MEETING MINUTES
Administration & Public Works
Monday, July 11, 2011
5:45 P. M.
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, Evanston
Council Chambers


Members Absent:

Staff Present: Donald Cornelius, Cheryl Chukwu, Paul D'Agostino, Robert Dorneker, Joellen Earl, Grant Farrar, Doug Gaynor, Stephen Griffin, Curtis Hanawalt, Catherine Hurley, Jewell Jackson, Shanee Jackson, Jeffery Jamraz, Marty Lyons, Jeff Murphy, Sat Nagar, Paul Schneider, Matt Sventkoske, Evonda Thomas

Others Present:

Presiding Member: Delores Holmes

DECLARATION OF QUORUM
With a quorum present, Chairman Holmes called the meeting to order at 6 P. M.

APPROVAL OF MEETING MINUTES June 27, 2011.
It was moved by Ald. Burrus and seconded by Ald. Grover that the minutes of the June 27, 2011 meeting be approved. A voice vote was taken and the minutes were approved.

NEW BUSINESS

ITEMS FOR CONSIDERATION

III. ITEMS FOR CONSIDERATION

(A1) City of Evanston Payroll through 07/03/11 $2,684,653.53
It was moved by Ald. Grover and seconded by Ald. Burrus that the payroll of 07/03/11 be approved. A voice vote was taken and the payroll was approved.

(A2) City of Evanston Bills FY2011 through 07/12/11 $2,606,592.55
Credit Card Activity for the period ending 05/31/11 $100,028.78
Ald. Rainey asked that a discussion be held by the Rules Committee regarding credit card spending. Marty Lyons (Assistant City Manager) said he would refer the request to the committee.
It was moved by Ald. Grover and seconded by Ald. Braithwaite that the bills list of 07/12/11 and the credit card activity ending on 05/31/11 be approved. A voice vote as taken and they were approved.
(A3.1) Approval of Contract Award for 2011 50/50 Sidewalk & Curb Replacement Program (Bid 12-25)
Staff recommends City Council approval of a contract in response to Bid 12-25 to award the FY2011 50/50 Sidewalk & Curb Replacement Program to the lowest responsive and responsible bidder, Schroeder & Schroeder Inc. (7307 Central Park Avenue, Skokie, IL) in the amount of $185,250. Funding for this work will be from Special Assessment Fund $200,000 (6365.65515) and private funds. Based on previous years we estimate the home owners share to be $80,000.

Ald. Grover moved and Ald. Braithwaite seconded that A3.1 be approved. A voice vote was taken and it was approved.

(A3.2) Approval of Contract award for 2011 Alley Paving Project (Bid 12-32)
Staff recommends City Council approval of a contract in response to Bid 12-32 to award the 2011 Alley Paving Project to the lowest responsible and responsive bidder, A. Lamp Concrete Contractor (800 W. Irving Park Road, Schaumburg, IL) in the amount of $391,365. Funding for this work will be from the Special Assessment Fund $232,332.50 (6365.65515) and Home Owner’s Share $159,032.50.

Ald. Rainey asked if someone on staff could explain what was happening on Dodge Avenue. Parts of the road have been blocked off for weeks with no sign of work being done. What is the strategy, paying by the hour? Paul Schneider (City Engineer) replied that Dodge is being worked on under two contracts, one for the water main repairs and two, the repaving from Oakton Street to Lee Street. It is a very hectic area especially now with the traffic lights out. However, it is a very coordinated project. Ald. Rainey thought is seemed very uncoordinated. No work was done last week she said. Why can’t the barriers be removed since no surface work is being done, the traffic is moving very slowly. P. Schneider responded that there are many tests when water mains are involved and during that time, it would seem that no work is being done. Ald. Rainey asked for an update to be prepared for the committee and P. Schneider said he would prepare one. M. Lyons said a schedule will be compiled of when each individual task will be done. Ald. Grover noted that that Ozingas Chicago RMC was to be a subcontractor. She asked if since the last meeting they had complied with the M/W/EBE requirements. M. Lyons said they had.

Ald. Grover moved and Ald. Burrus seconded that A3.2 be approved. A voice vote was taken and it was approved.

(A3.3) Approval of Renewal of Police Radio Service Agreement with Motorola
Staff from the Police Department recommends authorizing the City Manager to renew the annual sole source service agreement with Motorola, Inc. (1309 East Algonquin Road, Schaumburg, IL). The agreement is effective from July 1, 2011 through June 30, 2012. The annual cost is $29,758.20. Funding will be provided by the Emergency Telephone System budget account 5150.62509 Service Agreements/Contracts (Budget Amount: $40,100).

Ald. Rainey moved and Ald. Grover seconded that A3.3 be approved. A voice vote was taken and it was approved.
(A3.4) Approval of Animal Truck Vehicle Purchase from Wilmette
Staff recommends City Council approval of the purchase of a 2007 Ford F-250 Animal Control vehicle from the Village of Wilmette at a cost of $19,700. Evanston City Council approval will be forwarded to the Wilmette Village Board for their approval and subsequent sale. Funds will be provided from account 7700.65550 in the Fleet Services Fund.
Ald. Rainey asked if the COE was still picking up the dead animals in Wilmette. M. Lyons said we are not. This agreement is just to purchase the vehicle. We only pick-up our own. Jeffery Jamraz, (Deputy Chief) stated that the central facility will receive animals but only pick-up in Evanston. The COE stopped picking up animals in Wilmette in late June.
Ald. Burrus moved and Ald. Grover seconded that A3.4 be approved. A voice vote was taken and it was approved.

(A4) Approval of 2012 Vehicle Sticker Compilation Design
Staff recommends that the City Council approve the compilation design to be highlighted on the 2012 City of Evanston Vehicle Sticker. Non-profit organization logos to be featured on the 2012 City Sticker design are The Cradle, The Evanston Day Nursery, Mather LifeWays, Evanston Community Foundation and the Chessman Club of the North Shore. A compilation design of the 2012 City Sticker featuring five (5) local non-profit organization logos was agreed to at the June 27, 2011 City Council Meeting.
Ald. Burrus moved and Ald. Grover seconded that A4 be approved. A voice vote was taken and it was approved.

(A5) Resolution 41-R-11: Boiler Room Apartment Lease Renewal
Staff recommends City Council approval of Resolution 41-R-11, authorizing the City Manager to execute a lease between the City of Evanston and Norma and Nolan Robinson for the apartment located at 1223 Simpson Street for the period August 1, 2011 through July 31, 2012. The rent will remain at $1300.00 per month due on the first day of each month. The current lease expires July 31, 2011.
Ald. Rainey moved and Ald. Braithwaite seconded that A5 be approved. A voice vote was taken and it was approved.

(A6) Resolution 42-R-11: Accepting Planning Staff Assistance Services Delivered by the Chicago Metropolitan Agency for Planning
Staff recommends City Council approval of Resolution 42-R-11 to accept Planning Staff Assistance Services delivered by the Chicago Metropolitan Agency for Planning (CMAP). Resolution 42-R-11 authorizes the City Manager to negotiate and execute the Memorandum of Understanding including scope of services with CMAP to develop a water efficiency program for the City of Evanston.
Catherine Hurley (Sustainability Coordinator) noted that staff is always looking for opportunities for funding. One such opportunity is this item, a sustainable community grant. The Chicago Metropolitan Agency for Planning (CMAP) found that some cities lack sufficient staff to carry out certain sustainability projects.
This grant is for a water efficiency program that will be developed by our staff and that of CMAP. We shall start this fall and roll it out in the spring of 2012. Ald. Grover asked if a dollar amount could be assigned to this project. C. Hurley replied that she would ask CMAP for the hours and dollars. She also noted that conservation is using less and efficiency is getting more from a resource. In other words, more value with the same or less resources. Ald. Holmes asked if the costs to the residents would be affected. C. Hurley stated that less water used results in a lower water bill. It would also assure water for other purposes. It is hoped to reduce waste and increase the uses of the resource. Ald. Rainey said she loves this project but felt that asking residents to reduce their water usage will have them worried about rates going up.
Ald. Rainey moved and Ald. Grover seconded that A6 be approved. A voice vote was taken and it was approved.

(A7.1) Resolution 43-R-11: Abating Taxes Levied for the Year 2010 Heretofore Levied to Pay Principal and Interest on Not to Exceed $8,893,960 General Obligation Bonds, Series 2010A
Staff recommends City Council review and adoption of Resolution 43-R-11, which will abate (decrease) the amount of the 2010 property tax levy needed to retire the outstanding general obligation debt by $55,979.
Ald. Grover moved and Ald. Burrus seconded that A7.1 be approved. A voice vote was taken and it was approved.

(A7.2) Resolution 44-R-11: Abating Taxes Levied for the Year 2010 Heretofore Levied to Pay Principal and Interest on Not to Exceed $9,166,678 General Obligation Bonds, Series 2010B
Staff recommends City Council review and adoption of Resolution 44-R-11, which will abate (decrease) the amount of the 2010 property tax levy needed to retire the outstanding general obligation debt by $51,978.
Ald. Burrus said she does not want to put out more bonds, noting these abatements are good.
Ald. Grover moved and Ald. Rainey seconded that A7.2 be approved. A voice vote was taken and it was approved.

IV. ITEMS FOR DISCUSSION

V. COMMUNICATIONS

VI. ADJOURNMENT
Ald. Grover motioned and Ald. Burrus seconded to adjourn. A voice vote was taken and the motion was approved at 6:25 p.m., July 11, 2011.

Respectfully Submitted,
Phillip Baugher
Administrative Assistant, Administrative Services