I. DECLARATION OF QUORUM
With a quorum present, Chairman Rainey called the meeting to order at 5:47 p.m.

II. APPROVAL OF MINUTES OF REGULAR MEETING of January 25, 2010
Minutes were unanimously approved, 4-0

III. ITEMS FOR CONSIDERATION

(A1)* City of Evanston Payroll through 01/31/10 $2,291,319.38
A1 was unanimously approved, 4-0

(A2)* City of Evanston Bills through 02/09/10 $1,999,757.14
A2 was unanimously approved, 4-0

(A3.1)* Purchase of a New Boiler for the Robert Crown Center from International Piping Systems
Recommend approval of lowest responsible and responsive bid 10-79 for the Robert Crown HVAC boiler replacement from International Piping Systems in the amount of $25,102.00. Funding provided by the Capital Improvement Program (CIP) account # 415553 titled Crown System Repairs.

Chairman Ald. Rainey announced that 31% of the purchase is going to an Evanston-based business. She then opened the floor for questions. Ald. Holmes asked, “In terms of looking at the bids, there was such a big difference between the actual accepted bid and the rest of them. Twelve-thousand dollars between the next lowest bidder, and I wondered if staff had any concerns about that.” Dave Stoneback explained. Ald. Burrus asked how long the new boiler will last. Doug Gaynor responded it could last twenty-five years. Ald. Burrus explained she wanted to find out what happens to the boiler if the property is sold or moved. Gaynor explained that the boiler is built in place. Parts and
components will be salvageable.
A3.1 was unanimously approved, 4-0

(A3.2)*Purchase of 2010 Water Treatment Chemicals
Staff recommends City Council approval of the lowest responsive and responsible bids (10-81) for Water Treatment Chemicals from: Polydyne (One Chemical Plant Road, Riceboro, GA) in the amount of $28,000.00; JCI Jones (600 Bethel Ave., Beech Grove, IN) in the amount of $40,725.00; Alexander Chemical Corp (1901 Butterfield Road, Downers Grove, IL) in the amount of $205,500.00; Pristine Water Solutions (1570 Lakeside Drive, Waukegan, IL) in the amount of $103,845.00; and Usalco (1120 Middle River Road, Baltimore MD ) in the amount of $172,043.00 for a total of $550,113.00. Funding for the purchase of water treatment chemicals is provided by the Water Filtration Accounts 7110.65015 and 7110.65030.

Chairman Ald. Rainey called attention to the “huge discrepancies” among the various chemicals in agreement with Ald. Holmes. She felt there has to be a reason for that and would like to know what the best thinking is on behalf of the Water Department. David Stoneback (Superintendent of Water & Sewer) approached the podium to respond to the Chairman’s question. Stoneback explained that the varying differences are due to trucking costs. Chairman Ald. Rainey asked again about the big difference and wanted to confirm that it is all transportation. David confirmed and gave examples.
A3.2 was unanimously approved, 4-0

(A3.3)*Contract Extension for Condominium Garbage Collection
Staff recommends City Council approval of a month to month contract extension until June 30, 2010 for the collection and disposal of condominium refuse with Flood Brothers Disposal & Recycling Services (17 W. 697 Butterfield Rd. Oakbrook Terrace, IL) at the rate of $8.08 per unit per month. Funding is provided by the 2010/2011 General Fund for Sanitation, account number 2685 item number 62390. This item number has an allocation of $550,000 for FY 10/11.

Ald. Holmes wanted to confirm that three months is enough time to do what is necessary if this happens. Suzette Eggleston (Interim Public Works Director) confirmed yes. The switch or whatever alternative can be in place by July 1. Chairman Ald. Rainey asked how is that going to look and confirmed the start date. She asked what is going to happen when the switch takes place, equipment, dumpsters, whatever is involved. Eggleston referred to a purchase item on the agenda, the 65 gallon containers which will begin conversion immediately. She explained the carts will be in place to start charging the rates April 1. Regarding the changeover of all the garbage in terms of new ones will happen over time. The contractor will buy the containers and staff will change them out. As a part of their per unit bid, they are going to provide a certain number of containers to change over to the City. The City will own the containers. Chairman Alderman Rainey asked about the largest size property the City will be dealing with. Eggleston responded the town homes on Chicago Avenue, 105 units. Chairman Alderman Rainey asked if the City is going to actually give them all a little cart. Eggleston clarified that they already have carts. The condos that have dumpsters will continue to have dumpsters.
Ald. Holmes asked when will the RFP go out. Eggleston replied about two weeks before completion and distribution. Eggleston reaffirmed Council the success of this process from a service providing and environmentally sensitive perspective.

A3.3 was unanimously approved, 4-0

(A3.4)*Single Source 65-Gallon Wheeled Refuse Cart Purchase

Staff recommends City Council approval of a single source purchase of 5000, 65-gallon wheeled refuse carts from Rehrig Pacific (7800 100th Street, Pleasant Prairie, WI) in the amount of $199,500. Funding is provided by the 2010/2011 General Fund for Sanitation, Business Unit 2685. This line item contains an allocation of $200,000 for FY 10/11.

Chairman Ald. Rainey asked Eggleston how many gallons are the new smaller wheeled recycling carts. Eggleston responded the smallest size the City offers is 35 gallons. The City has 35, 65, and 95 gallon in recycling. The 65 gallon is the standard issue. Chairman Ald. Rainey asked what is going to happen to everyone who wants the 65 gallon garbage can so they don’t have to pay more. Is staff going to come out and take away the old garbage can. Eggleston responded, yes. Streets & Sanitation anticipates about 30% of the residents will opt for the 65, but the garbage will have to fit in the 65 and if it does not fit, Streets & Sans. will switch the resident to a 95. It is not going to be optional. Ald. Holmes asked if a resident does not have enough garbage for a 65 does the City offer a smaller one that citizens can get for cheaper? Eggleston responded no, the contractors typically only like to deal with just one size, two sizes are more manageable. The City has some 65 gallon carts out there now that seniors are using that have a smaller cart already. Ald. Holmes wanted to know if the City has a plan for marketing letting people know how to do this if they want to opt for a smaller one? Eggleston responded that the City has a couple things working: the garbage routes are changing slightly. That notification will be distributed within the next week. Staff is applying stickers to all the cans that are impacted to let them know that they will have a new date. Staff will also send out a letter. This was a part of the savings plan. Regardless of what the City does, the City is going to reconfigure so that the garbage could be picked up in eight hours instead of ten so staff don’t run the overtime costs. So the 30k savings happens regardless of what the City does. Staff is working to put that in place. In the Friday packet coming up, Council will have all of that information and a map showing the impacted areas. Staff is going to do an ad in the papers and send out letters to the residents in the next Highlights to advise them of the changes. Chairman Ald. Rainey mentioned inclusion in the water bills. Eggleston agreed that water bills can also be used as a vehicle to distribute notification of the upcoming changes. Chairman Ald. Rainey asked if Eggleston foresaw any more changes in the next six months. It’s been very chaotic year after year. Eggleston responded yes, Streets and Sanitation has been evolving in terms of operation efficiency and different segments have been addressed. This is the last piece; all of the contracts are in place. And after the next six months to a year, Streets & Sanitation should be more settled regarding sanitation. Chairman Ald. Rainey reminded Eggleston that she assured Council at the outset that the City can always revert to City pick up if it doesn’t work out with the contractor. Eggleston confirmed that is true and it is a
part of the contract. Chairman Ald. Rainey reminded Eggleston that every improvement costs the tax payers more. Chairman Ald. Rainey thanked Suzette Eggleston.
A3.4 was unanimously approved, 4-0

(A4)* Resolution 11-R-10 Appointing a Director and Alternate Director to the Solid Waste Agency of Northern Cook County
Staff recommends appointment of Alderman Melissa Wynne to be Director and City Manager Wally Bobkiewicz to be Alternate Director to the Solid Waste Agency of Northern Cook County for two year terms expiring April 30, 2012.
A4 was unanimously approved, 4-0

(A5)* Resolution 13-R-10 Approving the 2010/2011 Fiscal Year Budget of the City of Evanston
RESOLUTION WILL BE AVAILABLE AFTER THE SPECIAL COUNCIL HEARING ON WEDNESDAY, FEBRUARY 03, 2010.
A5 will be held. Chairman Ald. Rainey stated the Council is going to consider matters having to do with that.

(A6)* Ordinance 11-O-10 Amending Sections of the City Code Relating to Refuse and Yard Waste Collection Services
Staff recommends City Council Adoption of Ordinance 11-O-10 to amend Title 8, Chapter 5, Section 12 Imposition of Sanitation Service Charges to include a new sanitation service charge fee structure of $6.95 for a 65-gal cart and $10.95 for a 95-gal cart, a $1.75 for yard waste stickers to be affixed to yard waste paper bags and/or tree trimming bundles or alternately an unlimited collection of yard waste from a wheeled cart purchased from the City at a rate of $25 per year, and an additional cart fee of $6.95 per cart. This new fee structure will take effect on April 1, 2010.
Chairman Alderman Rainey asked if the Committee will allow for discussion at least at the Council level. Chairman Alderman Rainey takes issue with the fees, but can be introduced.
A6 was unanimously approved, 4-0

V. ITEMS FOR DISCUSSION

Respectfully submitted: Dolores Y. Cortez, Executive Assistant
Meeting adjourned at 6:06pm