MEETING MINUTES
Administration & Public Works
Monday, March 26, 2012
5:45P.M.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers


Members Absent:

Staff Present:  Lara Biggs, Wally Bobkiewicz, Deputy Chief Cabanski, Godwin Chen, Paul D'Agostino, Bob Dorneker, Grant Farrar, Sarah Flax, Doug Gaynor, Louis Gergits, Jewell Jackson, Stefanie Levine, Sat Nagar, Johanna Nyden, Perry Polinski, Craig Sklenar, David Stoneback, James Maiworm, Joe McRae, Suzette Robinson, Rickey Voss, Paul Zalmezak

Others Present:

Presiding Member:  Coleen Burrus

I.  DECLARATION OF A QUORUM: ALDERMAN BURRUS, CHAIR
With a quorum present, Chair Burrus called the meeting to order at 5:45pm

II.  APPROVAL OF MINUTES OF REGULAR MEETING OF March 19, 2012
A voice vote was taken and the minutes were unanimously approved.

III.  ITEMS FOR CONSIDERATION

(A1)  City of Evanston Payroll through 03/11/12 $2,502,110.65
A voice vote was taken and the payroll of 03/11/12 was unanimously approved.

(A2)  City of Evanston Bills FY2012 through 03/27/12 $1,123,694.48
Ald. Rainey asked for an explanation, at a later time, concerning the soil study at Grandmother Park. Ald. Rainey also commented on the disparity between County and City taxes collected at the City parking lots. She was referring to the figures shown in the bills list as payments to Cook County. Rickey Voss (Revenue/Parking Manager) agreed that the figures seemed to indicate that usage is down. He thought it was economically triggered. It should improve he said in the couple of months. Ald. Rainey said that she thought the winter months would have been higher and R, Voss replied that the Sherman garage was always at 80 to 85% filled mainly due to its location. Ald. Rainey asked if he
would open the other garages to employee parking. R. Voss said they are currently looking into it at the Church Street garage. A voice vote was taken and the City Bills list through 03/27/12 was unanimously approved.

(A3.1) Approval of Sole Source Purchase of Athletic Field Line Painter Machine
Staff recommends approval of the sole source purchase of a new athletic field line-painting machine in the amount of $24,953 from Kromer Company, LLC (15020 27th Ave., Plymouth, MN). Funding is budgeted in the Recreation Maintenance Account 3085.65110. This purchase will be 100% reimbursed from the field maintenance fees paid to the City by Affiliated Athletic Organizations.
A voice vote was taken and A3.1 was unanimously approved.

(A3.2) Approval of Lease/Purchase Contract Award to Reinders, Inc., for Two Riding Mowers
Staff recommends the City Council authorize the City Manager to execute a lease/purchase agreement for two Toro Groundsmaster riding mowers, from Reinders, Inc., (3816 Carnation Street, Franklin Park, IL) in the amount of $117,235.64, payable in three annual installments of $39,078.55. Funding for this purchase will be provided by the Parks/Forestry Division General Fund line items 3510.65550 in the amount of $38,000, and 3510.65005 in the amount of $10,000.
A voice vote was taken and A3.2 was unanimously approved.

(A3.3) Approval of Contract Award to Behles + Behles for 2012 Parking Garage Roof Project (RFP 12-100)
Staff recommends that City Council authorize the City Manager to execute a contract for the 2012 Parking Garage Roof Project to Behles + Behles (818 Church Street, Evanston, IL) at a total cost of $45,950 for the Maple Avenue and Church Street garages. Funding will be provided by the Parking Fund Capital Improvement Program Account 416138 with a budget of $800,000.
A voice vote was taken and A3.3 was unanimously approved.

(A3.4) Approval of Contract Award to Behles + Behles for Washroom Renovations at Lorraine H. Morton Civic Center (RFP 12-109)
Staff recommends that City Council authorize the City Manager to execute a contract for consulting services for the Washroom Renovations Project at the Lorraine H. Morton Civic Center (LHMCC) to Behles + Behles (Behles) (818 Church Street, Evanston, IL) at a total cost of $47,500. Funding will be provided by the 2012 Capital Improvement Program Account 415175 with a total budget of $530,000.
A voice vote was taken and A3.4 was unanimously approved.

(A3.5) Approval of Contract with CTR Systems, Inc., for 2012 CIPP Spot Lining (Bid 12-102)
Staff recommends that City Council authorize the City Manager to execute a contract for the 2012 CIPP Spot Line Sewer Rehabilitation (Bid 12-102) to
CTR Systems, Inc. (4350 DiPaolo Center #A, Glenview, IL) in the amount of $21,450. Funding for this work will be provided by the Sewer Fund, Account 7400.62461, with a budget of $215,000.
A voice vote was taken and A3.5 was unanimously approved.

(A3.6) Approval of Contract Award for Portable Motorola Radios to SAT Radio Communications, Ltd.
Staff from the Police Department recommend City Council approval for the purchase of replacement portable radios from SAT Radio Communications, Ltd. DBA Industrial Communications (1019 East Euclid Ave., San Antonio, TX) for the base bid amount of $45,915.63. Funding will be provided by the Emergency Telephone System Furniture, Fixtures & Equipment Account 5150.65625 with a budget of $40,000.00. $8,425.56 will be provided by Parking Fund account 7005.64540.
A voice vote was taken and A3.6 was unanimously approved.

(A3.7) Approval of Sole Source Street Light Power Center Purchase from Excel Ltd. Inc.
Staff recommends City Council approval to purchase 50 street light power centers in the amount of $196,400 from Excel Ltd. Inc. (888 E. Belvidere Road, Unit 405, Grayslake, IL). Excel is the sole distributor/fabricator of the street light power centers upon which the City has standardized. Funding will be provided by the General Fund Reserve in the amount of $196,400 of which $250,000 is earmarked for the purchase and replacement of 50 street light power centers.
Ald. Holmes asked if there was a time line. Suzette Robinson (Director of Public Works) said there was. She added that if funding was available they hoped to finish this project by next year.
A voice vote was taken and A3.7 was unanimously approved.

(A3.8) Approval of Contract Extension for Concrete (Bid 12-33)
Staff recommends City Council approval of a one year contract extension for the purchase of 350 cubic yards of concrete at a cost of $101 per cubic yard, 200 cubic yards of high early strength concrete at a cost of $121 per cubic yard, and 50 cubic yards of flowable fill at a cost of $89 per cubic yard to Ozinga Ready Mix Concrete, Inc. (2222 South Lumber Street, Chicago, IL) for a total of $64,000. Funding will be provided by the FY 2012 General Fund Street and Alley Account, 2670.65055 in the amount of $48,800; the Water Fund Account 7115-65051 in the amount of $7,600; and the Sewer Fund Account 7400-65051 in the amount of $7,600.
A voice vote was taken and A3.8 was unanimously approved.

(A4) Resolution 20-R-12 Authorizing Extension of a License to Comcast, Allowing Maintenance of a Building and Fence in the Public Right-of-Way Adjacent to 2101 Mulford Street and Park Land in James Park
Staff recommends City Council approval of Resolution 20-R-12 which authorizes a four month extension of license to Comcast for facilities in
James Park, under existing terms and conditions until June 30, 2012. The license currently provides the City $1,200.00 in revenue per month. A voice vote was taken and A4 was unanimously approved.

(A5) **Update on Community Choice Electricity Aggregation Referendum, RFP for Indicative Pricing and Qualifications and Next Steps**

Staff recommends approval to proceed with the implementation of a Community Choice Electricity Aggregation program in Evanston in accordance with Public Act 96-0176 and the proposed approach outlined at the November 29, 2011 City Council meeting and memo dated February 10, 2012.

A voice vote was taken and A5 was unanimously approved.

(A6) **Approval of 2012 Special Events Calendar**

Staff recommends City Council approval of the 2012 calendar of special events, with the exception of 5 proposed events, contingent upon compliance of all requirements as set forth by the Special Event Policy & Guidelines. Costs for city services provided for events require a 100% reimbursement from the sponsoring organization or event coordinator.

Ald. Grover complimented the Human Services committee on their work on the Special Events Policy for the five new events. She hoped that the committee would continue to work on this policy. Doug Gaynor (Director Parks, Recreation and Community Services Department) requested that the events on June 3 and July 15 be removed from the calendar. His department will return at a later date to confirm their future dates. Ald. Rainey asked about the Jamaican event at James Park. She knew that they were late in turning in their papers. D. Gaynor said it is on hold as they work out all the details.

A voice vote was taken and A6 was unanimously approved.

(A7) **Ordinance 11-O-12 Amending Title 7, Chapter 15 “Board of Local Improvements” to Enact a New Section for Alley Paving Improvements**

Staff recommends the adoption of the proposed ordinance 11-O-12 by which the City Council would amend Title 7, Chapter 15 of the City Code to enact a new section for alley paving improvements. Staff presented several cost sharing options to the Administrative and Public Works Committee on March 19, 2012 and the Committee selected the 50-50 funding split for the construction of both alley types.

A voice vote was taken and A7 was unanimously approved.

(A8) **Ordinance 24-O-12 for the Construction of a Local Improvement Known as Evanston Special Assessment No. 1508**

Staff recommends approval of proposed Ordinance 24-O-12 by which City Council would authorize paving of the alley north of Brummel Street, East of Richmond Avenue through the Special Assessment Process. Funding will be provided from special assessment funds and from homeowners to be collected over a period of ten years. Funding for the City’s share ($159,368.33) will be provided by the Special Assessment Fund 6365.65515, with a total budget of $670,000.
A voice vote was taken and A8 was unanimously approved.

(A9) **Ordinance 25-O-12 for the Construction of a Local Improvement Known as Evanston Special Assessment No. 1509**

Staff recommends approval of the proposed Ordinance 25-O-12 by which City Council would authorize paving of the alley north of Brummel Street, East of Hartrey Avenue through the Special Assessment Process. Funding for this work will be from special assessment funds and from homeowners to be collected over a period of ten years. Funding for the City’s share ($181,196.61) will be provided by the Special Assessment Fund 6365.65515, with a total budget of $670,000.

A voice vote was taken and A9 was unanimously approved.

Adoption of Ordinances to Initiate the Establishment of Dempster/Dodge Tax Increment Financing District

**Staff recommends adoption of Ordinance 33-O-12 and Ordinance 34-O-12, which authorize the establishment of interested party’s registries and will initiate the public hearing process for the designation of the Dempster/Dodge (a/k/a “Evanston Plaza”) Tax Increment Financing (TIF) District. Suspension of the Council Rules is requested to allow Introduction and Action at the March 26, 2012 City Council meeting.**

(A10) **Ordinance 33-O-12 Authorizing the Establishment of Interested Parties Registries and Adopting Rules for Such Registries for Redevelopment Project Areas in the City of Evanston**

Suspension of the Council Rules is requested.

A voice vote was taken and A10 was unanimously approved.

(A11) **Ordinance 34-O-12 Designating, Proposing Approval of a Redevelopment Plan and Project, Adopting Tax Increment Allocation Financing, Convening a Joint Review Board, and Calling a Public Hearing Regarding the Proposed Dempster / Dodge Redevelopment Area**

Suspension of the Council Rules is requested.

A voice vote was taken and A11 was unanimously approved.

IV. ITEMS FOR DISCUSSION

(APW1) **Streetscape Project Concept Plans**

S. Robinson presented a slide show of three areas slated for work.

1. Dodge Avenue and Lake Street:

This area will be reshaped. A bus shelter will be added as well as a sitting wall, part of the plaza design. A green concept will be incorporated with rain forest gardens and a porous concrete sidewalk. Ald. Grover noted that there will be no right turn at the corner. She thought it looked like they were creating more space. S. Robinson added that when the work was done, more landscaping will be completed. Ald. Rainey asked what had been decided concerning maintenance and planting of this new enhanced area. She feels Dodge Avenue is a real problem. Putting small bushes at the back would be a place for trash to
accumulate. S. Robinson said that a landscape plan has not been decided on. Parks and Forestry are planning to have a nearly maintenance free installation. Ald. Rainey noted that maintenance is more than watering, it also in cleaning. Ald. Braithwaite thanked S. Robinson and her staff. The neighborhood is very excited about this project. Ald. Grover suggested that since this is a park across from the High School, a presentation must be made to them. Ald. Holmes acknowledged that S. Robinson had made a presentation in her Ward and they were very happy. Ald. Burrus said her only comment was to ask what was being done concerning the unsightly businesses on Dodge Avenue. Is there a plan to address these problems she asked. Ald. Braithwaite said that they are working with neighbors and businesses on Dodge. Ald. Rainey thought this plan was great. When it is completed, we can expect this to happen all over the City. Ald. Burrus said she looks forward to the improvements. S. Robinson mentioned that there are additional improvements that she hopes can be done next year. Ald. Rainey said that it is beautiful and uplifting. Ald. Rainey related that the latest complaint is there are bike racks in the City that do not fit the bikes of today. S. Robinson said that is correct. These new ones will work. The High School is going to pay for the lighting. We asked them for a right-of-way for a bike path. They said that they wanted to move their sidewalk. It is a public walkway but the high school maintains it. Ald. Burrus said that as the City moves forward they need the definitive items being discussed put in writing. S. Robinson told them that IDOT will also help. The bike lane delineators seen in the pictures will be removed in the winter for street cleaning. Ald. Burrus asked if in the long-term planning thoughts had been given on placement of the parking boxes that will replace the meters we now have. S. Robinson said they are not talking about that step yet. Ald. Burrus thought that this being a long-term plan it should be discussed.

2. Church Street:
This Ms. Robinson said is this project includes street repaving, sidewalk brick replacement and a protected bike path. The bike path will connect down Davis Street to Lake Street to McCormick Blvd. Ald. Burrus said they had not talked about money and S. Robinson replied that the money was approved in advance. Funds for all three projects are coming from the West Evanston TIF, Washington National TIF and the Capital Improvement Fund. Ald. Grover asked if she was correct that the bike lanes on Church Street would be inbound and Davis street would be outbound. S. Robinson said she was correct. Ald. Burrus noted that Main Street has bike lanes but there was no mention of Oakton Street getting them. Ald. Rainey mentioned that it was stated earlier that there would not be a bike lane on Oakton Street. Ald. Burrus replied that there are three schools and a park on Oakton Street, a bike path would be helpful. Ald. Grover pointed out that Davis did not go to Dodge Avenue. S. Robinson said it would be routed to Florence Avenue or Dewey Avenue and then at Lake Street and Dodge it would turn north and connect at Church Street.

3. Church Street and Orrington Avenue:
This project is for the east side of Orrington Avenue between Church Street and Davis Street. It will include pedestrian sitting, LED pedestrian lighting, reuse of brick pavers and rain gardens around trees in the plaza. This is a pilot project to see how the new lighting works as well as the other elements being incorporated in the design. Ald. Burrus thought it clearly was a lot of work.
Ald. Grover motioned and Ald. Braithwaite seconded for adjournment. Chair Burrus adjourned the meeting at 6:50 p.m.

V. COMMUNICATIONS

VI. ADJOURNMENT

Respectfully Submitted,
Phillip Baugher
Administrative Assistant, Administrative Services