MEETING MINUTES
Administration & Public Works
Monday, March 28, 2011
5:45 P. M.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers


Members Absent:  Ald. Fiske

Staff Present:  Efrain Berrocal, Wally Bobkiewicz, Dolores Cortez, Paul D’Agostino, Bob Dorneker, Joellen Earl, Grant Farrar, Doug Gaynor, Jewell Jackson, Commander Jamraz, Lonnie Jeschke, Chief Klaiber, Stefanie Levine, Kevin Lookis, Marty Lyons, Joe McRae, Sat Nagar, Paul Schneider,

Others Present:

Presiding Member:  Alderman Holmes

Declaration of Quorum
With a quorum present, Chairman Holmes called the meeting to order at 5:55 P. M.

APPROVAL OF MEETING MINUTES March 14, 2011
Ald. Rainey expressed appreciation for the quality of the minutes, meeting after meeting and asked if the committee had ever mentioned that they are excellent. Ald. Holmes said that they should and she noted that Phillip Baugher is the scribe. “Good job, Phil.” It was moved by Ald. Burrus and seconded by Ald. Rainey that the minutes of the March 14, 2011 meeting be approved. A voice vote was taken and the minutes were approved.

NEW BUSINESS

ITEMS FOR CONSIDERATION

(A1)  City of Evanston Payroll through 3/13/11  $2,462,035.56
It was moved by Ald. Burrus and seconded by Ald. Rainey that the payroll of March 13, 2011 be approved. A voice vote was taken and it was approved.

(A2)  City of Evanston Bills FY2010/11 through 3/29/11  $1,210,791.09
City of Evanston Bills FY2011 through 3/29/11  $906,275.92
Ald. Rainey suggested that the total paid would need to be reduced, for the record, by the amount equal to the sum of the three duplicate checks. The new amount for the billsFY2010/2011 through 3/29/11 is $1,209,762.82.
It was moved by Ald. Burrus and seconded by Ald. Rainey that the two bills lists of March 29, 2011 be approved. A voice vote was taken and it was approved.

(A3.1) Approval of Contract Award for the Crown Park Phase I and Phase II Environmental Site Assessment and Preliminary Geotechnical Engineering Services to Environmental Protection Industries (RFP 11-53)

Staff recommends City Council approval of a contract award for the Crown Park Phase I and Phase II Environmental Site Assessment and Preliminary Geotechnical Engineering Services to Environmental Protection Industries (EPI) (16650 South Canal, South Holland, IL) at a total cost of $7,510. This study is to determine if potential environmental concerns exist on the property, evaluate those concerns, and conduct preliminary geotechnical investigations to determine potential foundation systems for a new Crown Center prior to releasing an RFP to pre-qualified vendors. Funding will be provided by Capital Improvement Program Account #415555, with a budget of $143,000.

Ald. Rainey stated that if she read the document correctly, the City wishes to hire a firm for $7,510 that did not submit a specific bid but by doing Phase II, they will then make corrections to Phase I. It seems that they will get the job no matter what. She asked if the information gained from Phase 1 could cause the City to not proceed any further. Doug Gaynor (Director, Parks, Recreation & Community Services Department) said that EPI would only get to conduct Phase II if the City was satisfied with their work. Ald. Rainey asked if the City has projected the cost of Phase II since EPI might return with middle-of-road data. D. Gaynor said that he would not know until Phase I is completed. There well may be no reason to go to Phase II. Ald. Rainey asked if there was a question of the stability of the soil. D. Gaynor said that his resources confirm that the whole area was a dump. The earth has shifted and settled. Ald. Rainey thought it would be more profitable for a firm to find items of concern so there will be a Phase II. Stefanie Levine (Assistant Superintendent of Parks/Forestry & Facilities Management/Capital Projects) stated that it is anticipated by EPI that there is nothing to find. From their resources, it was never a dump. D. Gaynor said that he has talked with residents who have lived in the area for thirty years and they say there was an underground creek and a marsh in that area. That is why it needs to be checked into. Ald. Rainey requested that in the future, instead of saying the references were good, some previous projects that a firm had worked on would be included.

It was moved by Ald. Burrus and seconded by Alderman Rainey that A3.1 be approved. A voice vote was taken and it was approved.

(A3.2) Approval of Contract Award for Crown Market Validation and Financial Feasibility Study to HVS Convention, Sports & Entertainment Facilities Consulting (RFP 11-59)

Staff recommends City Council approval of a contract award for the Crown Market Validation and Financial Feasibility Study to HVS Convention, Sports & Entertainment Facilities Consulting (205 West Randolph, Suite 1650, Chicago, IL) at a total cost of $49,500. This study is to validate the market feasibility and financial strategy of the proposed project prior to
releasing an RFP to pre-qualified vendors. Funding will be provided by Capital Improvement Program Account #415555, with a budget of $143,000. Ald. Rainey asked why this is on the agenda before the work in A3.1 is finished. D. Gaynor noted that in all prior deliberations it was suggested that a market and environmental study be done at the same time. Ald. Rainey asked what the future sub-phases might be and D. Gaynor said that with a project of this magnitude items may arise that were not considered initially. Ald. Rainey asked for the estimated total of the project and D. Gaynor replied that is anywhere between 14 million to 20/25 million.

It was moved by Ald. Burrus and seconded by Alderman Rainey that A3.2 be approved. A voice vote was taken and it was approved.

(A3.3) Approval of 2011 Special Events Calendar

Staff recommends City Council approval of the 2011 calendar of special events, contingent upon compliance of all requirements as set forth by the Special Event Policy & Guidelines, with the exception of one new proposed event: Women’s TK9 Race. The Special Events Committee requires further discussion with the Women’s TK9 Race event coordinator and will provide a recommendation for this event at a later date.

Ald. Burrus stated that the restriction on the lake front events is unfair. There will only be one new event this year. At a later date, not now she said, I would like a chart from Recreation of each event, who is it sponsored by, the City or someone else and how many years they have been participating. It seems that the old ones always get in and the new ones cannot. D. Gaynor said that a chart would be prepared. Ald. Holmes thought the number of events should be revisited. Ald. Rainey asked about movies in the parks. D. Gaynor responded that they are scheduled for Dawes, James, Harbert, Twiggs and Brummel/Richmond and a movie will be shown once at Bent Park. Ald. Rainey asked why not at Elks Park. D. Gaynor said that they are near by at Brummel Park and there is a train nearby to Elks Park. Ald. Burrus asked when this schedule needs to be approved. D. Gaynor said it can be a problem to the folks who sponsor the events. Most events are not sponsored by the City. Sponsors need time for promotions. Ald. Burrus asked how many applicants were turned down and how it was decided. D. Gaynor stated that there were three new race applicants. Two were turned down and the third is still under discussion due to the requested route through town. Therefore, Ald. Burrus continued, the only way for a new applicant to get in is for a returning applicant to drop out. This seems very unfair. Ald. Holmes suggested expanding the number of events. D. Gaynor said that this is based on policy not on personal choice. Returning events do get in. If the Council wants to change the policy, it will be looked into he said. Ald. Rainey said that she would like to amend this request to include a movie or a concert in Elk Park, a large unused area. D. Gaynor said that could be done. Ald. Burrus said she cannot vote for this. Ald. Holmes asked if this item can be held until the next meeting on April 12. D. Gaynor said that it could. M. Lyons (Assistant City Manager) said the only proviso would be that the first three events need a definite answer by the April 12 meeting since they require a thirty-day notice of approval to makes their arrangements. Ald. Burrus wanted to make it clear that she is not saying to not have these particular events, just that the calendar be
opened up to others. M. Lyons said that additional funds would be sought. Ald. Rainey asked Ald. Burrus if there was a particular event she wanted looked at. Ald. Burrus said no, she had no specifics just that it happens every year, no space is available for new events. D. Gaynor will provide the requested information for the April 12 meeting.

It was moved by Ald. Burrus and seconded by Alderman Rainey that A3.3 be approved. A voice vote was taken and it was approved.

(A3.4) Approval of Three Year Schedule for Public Elm Tree Injection Program

Staff recommends that the City Council approve a three-year schedule for the Elm Tree Injection Program. At the November 22, 2010 Council meeting approving the FY2011 budget, staff was directed by Council to include all public elm trees above 10” diameter, thus adding 840 additional trees. At that time, a report was requested by Council to outline how the additional trees would be added to the program.

Ald. Rainey stated that she favored Option 1, noting that she did not get any direction from staff. Paul D’Agostino (Parks/Forestry & Facilities Management Supervisor) replied that the staff made no recommendations. It is up to the Council to select which option will be followed. Ald. Burrus wondered how it can be proposed to spend this much money during a severe budget crunch. I am not she said against the program, I am against the substantial amount of money involved. Ald. Rainey noted that the Council had committed to the inoculation program. The trees she continued cannot be replaced if they die. She said that she encourages support and she is for Option 1. Wally Bobkiewicz (City Manager) said Forestry wanted to present multiple options. Option 1 is best and Option 4 puts some trees, perhaps 14, at risk. He personally is for Option 4 as it is the most fiscally responsible. Option 1 he felt was for conservation only. Ald. Holmes said she understood about going back on what the Council said but she said she had to vote for Option 4 since the City does not have the money. Ald. Burrus did not vote. W. Bobkiewicz said perhaps more information would help in the decision making. Maybe concentrating on Options 2 and 3 would be appropriate. Ald. Holmes proposed that the item be taken to Council and let them decide since there was no consensus in A & P W.

It was moved by Ald. Rainey and seconded by Alderman Burrus that A3.4 be moved to Council for consideration. A voice vote was taken and it was approved.

(A3.5) Approval of Contract award for 2011 MFT Street Resurfacing Program to Schroeder Asphalt Services (Bid 11-85)

Staff recommends City Council approval of a contract in response to Bid 11-85 to award the 2011 MFT Street Resurfacing Contract to Schroeder Asphalt Services (P.O. Box 831, Huntley, IL) in the amount of $693,865.90. Funding for this work will be from Motor Fuel Tax Funds. The budgeted amount is $1,000,000.

Ald. Rainey mentioned that she had requested of Staff why the lowest bidder was not in compliance with M/W/EBE. W. Bobkiewicz read from a letter sent to them by Lloyd Shepar (Business Development Coordinator) referring to a waiver they had requested. They did not meet the requirements for a waiver. So, Public Works had no choice but to take them out of consideration. Ald. Rainey asked to
be provided with a copy of the letter and W. Bobkiewicz said he would provide one. It was moved by Ald. Burrus and seconded by Alderman Rainey that A3.5 be approved. A voice vote was taken and it was approved.

(A3.6) Approval of Estimated Annual User Charge for 2011 with the Metropolitan Water Reclamation District of Greater Chicago for Disposal of Sludge Generated as Part of the Water Treatment Process

Staff recommends City Council approval of the Estimated Annual User Charge for 2011 with the Metropolitan Water Reclamation District of Greater Chicago (MWRDGC) for Disposal of Sludge generated as part of the water treatment process in the amount of $300,958.19. Ten payments of $30,095.82 will be made beginning March 1 and ending on December 1, 2011. Funding for this work will be from the Water Fund, Account 7110.62420. This account has a budget of $387,345 specifically allocated for MWRDGC sludge disposal fees.

It was moved by Ald. Rainey and seconded by Alderman Burrus that A3.6 be approved. A voice vote was taken and it was approved.

(A3.7) Approval of Purchase of Recycling Containers from Wausau Tile, Inc., (Bid 11-68)

Staff recommends City Council approval of a purchase in response to Bid 11-68 of 350 recycling containers for the business districts and 75 recycling containers for athletic fields from Wausau Tile, Inc. (Wausau, WI 54402) in the amount of $89,750. Funding for this work will be from the Energy Efficiency and Conservation Block Grant which has budgeted $90,000 for this project.

Ald. Rainey asked what the containers will look like. Paul Schneider (City Engineer) said he would get back to her. I want to know what they will look like Ald. Rainey said, before they are put on the street. W. Bobkiewicz said that the price of the recycle bins have a time deadline. Pictures will be found by Council tonight he concluded. Ald. Rainey expressed her concern due to the many different kinds of receptacles already on the streets.

It was moved by Ald. Burrus and seconded by Alderman Rainey that A3.7 be approved. A voice vote was taken and it was approved.

(A4) Resolution 16-R-11 Authorizing the City Manager to Execute the Easement Agreement with Sunesys L.L.C. for the Installation of Dark Fiber Optic Cable

Staff recommends that the City Council adopt Resolution 16-R-11 to grant a utility easement to Sunesys L.L.C. for the installation of Dark Fiber Optic Cable in the public right-of-way. The local Sunesys office is located at 18 West 140 Butterfield Road, 15th floor, Oakbrook Terrace, IL, 60181. No City funding is required for this fiber optic cable installation. Sunesys will be assessed a utility easement fee of $5 per square foot for 13,800 square feet, for a total fee of $69,000 to be deposited into Right-of-Way account 2630.52126.

It was moved by Ald. Burrus and seconded by Alderman Rainey that A4 be approved. A voice vote was taken and it was approved.
IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT
   Ald. Burrus motioned and Ald. Rainey seconded to adjourn. A voice vote was taken and the motion was approved at 6:55 p.m., March 28, 2011

Respectfully Submitted,
Phillip Baugher
Administrative Assistant, Administrative Services