It was moved by Ald. Grover and seconded by Ald. Burrus that the minutes of the May 23, 2011 meeting be approved. A voice vote was taken and the minutes were approved.

NEW BUSINESS

ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 5/22/11 $2,606,603.29
City of Evanston Payroll through 6/05/11 $2,479,646.97
It was moved by Ald. Grover and seconded by Ald. Burrus that the payrolls of 5/22/11 and 6/05/11 be approved. A voice vote was taken and they were approved.

(A2) City of Evanston Bills FY2011 through 6/14/11 $2,294,906.30
Credit Card Activity for period ending April 30, 2011 $ 86,012.24
Concerning the Model Lease form, Ald. Rainey wondered if the form is used as a lease or attached to a common form of a lease. Ald. Holmes presumed that it was the same practice. She stated that landlords need to be informed. Ald. Rainey thought it should be on the web site. Ald. Braithwaite questioned the
payments for Youth Outreach in the past month. Chief Eddington said the outreach staff works with Parks and Recreation to get youth into the programs and they also assist High School staff. They will track at risk kids in the City’s programs. He noted that there would be more recreational activities available this summer. Ald. Holmes asked if there will be special events on Saturdays and Chief Eddington replied that yes there will.
It was moved by Ald. Burrus and seconded by Ald. Grover that the Bills list of 6/14/11 and the credit card activity ending 4/30/11 be approved. A voice vote was taken and it was approved.

(A3.1) Approval of Contract Award for 2011 Construction Debris Hauling and Disposal (Bid 12-29)
Staff recommends City Council approval of a contract for construction debris hauling and disposal to KLF Trucking (2300 W. 167th Street, Markham, IL) in the amount of $144,767.50. Funding for this work will be from the Water Fund, Sewer Fund and General Fund. In FY2011, funding is allocated in the amount of $126,650.00. The remainder of the contract funding will occur in FY2012.
It was moved by Ald. Grover and seconded by Ald. Burrus that A3.1 be approved. A voice vote was taken and it was approved.

(A3.2) Approval of Vehicle and Equipment Purchases
Staff recommends City Council approval to purchase 7 replacement vehicles/equipment for various divisions and departments from Currie Motors (9423 W. Lincoln Hwy., Frankfort, IL) in the amount of $446,693.56 for two (2) Ford ¾ Ton pick-up trucks with plows and five (5) Ford 1-Ton Dump trucks with plows. Funding will be provided by Fleet Services Capital Outlay Budget for Automotive Equipment (7720.65550) which has an approved budget for FY2011 of $1,900,000 of which $500,000 was allocated for this replacement equipment.
It was moved by Ald. Grover and seconded by Ald. Burrus that A3.2 be approved. A voice vote was taken and it was approved.

(A3.3) Approval of a Vacuum Truck Vehicle Replacement Purchase
The Fleet Services Division of the Public Works Department and the Utilities Department staff recommends City Council approval to purchase one (1) replacement Vacuum Truck vehicle for the Sewer Division of the Utilities Department from Standard Equipment Company (2033 W. Walnut Street, Chicago, IL) listed in the amount of $399,837, less a trade-in allowance of $65,000 for a net cost of $334,837. Funding will be provided by Fleet Services Capital Outlay Budget for Automotive Equipment (7720.65550) of which $350,000 was allocated for this replacement equipment.
It was moved by Ald. Grover and seconded by Ald. Rainey that A3.3 be approved. A voice vote was taken and it was approved.
(A3.4) **Approval of Purchase of Arbotect Fungicide**

Staff recommends approval of the sole source purchase of 111 gallons of Arbotect fungicide at $377.23 per gallon for a total purchase amount of $41,872.53. Funding will be provided by FY2011 General Fund account #3535.62496 with a total allocation of $291,400.

Ald. Burrus said she did not think the City had money for this item. This will be a budget issue. Ald. Rainey said that the item is in the budget. Ald. Burrus replied, “We cannot afford it.” Ald. Rainey thought it could not be not affordable. The disease could spread and property values will go down. Ald. Holmes asked why not all of the work was outsourced. Paul D’Agostino (Parks/Forestry & Facilities Management Supervisor) said that the program has always been that staff does 100 to 160 trees and the excess is given to an outside firm. That number is about the most they can do in a summer. Ald. Rainey asked if residents who own elm trees are being notified. P. D’Agostino said that is it on the web site and there will be press releases.

It was moved by Ald. Grover and seconded by Ald. Rainey that A3.4 be approved. A voice vote was taken and it was approved 3 to 2. Ald. Burrus and Ald. Holmes voted against it.

(A4) **Approval of Contract between the City of Evanston and the Evanston Police Sergeants Association (Fraternal Order of Police – FOP)**

Staff recommends approval of the Agreement between the City of Evanston and the Evanston Police Sergeants Association for a successor collective bargaining agreement commencing March 1, 2011 through December 31, 2012. Funds associated with the settlement of the agreement are contained in the FY11 City budget, within the Police Department business units.

It was moved by Ald. Grover and seconded by Ald. Rainey that A4 be approved. A voice vote was taken and it was approved.

(A5) **Resolution 31-R-11: Adoption of the City of Evanston Identity Protection Policy**

Staff recommends City Council approval of Resolution 31-R-11 Identity Protection Policy to safeguard social security numbers collected, maintained, and used by the City of Evanston against any unauthorized access and use.

It was moved by Ald. Grover and seconded by Ald. Braithwaite that A5 be approved. A voice vote was taken and it was approved.

(A6) **Resolution 35-R-11: Designation of Illinois Municipal Retirement Fund (IMRF) Authorized Agent**

Staff recommends approval of Resolution 35-R-11, which changes the IMRF Authorized Agent from Joellen C. Earl, Director of Administrative Services to Cheryl Chukwu, Human Resources Manager. The City’s Human Resources Director has traditionally been designated as the Authorized Agent. It is more efficient and appropriate that the designation remain within the Human Resources Division.

It was moved by Ald. Rainey and seconded by Ald. Braithwaite that A6 be approved. A voice vote was taken and it was approved.
(A7) **Ordinance 35-O-11: Amending Noise Restrictions for Construction and Commercial Leaf Blowers on Holidays**

Staff recommends consideration of Ordinance 35-O-11, which clarifies the existing subsections on noise prohibitions for construction activities and commercial operators of leaf blowers to extend the prohibitions specified to all day on Sundays and all City, State of Illinois and federal holidays. This ordinance is presented at the request of a resident.

Ald. Burrus stated that she has received emails supporting this issue. Is there anything else to support it she asked. Have we heard from the landscaping companies? Ald. Holmes said that she too had received a few emails. Ald. Rainey said that in her neighborhood she has had landscapers that leave their mowers running and use other loud equipment and no leaf blowers. What is someone to do who works and needs to sleep in the morning. Weekends are sometimes the only time to attend to the yard. I have no problem she stated with the existing policy. Wally Bobkiewicz (City Manager) said that he took this on when two residents contacted him to complain about Thanksgiving Day being noisy. This is a community standard question. It can be assumed that a holiday is the only day some have to use a leaf blower. Ald. Grover asked if the activity could be restricted to certain hours. Ald. Rainey suggested banning leaf blowers on Thanksgiving Day. Snow blowers are just as noisy she added but they should not be banned.

It was moved by Ald. Burrus and seconded by Ald. Grover that A7 be approved. A voice vote was taken and it was approved 3 – 2. Ald. Braithwaite and Ald. Rainey voted against it.

(A8) **Ordinance 40-O-11: Enacting a New Subsection 3-5-6-(AA) of the City Code, “Class AA” Liquor Licenses**

Local Liquor Commissioner recommends that the City Council suspend its rules, introduce, and adopt Ordinance 40-O-11, which permits licensees to operate café-bar-delicatessen-wine shop hybrids. Licensees would be permitted to sell wine and beer. The cafés may not operate as Type 2 Restaurants. Suspension of the Rules requested to permit Introduction and Action on June 13, 2011.

Ald. Rainey asked if all the paper work had been received. Grant Farrar (Corporation Counsel/City Attorney) said that everything except the fingerprint information from the State. The City can ask for a conditional license. Ald. Burrus asked why another category was needed. G. Farrar said that he is trying to trim the code. However, this category is not covered. Other jurisdictions studied have helped with the language. Ald. Burrus asked if at a wine store that does a tasting, with this type of license, could the customer walk out with a bottle of the wine. G. Farrar replied that the tasting is an enticement to sit down for a meal and enjoy a bottle of the wine or the customer could go into the store part of the facility and buy a bottle of the wine. Ald. Rainey said that she understood that if one liked the wine, bought a bottle, they could sit down for dinner. How she asked will the tax handled. Is it taxed as purchased or poured? G. Farrar said the bottle should be part of the dinner bill. Mitch Dulin, Central Street Café owner, stated that if a bottle is purchased on the premises to go with a meal, there will be no corkage fee. Sampling is planned on and off premises.
Customers can try several wines, etc. select one and have it with dinner or take it home.

It was moved by Ald. Rainey and seconded by Ald. Grover that A8 be approved. A voice vote was taken and it was approved.

(A9) **Ordinance 41-O-11: Increasing the Number of Class AA Liquor Licenses to Permit Issuance to Central Street Café**

Local Liquor Commissioner recommends that the City Council suspend its rules, introduce, and adopt Ordinance 41-O-11, increasing the number of Class AA liquor licenses from 0 to 1 to permit issuance to Chardonnay Wine Bar Corp., d/b/a “Central Street Café,” located at 2800 Central Street. Suspension of the Rules requested to permit Introduction and Action on June 13, 2011.

It was moved by Ald. Rainey and seconded by Ald. Braithwaite that A9 be approved. A voice vote was taken and it was approved.

(A10) **Ordinance 44-O-11: Decreasing the Number of Class D Liquor Licenses Due to a Change in Ownership of Royin Sushi Bar**

The Local Liquor Commissioner recommends adoption of Ordinance 44-O-11, decreasing the number of Class D liquor licenses from 24 to 23 due to a change in ownership of Royin Sushi Bar, 1930 Central Street.

It was moved by Ald. Rainey and seconded by Ald. Burrus that A10 be approved. A voice vote was taken and it was approved.

(A11) **Ordinance 45-O-11: Increasing the Number of Class D Liquor Licenses to Permit Issuance to Royin Sushi Bar**

The Local Liquor Commissioner recommends adoption of Ordinance 45-O-11, increasing the number of Class D liquor licenses from 23 to 24 to permit issuance to Red Maki, Inc., new owner of Royin Sushi Bar, 1930 Central Street.

It was moved by Ald. Grover and seconded by Ald. Burrus that A11 be approved. A voice vote was taken and it was approved.

IV. ITEMS FOR DISCUSSION

(APW1) **Disposable Shopping Bag Proposed Ordinance**

Ms. Jeanne Lindwall, resident, questioned what this ordinance would accomplish more than bags are not showing up as litter. This will not change people’s habits. The plastic bag is greener than the paper bag and reuse changes the math. Keeping plastic bags out of landfills should be a major purpose. Dominick’s and Jewel sell what they collect. This proposed ordinance still allows for a lot of plastic bags to be litter or in a landfill. I feel we need to urge more about recycling. This proposed ordinance only focuses on one tiny point. Ald. Burrus said she must take exception with Ms. Lindwall’s comments. She asked for the documentation that she used. To speak up like this she felt was to do a disservice to the community. Ms. Lindwall responded that the information is available. Lake County Solid Waste did a study, which she has provided to staff. There is a lot of research out there she concluded. Ald. Holmes said that she was sure that they would hear many different views. Catherine Hurley
(Sustainable Programs Coordinator) noted that she had updated the white paper after doing more research. On April 25, Ordinance 67-O-10 was presented concerning a five-cent tax on plastic bags. The committee talked about a complete ban. It was decided that more discussion was required. At the May 4 meeting over 100 people attended. It was after that, the white paper was created and it is updated after every meeting. After one meeting, Ald. Fiske and I were contacted she said by a bag manufacturer and recycling plant. I continue to receive more information. The goal today was to give you additional information. Ald. Burrus moved and Ald Grover seconded that the Environmental Board and the business community work with Catherine Hurley and submit a proposal at the October meeting. A voice vote was taken and it was approved 5 – 0. Ald. Grover noted that the impression she got was that Evanston wants to do away with single use bags. Now she said, the City needs to find a way to accomplish this.

(APW2) Discussion of Amending Section 10-11-13, 10-11-14 and 10-11-16 of the City Code to Establish City-wide Weight Limit; Update Truck Restricted Routes and Designated Truck Routes

Suzette Robinson (Director Public Works) noted that this discussion resulted from a request from two Aldermen to study weight limits for Oakton Street east of Dodge Avenue and for Church Street. The current map being used is in disagreement with the current ordinance. Because of this, the study was expanded to study all routes. There are two IDOT roads that we could request be restricted. Staff is recommending a citywide 8,000-pound limit on all streets except those that are identified as truck routes or truck prohibited routes. A pick-up truck, a garbage truck and a UPS delivery truck, are all over 8,000 pounds but will be allowed on these restricted streets due to the nature of their work, basically delivery. With an approved truck route in place, all businesses will be notified and the City Police Department will be asked to enforce the ordinance. Ald. Grover asked about signage. S. Robinson replied that some have not been corrected by ordinance but this will change for all signs under the new ordinance. Ald. Grover asked if our neighboring cities have similar bans. S. Robinson replied that truck routes are a nationwide program. Ald. Rainey asked if all truck-prohibited streets were on the map in the handout and S. Robinson replied that the City map has been continuously updated since 1978. Please let me know what streets you are referring to. Ald. Burrus stated that the lumberyard on Custer Avenue is a big problem. They use Oakton Street for their deliveries. They could be coming north from Chicago from Howard Street and not use Oakton Street at all. S. Robinson pointed out that would not solve deliveries to St. Francis Hospital on Ridge Avenue. Therefore, Ald. Burrus said, this does not help anyone who lives on Oakton Street. S. Robinson said that it will reduce the number of trucks and where possible, the City is resurfacing the street. The City cannot disallow trucks for deliveries to St. Francis and residential sites in this part of town. We will look into trucks going to Evanston Lumber and see if the turn on Main Street will accommodate them. Perhaps the turn ratio can be improved. Ald. Burrus insisted that this does nothing to alleviate the problem on Oakton Street. What, she asked, are residents to do? Ald. Rainey suggested better turning on Main Street and the paving of Oakton Street would be a major improvement. She did recommend
that work not begin before the work on the school is finished and the big trucks are no longer going to be using Oakton Street. Ald. Holmes said to try it and see what these remedies do. She suggested that resurfacing could begin on areas not near Oakton School. Ald. Burrus asked what “local” means and S. Robinson says it refers to the streets bordered by major roads/truck routes. Ald. Burrus asked when the Main Street turning area could be improved. S. Robinson said she and staff would go out on the 14th and look at the existing route. Ald. Rainey asked that they all be told when staff would be on Main Street. S. Robinson said she would set it up.

V. COMMUNICATIONS

VI. ADJOURNMENT
Ald. Burrus motioned and Ald. Rainey seconded to adjourn. A voice vote was taken and the motion was approved at 7:05 p.m., June 13, 2011.

Respectfully Submitted,
Phillip Baugher
Administrative Assistant, Administrative Services